



# Doncaster Council

Would you please note that a Group Meeting will be held at 5.00 p.m. in the Civic Office.

## Agenda

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To all Members of the

## COUNCIL

Notice is given that a Meeting of the Council is to be held as follows:

**Venue:** Council Chamber, Civic Office Floor 2, Waterdale, Doncaster

**Date:** Thursday, 19th September, 2019

**Time:** 6.00 pm

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### BROADCASTING NOTICE

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A handwritten signature in black ink, appearing to read "Damian Allen".

**Damian Allen**  
Chief Executive

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Issued on: Wednesday, 11 September 2019

**Governance Officer for this meeting**

David Taylor  
01302 736712

**Doncaster Metropolitan Borough Council**  
[www.doncaster.gov.uk](http://www.doncaster.gov.uk)

## ITEMS

1. Apologies for Absence.
2. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
3. Declarations of Interest, if any.
4. Minutes of the Council Meeting held on 25th July, 2019. 1 - 26
5. To receive any announcements from the Chair of Council, the Mayor, Members of the Cabinet or the Head of Paid Service.
6. Questions from the public in accordance with Council Procedure Rule 13:-
  - (a) Question from Mr. Tony Wilson to the Mayor of Doncaster, Ros Jones:-

“Has a consultant been appointed to put together a report to the Northern Transport hub of the Government by March 2020 and has a route been agreed for this proposed necessary improvement from Goldthorpe to the A1 at Marr?”

### **A. Items where the Public and Press may not be excluded.**

#### **For Decision**

7. Temporary Designated Section 151 Officer. 27 - 30
8. To consider the following Motion, written notice of which has been given by the Mayor, Ros Jones and Seconded by Councillor Dave Shaw, in accordance with Council Procedure Rule 16.1:-

#### **Climate & Biodiversity Emergency**

“The United Nations (UN) Intergovernmental Panel on Climate Change has warned that we have 12 years to make the necessary changes to limit a rise in global temperatures to 1.5C. Failure to act will see a marked increase in sea levels and flooding, extreme and abrupt changes to weather patterns, crop failures, extinctions of plant, insect and animal species and global economic disruption and crisis. The increased frequency and intensity of extreme weather events that we have experienced locally and nationally highlight why this is such an important issue for Team Doncaster to respond to.

At the Global Climate Talks in Poland last December, the UK along with over 200 nations agreed action on climate change with a much greater role strongly implied for Local and Regional Authorities like Doncaster Council, in assisting Governments to achieve their carbon emission savings.

It should also be noted at the UN Secretary-General António Guterres will host the 2019 Climate Action Summit in New York next Monday 23rd September, to meet the climate challenge. The Summit will showcase a leap in collective national political ambition and reinforce the drive needed to rapidly accelerate action to implement the Paris Agreement.

This Council therefore:-

- Believes that climate change and sustainability are amongst the biggest issues of the 21st Century, and the effects of manmade and dangerous climate change are already manifestly occurring;
- Declares a Climate and Biodiversity Emergency;
- Notes that our current international targets are inadequate to respond to the challenge of keeping global temperature rises below 1.5C; and
- Notes the Intergovernmental Panel on Climate Change (IPCC) detail that we are already seeing the consequences of a 1°C of global warming through more extreme weather, rising sea levels and diminishing Arctic sea ice, among other worrying changes.

We Request that Council:-

- Sets a new target and action plan for Doncaster Council to become carbon neutral;
- Resolves to work with our partners, other local authorities and the Yorkshire Region on carbon reduction projects, to ensure the UK is able to deliver on its climate commitments;
- Resolves to put sustainability, biodiversity and carbon reduction at the heart of this Council's agenda going forward supporting communities, business and individuals locally to make more sustainable choices; and
- Calls on the Government to provide the resources and powers so that Doncaster can make its contribution to the UK's Carbon Reduction targets."

9. To consider the following Motion, written notice of which has been given by Councillor Rachel Hodson and Seconded by Councillor Rachael Blake, in accordance with Council Procedure Rule 16.1:-

**Motion on NJC pay to Doncaster Council – A fully funded, proper pay rise, for Council and school workers**

“This Council notes:-

- Local Government has endured cuts from Central Government since 2010, with the think tank Centre for Cities, highlighting that Doncaster has been the 3rd worst hit Council in the UK;
- Doncaster Council has seen a 31% reduction in Central Government funding since 2010;
- By 2021, the total budget gap this Council has had to bridge will be a staggering £272 million, since Government austerity measures started in 2010/11;
- Doncaster Council has lost over 2,000 members of staff since 2010/11, yet is still expected to deliver the same level of service;
- The local government workforce has endured years of pay restraint, with pay going down in real terms; and
- Women have been disproportionately affected by the Central Government cuts, as they make up more than three quarters of the Local Government workforce.

This Council believes:-

- Our workers are public service super heroes. They work to support our communities across the Borough, and without the dedication of our staff, the services residents rely on would not be deliverable;
- Local Government funding has already been cut to the extent that a proper pay rise could result in a reduction to local services; and
- Central Government needs to take responsibility and fully fund increases in pay; it should not put the burden on Local Authorities whose funding has been cut to the bone.

The Council resolves to:-

- Support the pay claim submitted by GMB, UNISON and Unite on behalf of Council and school workers;

- Call on the Local Government Association to make urgent representations to Central Government to fund the NJC pay claim; and
- Write to the Chancellor and Secretary of State for Communities and Local Government, to call for a pay rise for Local Government and school workers which is fully funded with new money from Central Government.”

10. To consider the following Motion, written notice of which has been given by Councillor Ian Pearson and Seconded by Councillor John Healy, in accordance with Council Procedure Rule 16.1:-

“With an increasing ageing population, the need for a joined-up policy on built for life and fit for life across all service provision directly and indirectly provided by Doncaster Council is of significant importance to reduce the needs on both physical and financial resources, on interim care, extended pressures on social budgets, NHS budgets and care homes. I would like to suggest the following Motion to Council:-

This Council is committed to reducing wherever reasonably practicable, the impact upon its residents on having to move from their long-term living accommodation into hospital/care homes when they are at their most vulnerable and liable to be adversely affected by any change to their lifestyle. Doncaster Council recognises the creation, in 2010, of the ‘Foundation for Lifetime Homes and Neighbourhoods’. Doncaster Council along with the Foundation seeks to improve upon the design principles within the built environment and to promote the Lifetime Homes Standard.

Doncaster Council urges the current Prime Minister, Boris Johnson, to continue with the consultation commenced by his predecessor, into mandating higher accessibility standards for new homes.

There is also a need to recognise that homes built in the past do not live up to expectations and fail to meet the basic standards of disabled people. Therefore, the consultation brief needs to be widened to look at the level of funding for adaptations to existing properties.

The Mayor writes to the Prime Minister and the Secretary of State for Communities and Local Government and the Equalities Commission regarding the need to improve upon the design principles within the built environment and to promote the Lifetime Homes Standard.”

11. Questions by Elected Members in accordance with Council Procedure Rules 15.2 and 15.3:-

(i) Questions on Notice to the Executive:-

None received for this meeting.

(ii) Questions without Notice to the Executive and the Chairs of Committee.

**For Information and Not Endorsement**

12. To receive the minutes of the following Joint Authorities.

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- A. Sheffield City Region Combined Authority held on 3rd June, 2019.
- B. Sheffield City Region Local Enterprise Partnership Board held on 20th May and 8th July, 2019.
- C. South Yorkshire Fire and Rescue Authority held on 14th June (Extraordinary), 24th June (Annual) and 24th June, (Ordinary) 2019.
- D. South Yorkshire Pensions Authority Local Pension Board held on 25th July, 2019.
- E. South Yorkshire Pensions Authority held on 13th June (Annual) and 13th June (Ordinary) 2019.
- F. South Yorkshire Police and Crime Panel held on 3rd June (Annual) and 1st July, 2019.
- G. Team Doncaster Strategic Partnership held on 28th May and 16th July, 2019.

# Agenda Item 4

## DONCASTER METROPOLITAN BOROUGH COUNCIL

### COUNCIL

THURSDAY, 25TH JULY, 2019

A MEETING of the COUNCIL was held in the COUNCIL CHAMBER, CIVIC OFFICE on THURSDAY, 25TH JULY, 2019, at 2.00 pm.

#### PRESENT:

Chair - Councillor Linda Curran  
Vice-Chair - Councillor Paul Wray  
Mayor - Ros Jones  
Deputy Mayor - Councillor Glyn Jones

Councillors Nick Allen, Duncan Anderson, Lani-Mae Ball, Nigel Ball, Iris Beech, Joe Blackham, Rachael Blake, Nigel Cannings, John Cooke, Jane Cox, Steve Cox, George Derx, Susan Durant, Neil Gethin, John Gilliver, Martin Greenhalgh, Pat Haith, John Healy, Rachel Hodson, Charlie Hogarth, Mark Houlbrook, David Hughes, Kenneth Keegan, Majid Khan, Jane Kidd, Tosh McDonald, Chris McGuinness, Sue McGuinness, Bill Mordue, David Nevett, Jane Nightingale, Ian Pearson, Andy Pickering, Cynthia Ransome, Tina Reid, Kevin Rodgers, Dave Shaw, Frank Tyas, Austen White, Sue Wilkinson and Jonathan Wood.

#### APOLOGIES:

Apologies for absence were received from Councillors Bev Chapman, Phil Cole, Mick Cooper, Nuala Fennelly, Sean Gibbons, Eva Hughes, Richard A Jones, Nikki McDonald, John Mounsey, Andrea Robinson and Derek Smith.

#### 22 Declarations of Interest, if any

In accordance with the Members' Code of Conduct, Councillor Frank Tyas declared a Disclosable Pecuniary Interest in Agenda Item No. 8, 'Appointment of the Section 151 Officer', by virtue of Faye Tyas being a member of his family and took no part in the discussion at the meeting and vacated the Chamber during consideration thereof.

Councillor Joe Blackham declared a Disclosable Pecuniary Interest in Agenda Item No. 11, 'Publication (Regulation 19) of the Doncaster Local Plan 2015-2035', by virtue of a live application for planning permission in respect of land he owned in the Borough and took no part in the discussion at the meeting and vacated the Chamber during consideration thereof.

Councillors Pat Haith and Cynthia Ransome declared a Non-disclosable Interest in Agenda Item No. 12, 'Motion in relation to the South Yorkshire Fire and Rescue Authority, (SYFRA),' by virtue of being Members of the SYFRA.

Councillor Charlie Hogarth declared a Non-disclosable Interest in Agenda Item No. 7(b) & (c), 'Questions from the Public in relation to South Yorkshire Fire and Rescue' and Agenda Item No. 12, 'Motion in relation to the South Yorkshire Fire and Rescue Authority, (SYFRA)' by virtue of being a Member of the SYFRA.

23 Minutes of the Annual Council Meeting held on 17th May, 2019

RESOLVED that the minutes of the Annual Council Meeting held on Friday, 17th May, 2019, a copy of which had been circulated to each Member, be approved as a correct record and signed by the Chair.

24 Minutes of the Extraordinary Council Meeting held on 6th June, 2019

RESOLVED that the minutes of the Extraordinary Council Meeting held on Thursday, 6th June, 2019, a copy of which had been circulated to each Member, be approved as a correct record and signed by the Chair.

25 To receive any announcements from the Chair of Council, the Mayor, Members of the Cabinet or the Head of Paid Service

The Chair of Council, Councillor Linda Curran congratulated Damian Allen on his recent appointment as Chief Executive and welcomed him to his first Council meeting as Chief Executive.

The Mayor of Doncaster, Ros Jones, made the following announcement:-

“At the Full Council meeting on the 6th June, I called on Doncaster to play its full part in combatting global warming and the bio-diversity crisis, and emphasised that what we do now matters for future generations; we must ‘go long-term’ with this, it’s imperative.

I announced that we would:-

- Refresh our long term plan for the Borough, ‘Doncaster Growing Together’ to reflect this climate change emergency and other key long-term priorities, to create a cleaner, greener, safer and stronger Borough for both our residents and future generations; and
- In order to do this, a ‘Doncaster Talks’ listening exercise would take place over the summer across the Borough with residents, businesses and local organisations.

I would like to provide an update to Council on the progress we have made since then.

Firstly, regarding climate change and Biodiversity, I am really pleased by the cross-party support in wanting to tackle the climate change and bio-diversity crisis we face and the need for action now, in the medium term and longer term.

It is important to remember that Doncaster has some stunning world-class green and blue assets such as Humberhead Peatlands, Thorne and Hatfield Moors, Quarry Park, Yorkshire Wildlife Park, Potteric Carr and Loversall Carr. Going forward, it is vital that these areas are enhanced and protected.

We want to be radical and look for example, at how we can support initiatives like the Northern Forest by planting more trees, and explore re-wilding opportunities to support and enhance our biodiversity.

Team Doncaster has agreed to create a cross-sector partnership group, which will be Chaired by Ed Miliband and involve lead members from Cabinet and Overview & Scrutiny.

This partnership group will advise Team Doncaster on:-

- A robust baseline starting position for CO2 emissions in the Borough;
- The ambition for achieving net zero emissions;
- Best practice from across the country and beyond, and
- Recommendations on what actions we can take in the short, medium and long term.

The group will report back to Team Doncaster in spring 2020.

As I mentioned last month, I'm proposing to bring a climate and bio-diversity emergency Motion to Full Council in September, and I will be asking the group to meet urgently, and provide me with initial advice with regards to this Motion, particularly the net-zero emissions ambition for our Borough.

My second update is on the 'Doncaster Talks' engagement exercise. I am pleased to announce this engagement exercise is now live and will run until the end of September.

Based on examples of best practice and testing with community engagement, the questions will focus on the:-

- 'Here and now' lived experiences of residents, and
- Their hopes for the future.

We would like this exercise to be as broad and inclusive as possible and Elected Members are encouraged to support and help populate the calendar of community events and pop-up stalls in their Wards. The messages gathered will be reported to the Team Doncaster Summit on the 8th November, as well as through a variety of other channels, including the media.

These messages, together with the recommendations from the Partnership Board, Chaired by Ed Miliband, will be used to inform the refresh of the Borough Plan, which is to be launched in March, 2020.

And finally, the focus on communities will become even sharper. I have always believed that a key part of delivering our Growing Together Plan is to 'go local':-

- Recognising all parts of our Borough have a huge part to play in making it a success;
- Strengthening and connecting the locality working of the Council and its partners to improve service delivery, and improve overall well-being;

- Building on community strengths and collaboration to enable more improvements in well-being to be delivered by communities themselves; and
- Celebrating community successes.

Many of these are already in place to support this approach, but there is much more to do. To develop it further, we need to explore the role of local Elected Members within this new locality model.

I am therefore delighted to announce today that Overview and Scrutiny will lead a cross-party group to look at Area Governance to provide recommendations to Cabinet by December this year on:-

- Genuinely locality based model of oversight, governance and decision making which supports the delivery of the Borough's priorities; and
- A governance framework that provides clear accountability whilst creating the space for local autonomy and creativity.

The new arrangements will be piloted first and my target is for them to be formally launched in the 2020/21 Municipal Year.

Finally, I would like to send out a message with regards to the previous Chancellor's comment that tackling climate change will cost over a trillion pounds. I see tackling climate change as an opportunity for Doncaster and this country, to bring new manufacturing and engineering jobs to places like Doncaster that have never fully recovered from the destruction of our industries under Margaret Thatcher.

What we need is a Green Industrial Revolution with huge investment in new technologies and green industries, and I believe with cross-party support, we can deliver this locally for the people of our Borough."

Councillor Jane Nightingale, Cabinet Member for Customer and Corporate Services, made the following announcement:-

"The great news for Doncaster this week is that CityFibre, one of the leading providers of full fibre connectivity, has chosen Doncaster to become one of their Gigabit Cities.

This means as part of their current £2.5 billion investment to cover 20% of the UK, they will bring faster and more reliable connectivity direct to homes and businesses in Doncaster, meaning on-line tasks that take minutes, will only take seconds.

The coverage will be announced as soon as it is available and the Council continues seeking investment to increase as much coverage across the Borough as possible."

## 26 Questions from the public in accordance with Council Procedure Rule 13

(A) Question from Mr. C. J. Nowak to the Mayor of Doncaster, Ros Jones:-

“I have recently been assured by a DMBC official that the Public Space Protection Order for the Town Centre is still in effect and being upheld when required by PCSOs, Town Centre ambassadors, Neighbourhood Enforcement Officers and the Police.

This being the case, why do I see the same people begging, on a daily basis, on St. Sepulchre Gate, High Street, Baxtergate and the market place car park?”

The Mayor of Doncaster, Ros Jones, gave the following reply:-

“Thank you for your question Mr. Nowak. Firstly, I can confirm that the Public Space Protection Order is in force and active.

On the point about seeing the same people begging, I can advise that the Public Space Protection Order for Doncaster Town Centre is only one part of a comprehensive plan of activity to support people with complex lives. This includes preventing and tackling homelessness and rough sleeping, drug and alcohol misuse, mental ill-health, offending and anti-social behaviour, and begging.

Since November 2017, the Public Space Protection Order and our complex lives work, have supported and encouraged many people to break the cycle of begging, drug and alcohol misuse and anti-social behaviour.

It is important to remind everyone that the Public Space Protection Order was introduced following a very strong level of public and business support for all of the prohibitions we consulted upon, but also, there was a very clear message that we should provide support for those who are vulnerable and locked into dangerous and damaging lifestyles.

This we have done and our innovative complex lives work now has 100 people that are receiving support. These are people who were previously rough sleeping in and around the Town Centre.

So, I want to be absolutely clear here that this Council is fully committed to supporting people who are in this unfortunate position, and much of the focus of the way this Public Space Protection Order is being managed is geared towards connecting people to accommodation and support services.

To do that we have to remove the barriers that begging in particular creates. So it is not our aim to criminalise misfortune.

We know that in the current policy and funding climate across the UK, we are seeing rises in homelessness and rough sleeping and the issues that surround it, like begging and problematic drug use. This is forecast to rise further, and of course we are all concerned about the ongoing impact of Universal Credit on this.

Therefore, it is our ongoing multi-agency effort, involving the Police, teams across the Council, St Leger Homes, drug and alcohol and mental health services and others, to continue this work as more people find themselves in this unacceptable situation.

But we are also clear that some of the people who are causing these issues are not so needy and are preying on people's good will, and damaging the prospects of our Town Centre and people's enjoyment of it.

Our management of the Public Space Protection Order takes account of this and we can and do enforce. Currently, there are 25 people subject to higher level enforcement that places restrictions on their behaviour in the Town Centre.

I'm sure you will agree that it would be better if we were not in a position where we have to implement these actions, but without a dramatic national policy change, this every day challenge is going to be with us for the medium term at least.

Finally, we also need the continued support of businesses and Town Centre users to play a part in supporting what we are trying to achieve; this is everybody's business. Thank you."

In accordance with Council Procedure Rule 13.10, Mr. Nowak asked the Mayor, the following supplementary question:-

"Thank you for your response Mayor Jones. Today, before I came here, I walked around the Town Centre and again, I see the same people sitting in the same positions on St. Sepulchre Gate, High Street and Baxtergate begging. These are people who are there nearly every day of the week and I cannot understand why they are allowed to be there, but they do. Today, there were PCSOs on cycles that cycled passed them and did not approach them or did not speak to them, etc.

The businesses that you ask, in your final paragraph, 'the continued support of businesses and Town Centre users'; I was speaking on Monday to the owner of Vision Value opticians, next to the Co-op bank on St. Sepulchre Gate, and he was telling me how the issues of begging and the people who he was seeing on St. Sepulchre Gate were having a detrimental effect on his business, and he would love to see and speak to yourself, or any of your Councillors, to express his views on this and I told him that I would mention that. But, as I say, I cannot understand and I have got photographic evidence why these people are allowed on a daily basis, to do what they do?"

In response, the Mayor gave the following reply:-

"As I have said, we are actively involved with our Complex Lives Team, which is multi-agency, to deal with these problems and we will continue to do so. But, I would add as we sit here, Police numbers in 2010 to 2019, we have got 90 less PCSOs from 2010 to 2019, we have got 32 less. We have actually pulled our resources from the Authority in order to deliver this and it is the way we are achieving this through the Complex Lives Teams. But, until we get better standards and Universal Credit is sorted out, we are not putting people in this onerous position. Our predictions are that this will be there for the medium term. We will continue to do what we need to do in order to make our place the right place for people to live, work and enjoy, and our businesses thrive. So, our Teams will continue on with the work. Thank you Mr. Nowak."

- (B) Question from Mr. N. Carbutt, on behalf of the Fire Brigade Union, to the Mayor of Doncaster, Ros Jones:-

“South Yorkshire Fire and Rescue have released a draft Integrated Risk Management Plan in which their preferred proposal to remove 84 firefighting posts is outlined. How and when has the fire Authority consulted with this Council and does this Council intend to respond formally?”

- (C) Question from Mr. M. Nicholls to the Mayor of Doncaster, Ros Jones:-

“SYFR have indicated a potential 4 million pound funding shortfall and propose to cut 84 firefighters from the current establishment of 594. Should this issue be referred to Doncaster Scrutiny Board for further examination of the issues and the effects on Doncaster's Communities?”

“Thank you for your questions, Mr. Carbutt and Mr. Nicholls. As both questions do relate to the draft Integrated Risk Management Plan, I will give one overall response to you both.

This Council has seen little consultation with regards to the draft Integrated Risk Management Plan in which their preferred proposal is to remove 84 firefighting posts across South Yorkshire. I received a letter from the Chair of the Fire Authority, which basically put the options as either a reduction in firefighters, or face the closure of Fire Stations.

The Motion that will be put to Council today at item 12, will be sent to South Yorkshire Fire and Rescue, in response to the proposed plan. The public consultation on the Integrated Risk Management Plan is open until 3rd August. I strongly encourage Councillors, groups and members of the public, to get involved to put your concerns across in opposition of these savage cuts that could potentially put Doncaster people and property in serious danger.

We request that the Fire Authority continues to re-examine its expenditure of its reserves to protect the Fire Service, in full consultation with the Fire Brigades Union, the public and others.

I have no problem with referring it to Overview and Scrutiny for further examination of the issues and the effects on Doncaster's Communities, so they can advise on it accordingly, and feed their findings back to the Fire Authority before any decision is made.

All public sector services have faced draconian cuts since 2010, and I am sure the FBU have and continue to lobby Central Government as we all do, but to date, the Government only seem to react in crisis.

My message to the new Prime Minister is all public sector services are in crisis and he needs to redress the cuts imposed by successive Governments. Doncaster needs not only increased funding, but also knowledge of what funding we can expect for years to come in order to plan for the long term.

This is no way to run a country; this country deserves better and the residents of Doncaster deserve better. Just to remind my Council, two of our South Yorkshire Councils, Doncaster and Barnsley, are two of the worst hit in the country in respect of funding per person from Government. So much for all being in this together.”

In accordance with Council Procedure Rule 13.10, Mr. Carbutt asked the Mayor, the following supplementary question:-

“Mayor, thank you for your response. I welcome the opportunity for Scrutiny to further examine the issues contained in the Motion. Are the Council and Councillors aware that there is £23.8m in reserve that the Fire Authority has at its disposal. And that’s on an operating budget of £50m. I am a firefighter at Thorne and it’s a relatively low activity station in terms of fire calls and secondary fires. But, within that area, we have major motorway networks. We have a COMAH site, which is a gas national power line, of significant importance. We have prisons, we have immigration centres. We are on the border of an international airport and frankly, to put firefighters in a position where they are attending as first call to an incident of that nature, with 4 person crews, we believe is frankly dangerous. We would really welcome the opportunity to put this in to Scrutiny. We would like you to examine the reserve strategy and would significantly like you to examine the under spends that the service has made that have been committed to reserves since 2010. And also the Safer, Stronger community reserve. Thank you for your time.”

The Mayor of Doncaster, Ros Jones, gave the following reply:-

“I am happy for Overview and Scrutiny to examine all those 3 areas. Thank you.”

In accordance with Council Procedure Rule 13.10, Mr. Nicholls asked the Mayor, the following supplementary question:-

“My name is Matt Nicholls. I am a firefighter and have been a firefighter for 17 years with SYFRA. It’s quite simple, my supplementary question is, will this Council commit to do everything in its power to ensure every option is explored to stop the cuts, which will undoubtedly put our residents of Doncaster at risk and will undoubtedly put a greater risk of firefighters at risk. I have got 3 young children and they have got every right to see me come home from work. These cuts will take away the safety aspect of every fire engine in South Yorkshire. Every major incident that we have, you don’t see fire engines active at the time of operations. You will see them parked down the road, because it’s about personnel on the ground. One in five fire engines will be missing if these cuts go through. One in five, because for every five fire engines, there are five less people. The options that have been given to you are; cut firefighters or cut stations. Well, it is hidden; they are cutting the stations anyway, by default. I would ask the Council to support us, in every way possible. Thank you.”

In response, the Mayor gave the following reply:-

“That support will be forthcoming once Overview and Scrutiny look at it all in detail and ascertain the pros and cons of all that. And yes, I do appreciate none of us want to put anyone at risk. Thank you.”

27 Appointment of the Section 151 Officer

The Council considered a report, presented by Mayor Ros Jones, which sought approval to appoint Faye Tyas as Doncaster Council’s Chief Financial Officer (Section 151 Officer) and Assistant Director of Finance with effect from 5th August, 2019.

It was reported that following the resignation and departure of the current post holder who left their employment at the beginning of August, arrangements had been put in place to appoint a replacement as this was a statutory role.

Following a rigorous recruitment process, final interviews were held by an established panel from the Chief Officers Appointments Committee, supported by the Assistant Director for Human Resources and Communications, who unanimously recommended that Faye Tyas be appointed as the Council’s Chief Financial Officer (Section 151 Officer) and Assistant Director of Finance.

RESOLVED that Faye Tyas be appointed as Doncaster Council’s Chief Financial Officer (Section 151 Officer) and Assistant Director of Finance with effect from 5th August, 2019.

28 Youth Justice Plan 2019/20

The Council considered a report, introduced by Councillor Chris McGuinness, Cabinet Member for Communities, Voluntary Sector and the Environment, which sought approval of the statutory Youth Justice Plan for 2019/20, covering the work of the Youth Offending Service (YOS) in Doncaster. The Youth Justice Plan had to be reviewed and considered by Council each year under the Crime and Disorder Act 1998, in order to identify how Youth Justice Services would be provided and funded.

It was reported that the Plan set out the resourcing and value for money, performance against last year’s plan, structure, governance and partnership arrangements, and risks to future delivery of the service. The Plan also included the actions and timescales set to develop the service and ensure the best provision for the children and young people of Doncaster.

In addition to the statutory Plan, a Young People’s Youth Justice Plan had also been produced, which was designed to be accessible and understandable for young people and families. The Plan highlighted some exceptional performance against the targets set in last year’s Plan, particularly for reducing the number of young people entering the Youth Justice System for the first time, and for the use of custody.

It was noted that the success in reducing the number of young people entering the formal Youth Justice System had enabled the service to shift some of its resource further “upstream” into Team EPIC, to work preventatively with those at risk of entering the system. This meant that more young people could be helped to avoid further offending without them being given a criminal record which could severely restrict their future prospects.

Councillor McGuinness reported that the Youth Justice Plan outlined Doncaster's performance against the national Youth Justice indicators including:-

- The re-offending rate;
- First Time Entrant (FTE) rate;
- Custody rate;
- The proportion of young people completing Court Orders who were in education, training and employment; and
- The proportion of young people completing orders who were living in suitable accommodation.

In welcoming the report, Councillor McGuinness reported that across all of the indicators, the YOS had performed above target, which had seen Doncaster having its lowest first time entry rate (FTE) in its history. Doncaster's FTE rate was one of the fastest reducing in England and Wales, and was on the cusp of being within the lowest 10% amongst all areas. As a result of this, more young people were being diverted away from the formal Youth Justice system. Those remaining in the system were on average, more entrenched in offending and have more complex needs than previously. This had brought about a marginal increase in the re-offending rate, as although the number of young people re-offending and the number of further offences they committed had both reduced, the number of young people in the cohort had reduced even more, which meant that the proportion who re-offended was higher. However, Councillor McGuinness reported that on the annualised re-offending rate, Doncaster remained below the England average.

It was noted that the custody rate had continued to reduce significantly, with only 3 young people subject to custodial sentences in 2018/19. The YOS had continued to prioritise young people being in suitable accommodation, and a 100% performance had again been achieved against this indicator.

Members' attention was drawn to page 21 of the Youth Justice Plan, which highlighted the work undertaken to prevent child criminal exploitation across Barnsley, Rotherham and Doncaster, led by the YOS, which aimed to protect and divert young people who were at risk of this form of exploitation.

In conclusion, Councillor McGuinness reiterated that young people who entered the criminal justice system were at the lowest rate in Doncaster's history and for those young people that entered in to the system, they received specialist interventions necessary to assist them leading positive and offence free lifestyles.

Following the presentation of the report, Members were afforded the opportunity to comment on the report.

Members welcomed the report, commending the work of the YOS and the excellent progress made, which had demonstrated exceptional performance against the targets set last year, in particular in relation to reducing the number of first time entrants into the Youth Justice System. Members congratulated the Service for developing a framework that had been recognised nationally as an example of best practice and had been adopted by other areas throughout the country.

Members also gave thanks and highlighted the ongoing work of the Youth Council, which was engaging with and consulting young people across the Borough with regard to key issues of concern, and was also working with various organisations to seek solutions to knife crime.

Councillor Jane Kidd, Chair of the Overview and Scrutiny Management Committee commended the report and referred in particular to those young people who had been supported who were in danger of going in to the criminal justice system, due to issues with speech and language and communication.

RESOLVED that the Youth Justice Plan 2019/20, be approved.

## 29 Overview and Scrutiny Annual Report 2018/19

The Council considered the Overview and Scrutiny Annual Report, which highlighted the progress of Doncaster Council's Overview and Scrutiny function during 2018/19. The report also provided a summary of the work undertaken by the Overview and Scrutiny Management Committee (OSMC) and its four Standing Panels during 2018/19, and highlighted some of the key achievements and the impacts that Overview and Scrutiny had made over the past year, and identified priorities for 2019/20.

In presenting the report, Councillor Jane Kidd, Chair of the OSMC, conveyed her thanks to Members, the Executive, Officers, the Youth Council, Partners, Stakeholders, and the public, who had all taken the time to attend meetings, evidence gathering sessions, site visits and contribute to the Overview and Scrutiny process. Councillor Kidd also expressed particular thanks to Scrutiny Officers, Andrew Sercombe, Caroline Martin and Christine Rothwell, who had provided the management Committee and the Panels with such fantastic support.

Councillor Kidd confirmed that much of Scrutiny's work had been driven by the wider strategic objectives of Doncaster Growing Together and the priorities detailed in the Corporate Plan. The challenges facing the Borough required joined up thinking and effective partnership working through Team Doncaster. Overview and Scrutiny worked best to support this when it took a holistic cross-cutting view of issues that the Borough faced and took evidence from a wide range of partners, most importantly, the views of those people who were directly affected by how services worked, such as young people in care and survivors of domestic abuse. Overview and Scrutiny could give a voice to Doncaster's communities, including the most excluded.

Councillor Kidd highlighted some of the key activities undertaken by OSMC and its Panels, which demonstrated the key areas of Overview and Scrutiny's remit including:-

- public engagement and participation;
- policy review and development;
- reviewing the performance and the work of partners; and
- holding to account and being a critical friend to challenge decision makers

Councillor Kidd also highlighted some of the key issues for consideration by the Committee during 2019/20. These would continue to be reviewed over the course of the year as the Committee responded to the outcomes of the “Doncaster Talks” exercise and heard what its residents had to say about the kind of Borough they wanted for the future and consider the options for effectively engaging with residents at a local level. The review of area governance would form a major part of the Committee’s work next year and Councillor Kidd encouraged all Members to get involved in the review.

Furthermore, Overview and Scrutiny would also continue to hold decision makers to account for the effective delivery of services and budgets, to ensure Overview and Scrutiny could support the Council’s Performance Monitoring arrangements and help improve the delivery of services to residents.

Councillor Kidd concluded by conveying thanks to everyone who had contributed to the Overview and Scrutiny process last year, and challenged everyone in the Chamber, no matter what their role was, to think about whether they could contribute to the work of Scrutiny, especially the review of area governance as Overview and Scrutiny wanted a model that gave a voice to all communities in Doncaster, and to be one of the most effective in the country.

RESOLVED that the Overview and Scrutiny Annual Report 2018/19, be noted.

30 Publication (Regulation 19) of the Doncaster Local Plan 2015-2035

The Council considered a report, presented by the Mayor of Doncaster, Ros Jones, which summarised the next stage of the Local Plan process which was known as ‘Publication’ in line with Regulation 19 of The Town and Country Planning (Local Planning) (England) Regulations 2012. A copy of the Doncaster Local Plan 2015-2035 (Regulation 19 Proposed Submission Version) was appended to the report alongside an electronic link to the Interactive Policies Map for reference, and further information as to its detailed content. Key site allocations for housing, employment and minerals, as well as other Local Plan land use allocations and designations could be found via the online Interactive Policies Map. The Proposed Submission Version Local Plan must be published for a minimum of 6 weeks to allow for representations to be made by any interested parties.

Further to the publication of the agenda for this meeting, an Addendum document had been provided to all Members of Council prior to the meeting, setting out a number of revisions that had been made to policies in the Local Plan (Appendix 1) document. This was in light of objections submitted in writing by Elected Members in relation to individual site allocations in advance of the Full Council meeting. It was noted that this information superseded the relevant policies contained within the agenda papers previously circulated to Members, and that the updated policy text would be included in the Local Plan if approved by Members.

Mayor Ros Jones, in presenting the report, emphasised that the Plan was key for encouraging new investment, stimulating jobs and growth and building new homes across Doncaster, and creating a Borough and environment that met the needs of its residents for years to come. The Plan shaped the look and feel of Doncaster in the future, and helped grow the Borough, so that Doncaster would be a truly great place to live, work and enjoy.

Members were informed that the Local Plan built on Team Doncaster's Growing Together Strategy, in order to maximise the benefits of the Borough's many assets and opportunities whilst addressing its challenges. The Local Plan provided sufficient housing sites to deliver at least 920 new homes each year, which ensured not just enough housing to meet the needs of its communities, but also ensured there was a workforce to contribute towards the planned economic growth and job numbers in line with the Council's Inclusive Growth Strategy, and the aspirational and ambitious Sheffield City Region Strategic Economic Plan.

The Mayor explained that an essential part of housing delivery was the provision of affordable homes. This was a national issue with under provision occurring across the nation. The Mayor had ensured that all Members of the Council had received affordable housing information which illustrated this. She further explained that the status of this data was contextual, but should be taken into account to inform future decisions. Housing market delivery was unable to meet the actual need that was required, and this was the case across Doncaster and the Sheffield City Region. It was therefore a priority that needed to be addressed, because it was clear that this Government and the private sector would not.

The Mayor further reported that she had tasked Officers to create a housing programme that applied Council resources and external funding to close the affordable housing gap across Doncaster. This would ensure that the Council was delivering local homes for local people. She confirmed that the Council would use relevant and current data to inform decisions regarding the Borough's affordable housing needs to target local need on a settlement and sector basis, which would include housing for older people and those with special needs, such as physical and learning disabilities. The Council would also use its land assets to deliver its housing programme, and where there was a need and the Council did not own a site, the Council would use its resources to acquire sites.

The Mayor stated that she had tasked Officers to set up seminars for Members on the important issue of affordable housing. The affordable housing policy in the Local Plan, had been amended to make specific reference to offsite affordable housing provision that was generated by a development. The resultant commuted sums would be used to target areas of need in the Borough, in order to assist with rebalancing the housing market. There would also be an annual commitment to review affordable housing provision, as part of the local plan monitoring. Overview and Scrutiny would also play an important role in this process.

The Mayor added that as well as building new homes, sufficient employment land was allocated to meet the plan period requirement of 481 hectares. This included maximising Doncaster's location on the strategic transport network, with strategic sites along the M18 and A1(M) corridors, and the Airport. There was also provision for opportunities to achieve higher productivity jobs in sectors such as advanced manufacturing. Key physical infrastructure and transport proposals were included, such as the North Doncaster A1-A19 Link Road, M18 Junction 5 Hatfield Link Road, A630 West Moor Link Improvements, East Coast Main Line Railway Station at Doncaster Sheffield Airport, and the reopening of Askern Railway Station.

The Mayor explained that their inclusion in the Plan would help ensure Doncaster continued to maximise funding opportunities when they became available, and deliver these hugely beneficial and much needed projects as expediently as possible. She pointed out that the Plan was not about development at all cost. It was a privilege to have a varied and diverse Borough made up of rich history and heritage. Large parts of the Borough were very rural in nature with some internationally renowned biodiversity assets such as Thorne and Hatfield Moors. The Borough had a plethora of greenspaces throughout the Towns and Villages with extensive areas of countryside beyond. The Plan sought to protect and enhance all of these assets that made the Borough a sustainable and high quality place in which to live, work, visit and invest.

The Mayor highlighted that the Plan had been under preparation for some time, with several rounds of full public consultation carried out to make sure it met all of the Council's ambitions and aspirations. Over 1,200 local people and businesses provided feedback during the last consultation process alone in Autumn 2018.

The Mayor confirmed that she had listened to concerns raised by Members during this process, and had ensured that changes had been made to address these important issues. As the health and well-being of residents was important, she had requested that during the consultation with Members, the Plan sought to create high quality places that supported and promoted healthy and safe communities, with the needs of pedestrians and cyclists being supported and prioritised in new developments. Currently, streets principally serving residential areas were designed to achieve traffic speeds of no more than 20mph. However, the Mayor reported that she had asked that this was explicitly included in Policy in the Plan to make it a clear commitment. The Mayor added that she had also asked for adequate footpaths on all new residential developments.

The Mayor stressed that she was fully aware of Members' justifiable concerns about the issues being caused by some Houses in Multiple Occupations. Accordingly, she had instructed Officers to revisit this matter and a revised and strengthened Policy had been tabled at the meeting. In addition to this, although not directly a Local Plan matter, the Mayor had asked that there was an immediate review of enforcement action to tackle the problem of 'To Let' boards and banners, which were blighting areas of the Borough.

In addition to the Local Plan, the Mayor stated that she also wanted to create a framework of driving the Borough planning from the bottom up through resourcing the support and encouragement of Neighbourhood Plans across Doncaster. The Mayor had therefore included this commitment in its Local Plan. Consideration had been given to the content of Neighbourhood Plans, either adopted or being developed already through drafting of the Local Plan.

The Mayor emphasised that Neighbourhood Plans were important documents used to guide development in communities, and she hoped that more areas would take the opportunity to prepare their own Neighbourhood Plans in the future.

To conclude, the Mayor stated that the Plan really shaped Doncaster's future and hoped that Members would support the recommendations to enable the Local Plan to move forward to Publication.

Following the conclusion of the Mayor's introduction and before affording Members the opportunity to speak on the item, the Chair of Council, Councillor Linda Curran, invited those Members who had raised objections to the individual site allocations, to address the Chamber to present their objections to the Plan, which were tabled at the meeting and detailed in the Schedule as follows:-

NO.	COUNCILLOR	SITE No.	AGENDA PAGE NO	SITE
01	Ian Pearson	383	p409	Hill Top Road Denaby, Conisbrough & Denaby
02	Nick Allen	350 & 407	p406	Rose Hill
03	David Hughes	460	p415	Land off Lutterworth Drive, Adwick Le Street
04	Austen White	165/186	p396	Land North of A1, Skellow; Carcroft - Skellow
05	Rachael Blake	141	p391	Westwood Road Bawtry

The Mayor confirmed that all objections to specific site allocations had been noted and would go forward as part of the planning process as it goes through to inspection. She pointed out that enforcement did not form part of the Local Plan, however, she had requested the Chief Executive to ensure that adequate enforcement measures were in place.

Members broadly gave their support to the Plan, which they felt was an aspirational document that shaped the vision for the Borough in the future. Members recognised that the policies in the Plan would not only ensure that the housing and economic growth needs of the Borough were sustained, but would also help to protect the environment, and would also further improve the quality of life and health and wellbeing of its communities. In recognising that the Plan was an evolving document, Members welcomed that the Plan would be reviewed annually and would take account of economic and environmental changes, in particular in relation to the effects of climate change. Members commended Officers who had contributed in the development of the Plan and acknowledged the work involved.

RESOLVED that

- (1) the Doncaster Proposed Submission Local Plan be approved, subject to the inclusion of a number of revisions made to the policies in the Local Plan document, as detailed in the Addendum, to seek representations as to soundness and legal compliance over a minimum statutory 6 week period, and submission to the Secretary of State for examination subject to no significant issues arising from the minimum statutory 6 week stage;

- (2) the Assistant Director of Development, in consultation with the Local Plan lead Portfolio Holder be authorised to make any necessary minor editorial amendments to the Local Plan Proposed Submission Plan and accompanying Policies Map, the sustainability appraisal and any other relevant documents prior to Publication and Submission, subject to these not involving the addition or deletion of any site and not otherwise changing the plan's direction or overall strategy where it is able to do so;
- (3) the Assistant Director of Development, in consultation with the Local Plan lead Portfolio Holder be authorised to request that the Local Plan Inspector recommend any main modifications to the Submission version of the Local Plan to ensure soundness in order for the plan to be legally compliant; and
- (4) following (1) to (3) above, authority be given that public consultation be undertaken on any main modifications to the Submission version of the Local Plan recommended by the Inspector, including the consequential changes in order that the Local Plan can be finalised in advance of it being submitted to Full Council for adoption.

31 To consider the following Motion, written notice of which has been given by Councillor John Healy and Seconded by Councillor Lani-Mae Ball, in accordance with Council Procedure Rule 16.1

In accordance with Council Procedure Rule 16.1, a Motion was submitted by Councillor John Healy and Seconded by Councillor Lani-Mae Ball:-

“This Council is aware that public services have suffered severe cuts since austerity began in 2010, and that South Yorkshire Fire and Rescue Authority (SYFRA) will have had a real term reduction in the grant support that it receives from Government of 50% between 2010 and 2020.

Fire stations have been closed, downgraded or merged causing longer travel distances, and therefore, increased attendance times.

South Yorkshire Fire and Rescue are predicting a £3.8 million shortfall on previous revenue grants and state that future funding remains unclear beyond 2020/21.

This Council believes the cuts have simply gone too far. Public and firefighter lives are now at risk. Nationally, fire deaths are on the increase and within South Yorkshire, primary and secondary fires have increased from 5,841 in 2016 to 7,330 in 2018.

The blame for the situation SYFRA finds itself in must be placed firmly at the feet of the architects of those cuts, the Conservative Government. However, we believe that SYFRA must use all the flexibility at its disposal to resist further damaging cuts to the Fire and Rescue Service.

The tragedy of Grenfell Tower and the recent terrorist attacks must serve as a stark warning to us all about the risks our communities face, and the perils of being ill-equipped and understaffed during potential emergencies.

Therefore, the immediate protection of our communities, infrastructure and businesses must be a priority for us all, whilst we build for a future Labour Government. National agreements must be utilised to ensure that as many South Yorkshire firefighters as possible are immediately available whilst we continue to lobby Government over our concerns.

This Council applauds the Fire Brigades Union (FBU) for their dignified and determined campaign to protect this vital public service, and for playing their part in lobbying for a fairer funding settlement for South Yorkshire.

We request that:-

- A lobbying strategy is developed and implemented with the aim of securing a fairer funding formula for South Yorkshire residents from this Tory government.
- The Fire Authority continues to re-examine its expenditure of its reserves to protect the Fire Service in full consultation with the FBU, the public and others.

We also request the Mayor to write to the Police and Fire Minister, Nick Hurd MP and the Chancellor of the Exchequer, Phillip Hammond MP, stating that not only should austerity measures cease, but there should be a reversal of previous cuts made to the South Yorkshire Fire Service. The safety of Doncaster residents and property is at risk.”

The Chair afforded all Members in the Chamber, the opportunity to speak on the Motion.

An amendment to the Motion was MOVED by Councillor Tosh McDonald and Seconded by Councillor John Gilliver, in that the second bullet point in paragraph 9 read as follows:-

- “In light of remarks made by the Police and Fire Minister Nick Hurd in 2017 to representatives of the Fire Brigades Union, Rosie Winterton MP and John Healey MP, that the authority should ‘spend your reserves’, the Fire Authority continues to re-examine its expenditure of its reserves to protect the Fire Service in full consultation with the FBU, the public and others.”

A vote was taken on the amendment to the Motion proposed by Councillor Tosh McDonald, which was declared as follows:-

For - 43

Against - 0

Abstain - 0

On being put to the meeting, the amendment to the Motion was declared CARRIED.

A further amendment to the Substantive Motion was MOVED by Councillor Nick Allen and Seconded by Councillor Jonathan Wood, in that the last paragraph read as follows:-

“We also request the Mayor to write to the Police and Fire Minister and the Chancellor of the Exchequer, after the Autumn Budget, stating that not only should austerity measures cease, but there should be a reversal of previous cuts made to South Yorkshire Fire Service. The safety of Doncaster residents and property is at risk.”

A vote was taken on the amendment to the Substantive Motion proposed by Councillor Nick Allen, which was declared as follows:-

For - 6

Against - 35

Abstain - 1

On being put to the meeting, the amendment to the Substantive Motion was declared LOST.

A vote was taken on the Substantive Motion proposed by Councillor John Healy, which was declared as follows:-

For - 36

Against - 2

Abstain - 4

On being put to the meeting, the Substantive Motion was declared CARRIED.

RESOLVED that this Council is aware that public services have suffered severe cuts since austerity began in 2010, and that South Yorkshire Fire and Rescue Authority (SYFRA) will have had a real term reduction in the grant support that it receives from Government of 50% between 2010 and 2020.

Fire stations have been closed, downgraded or merged causing longer travel distances and therefore, increased attendance times.

South Yorkshire Fire and Rescue are predicting a £3.8 million shortfall on previous revenue grants and state that future funding remains unclear beyond 2020/21.

This Council believes the cuts have simply gone too far. Public and firefighter lives are now at risk. Nationally, fire deaths are on the increase and within South Yorkshire, primary and secondary fires have increased from 5,841 in 2016 to 7,330 in 2018.

The blame for the situation SYFRA finds itself in must be placed firmly at the feet of the architects of those cuts, the Conservative Government. However, we believe that SYFRA must use all the flexibility at its disposal to resist further damaging cuts to the Fire and Rescue Service.

The tragedy of Grenfell Tower and the recent terrorist attacks must serve as a stark warning to us all about the risks our communities face, and the perils of being ill-equipped and understaffed during potential emergencies.

Therefore, the immediate protection of our communities, infrastructure and businesses must be a priority for us all, whilst we build for a future Labour Government. National agreements must be utilised to ensure that as many South Yorkshire firefighters as possible are immediately available whilst we continue to lobby Government over our concerns.

This Council applauds the Fire Brigades Union (FBU) for their dignified and determined campaign to protect this vital public service, and for playing their part in lobbying for a fairer funding settlement for South Yorkshire.

We request that:-

- A lobbying strategy is developed and implemented with the aim of securing a fairer funding formula for South Yorkshire residents from this Tory government.
- In light of remarks made by the Police and Fire Minister Nick Hurd in 2017 to representatives of the Fire Brigades Union, Rosie Winterton, MP and John Healey, MP, that the authority should 'spend your reserves', the Fire Authority continues to re-examine its expenditure of its reserves to protect the Fire Service in full consultation with the FBU, the public and others.

We also request the Mayor to write to the Police and Fire Minister and the Chancellor of the Exchequer, stating that not only should austerity measures cease, but there should be a reversal of previous cuts made to the South Yorkshire Fire Service. The safety of Doncaster residents and property is at risk.

32 To consider the following Motion, written notice of which has been given by Councillor Rachael Blake and Seconded by Councillor Andrea Robinson, in accordance with Council Procedure Rule 16.1

In accordance with Council Procedure Rule 16.1, a Motion was submitted by Councillor Rachael Blake and in the absence of Councillor Andrea Robinson, Seconded by Councillor Pat Haith:-

"This Council notes that over a million older people in England are struggling with unmet care needs and believes that in light of an ageing population, we need bold changes to deliver a long-term funding solution for social care.

Doncaster Council believes that it is fundamentally unfair that in order to access basic care, many older people face catastrophic costs that can run into hundreds of thousands of pounds, wipe out a lifetime of savings, and force families to sell their homes.

This Council also believes that England's care system needs major reform to provide a long-term sustainable funding solution, and to make care free at the point of use.

The Council therefore supports Independent Age's call for the introduction of free personal care for all older people in England, alongside a new social care contribution to fully fund the policy on a sustainable basis.

This Council calls on the Government to take the necessary steps to implement this policy as swiftly as possible to end the care crisis, and properly support older people in Doncaster.

Doncaster Council also calls on our local MPs to support the campaign for free personal care, and to speak up in favour of the policy in the House of Commons and through their wider engagements."

The Chair afforded all Members in the Chamber, the opportunity to speak on the Motion.

A vote was taken on the Motion proposed by Councillor Rachael Blake, which was declared as follows:-

For - 42

Against - 0

Abstain - 0

On being put to the meeting, the Motion was declared CARRIED.

RESOLVED that this Council notes that over a million older people in England are struggling with unmet care needs and believes that in light of an ageing population, we need bold changes to deliver a long-term funding solution for social care.

Doncaster Council believes that it is fundamentally unfair that in order to access basic care, many older people face catastrophic costs that can run into hundreds of thousands of pounds, wipe out a lifetime of savings, and force families to sell their homes.

This Council also believes that England's care system needs major reform to provide a long-term sustainable funding solution, and to make care free at the point of use.

The Council therefore supports Independent Age's call for the introduction of free personal care for all older people in England, alongside a new social care contribution to fully fund the policy on a sustainable basis.

This Council calls on the Government to take the necessary steps to implement this policy as swiftly as possible to end the care crisis, and properly support older people in Doncaster.

Doncaster Council also calls on our local MPs to support the campaign for free personal care, and to speak up in favour of the policy in the House of Commons and through their wider engagements.

33 Questions by Elected Members in accordance with Council Procedure Rules 15.2 and 15.3

A. Questions on Notice

No questions on Notice from Elected Members had been received for this meeting.

B. Questions Without Notice

In accordance with Council Procedure Rule 15.2, the Chair of Council sought questions from Elected Members during question time.

A. Questions to the Mayor of Doncaster, Ros Jones

Q. Councillor Dave Shaw asked the following question:-

“Ros, I fully support your earlier announcement that we need to be radical in our response in tackling climate change, carbon emissions and encouraging biodiversity. You know that this is something that I feel very passionate about and something that I intend to be fully involved with. Back in March, there was a global climate strike for the future, which many Doncaster Schools and young people got behind. There is a further global strike planned on 20th September. Will you and the Council be supporting this campaign?”

A. The Mayor of Doncaster gave the following response:-

“Thank you for your question Dave and I do know that it is something that is of particular interest to you. I will be supporting the campaign and I will be liaising with the Chief Executive to identify how the Council can support the global climate strike planned for September without impacting on School attendance, and I will ensure that you are invited along to it.”

Q. Councillor Andy Pickering asked the following question:-

“In view of the fact that today, Grant Shapps has been appointed as the new Transport Secretary to replace the intransigent and incompetent Chris Grayling, would the Mayor herself be prepared to take this opportunity to write to Mr Shapps to make him aware of the unanimous opposition in this Chamber, to the currently proposed Phase 2b route of HS2; the route that seriously damages the Wards of this Borough?”

A. The Mayor of Doncaster gave the following response:-

“I would be happy to write to him yet again, as I have continued to say that we do not support the current HS2 route. That is not to say that we are against the HS2 per se, but Meadowhall is the correct area for it to go to without devastating the areas of Doncaster and Rotherham. So, I am more than happy to write again, to ask him to look again at all the different options to avoid the devastation it is going to create on

Doncaster.”

Q. Councillor Nick Allen asked the following question:-

“Do you think that more could have been done to keep the Dolly Parton Imagination Library in Doncaster?”

A. The Mayor of Doncaster gave the following response:-

“This is outside the grant regime. We would love to see this go ahead, but we have got schemes like Re-Read that’s actually using recycled books as well, which we all want to subscribe to. So, given the situation that we are in with the cuts that we have had to make, and I would remind this Council there is a further £14m that we are having to look for, I believe that we have done all we can, but we will encourage all our Libraries to actually offer alternatives and Re-Read is a great alternative.”

B. Questions to the Deputy Mayor, Councillor Glyn Jones, Cabinet Member for Housing and Equalities

There were no questions put to the Deputy Mayor, Councillor Glyn Jones, Cabinet Member for Housing and Equalities.

C. Questions to Councillor Nigel Ball, Cabinet Member for Public Health, Leisure and Culture

There were no questions put to Councillor Nigel Ball, Cabinet Member for Public Health, Leisure and Culture.

D. Questions to Councillor Joe Blackham, Cabinet Member for Highways, Street Scene and Trading Services

There were no questions put to Councillor Joe Blackham, Cabinet Member for Highways, Street Scene and Trading Services.

E. Questions to Councillor Rachael Blake, Cabinet Member for Adult Social Care

There were no questions put to Councillor Rachael Blake, Cabinet Member for Adult Social Care.

F. Questions to Councillor Nuala Fennelly, Cabinet Member for Children, Young People and Schools

In the absence of Councillor Nuala Fennelly, Cabinet Member for Children, Young People and Schools, the Chair of Council informed Members that any questions for Councillor Fennelly should be submitted in writing to the Executive Office after the meeting, and a response would be provided accordingly.

G. Questions to Councillor Chris McGuinness, Cabinet Member for Communities, Voluntary Sector and the Environment

There were no questions put to Councillor Chris McGuinness, Cabinet Member for Communities, Voluntary Sector and the Environment.

H. Questions to Councillor Bill Mordue, Cabinet Member for Business, Skills and Economic Development

There were no questions put to Councillor Bill Mordue, Cabinet Member for Business, Skills and Economic Development.

I. Questions to Councillor Jane Nightingale, Cabinet Member for Customer and Corporate Services

There were no questions put to Councillor Jane Nightingale, Cabinet Member for Customer and Corporate Services.

J. Questions to Councillor Austen White, Chair of the Audit Committee

There were no questions put to Councillor Austen White, Chair of the Audit Committee.

K. Questions to Councillor Phil Cole, Chair of the Elections and Democratic Structures Committee

In the absence of Councillor Phil Cole, Chair of the Elections and Democratic Structures Committee, the Chair of Council informed Members that any questions for Councillor Cole should be submitted in writing to the Members Support Office after the meeting, and a response would be provided accordingly.

L. Questions to Councillor Rachael Blake, Chair of the Health and Wellbeing Board

There were no questions put to Councillor Rachael Blake, Chair of the Health and Wellbeing Board.

M. Questions to Councillor Kevin Rodgers, Chair of the Overview and Scrutiny Management Committee

There were no questions put to Councillor Kevin Rodgers, Chair of the Overview and Scrutiny Management Committee.

34 To receive the minutes of the following Joint Authorities.

Neil Concannon, Deputy Monitoring Officer, drew Members attention to an inaccuracy in relation to paragraph 6, of Minute No.11, (page 570 of the agenda papers) of the Minutes of the South Yorkshire Fire and Rescue Authority (SYFRA) held on 8th April 2019, which referred to 'Askern' rather than 'Aston Park'. The Deputy Monitoring Officer reported that Councillor Charlie Hogarth, as one of the Council representatives who served on the SYFRA (Joint Authority), had already asked for this inaccuracy to be corrected at a subsequent meeting of the SYFRA on 24th June, 2019, and the minutes of that meeting would be reported to the next ordinary meeting of Full Council. The Deputy Monitoring Officer confirmed that this was the correct procedure to follow for dealing with such an issue. He also confirmed that all minutes of Outside Bodies presented to Full Council, were for information only and clarified that Members were not being asked to either approve or endorse the minutes in any way.

With regard to the minutes of the SYFRA held on 8th April, 2019, a debate was held in respect of the development of a new Integrated Risk Management Plan as a consequence of the removal of the Close Proximity Crewing System. Members expressed their concerns with regard to the statements made by the Chief Fire Officer relating to the subsequent impact on the budget cuts required to the Service and how these could be realistically achieved. In response, the Deputy Monitoring Officer reiterated that the Minutes of the SYFRA were submitted to Council for information purposes only, Council was not being requested to endorse the minutes and the concerns expressed by Members would be noted in the minutes of Full Council.

In accordance with Council Procedure Rule 18.11(f), the meeting stood adjourned at 4.40 p.m. and reconvened on this day at 5.09 p.m.

Following an adjournment and reconvening of proceedings, it was Moved and Seconded that the Council was concerned about potential inaccuracies within the minutes of the SYFRA held on 8th April, 2019, and therefore, resolved to not note the minutes. It was also agreed that all future Doncaster Council Full Council Agendas clearly specify that minutes from Joint Authorities were for information and not endorsement. On being put to the meeting, the Motion was declared Carried.

RESOLVED that

- (1) the minutes of the following Joint Authorities be noted:-
  - A. Sheffield City Region Combined Authority held on 25th March, 2019.
  - B. Sheffield City Region Local Enterprise Partnership Board held on 4th March, 2019.
  - C. South Yorkshire Fire and Rescue Authority held on 11th February, 2019.
  - D. South Yorkshire Pensions Authority Local Pension Board held on 18th April, 2019.
  - E. South Yorkshire Pensions Authority held on 14th March, 2019.

F. South Yorkshire Police and Crime Panel held on 4th February and 1st April, 2019.

G. Team Doncaster Strategic Partnership held on 15th January, 26th February and 16th April, 2019.

- (2) this Council is concerned about potential inaccuracies within the minutes of the South Yorkshire Fire and Rescue Authority held on 8th April, 2019, and therefore, do not note these minutes. We require all Doncaster Council Full Council Agendas to clearly specify that minutes from Joint Authorities are for information and not endorsement.

CHAIR:\_\_\_\_\_

DATE:\_\_\_\_\_

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## Doncaster Council

**To the Chair and Members of the COUNCIL**

### **TEMPORARY DESIGNATED SECTION 151 OFFICER**

#### **PURPOSE**

1. The purpose of this report is to seek the approval of Council for Debbie Hogg, Director of Corporate Resources to be Doncaster Council's designated Section 151 Officer with effect from 1 November 2019 or the date of commencement of maternity leave of the substantive potholder if this is earlier. This will be for a temporary period until the substantive post holder returns to work following maternity leave.

#### **RECOMMENDATION**

2. It is recommended that Debbie Hogg be temporarily designated as Doncaster Council's Section 151 Officer with effect from 1 November 2019, or the date of commencement of maternity leave if this is earlier.
3. It is recommended that the Monitoring Officer update the Constitution where necessary to reflect the temporary change to officer designation outlined in this report.

#### **WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?**

4. The impact of the post holder on the citizens of Doncaster is to ensure the council meets its statutory responsibilities in respect of the administration of the Council's financial affairs acting as the Council's Section 151 Officer.

#### **BACKGROUND**

5. The role of Section 151 Officer is currently held by the Chief Financial Officer and Assistant Director Finance. The substantive post holder will be commencing a period of maternity leave from November and is entitled to a period of up to 52 weeks maternity leave, although the temporary arrangements will be reviewed after 6 months.
6. Despite working closely with Reed Specialist Recruitment – the Council's managed service provider, the recruitment of a suitably qualified and experienced person and within the salary banding to undertake the role during this temporary period has been unsuccessful.

7. In order to ensure the Council has continuity at the point the substantive post holder commences her maternity leave and have a designated Section 151 Officer in place, it is proposed that Debbie Hogg, Director of Corporate Resources also undertakes this statutory role, until the post holder returns to work from maternity leave.
8. Debbie Hogg, as Director of Corporate Resources already has responsibility for the overall strategic planning and financial advisory role and will continue with this role supporting both the Chief Executive (Head of Paid Service) and the Mayor. Furthermore, she is an experienced Section 151 Officer and therefore holds the relevant qualifications required for the role.
9. Once approved the Council's Constitution should be reviewed and amended as appropriate to ensure the power to deal with financial matters that are the statutory responsibility of the Section 151 Officer, are accurately referred to in the Constitution.

### OPTIONS CONSIDERED AND REASONS FOR RECOMMENDED OPTION

10. It is a statutory requirement to have a designated Section S151 Officer. Following attempts at recruiting a suitably qualified and experienced individual on a temporary basis proved unsuccessful, the only option considered appropriate is to designate the Director of Corporate Resources to undertake this statutory role.

### IMPACT ON THE COUNCIL'S KEY PRIORITIES

11.

	Outcomes	Implications
	<p><b>Doncaster Working:</b> Our vision is for more people to be able to pursue their ambitions through work that gives them and Doncaster a brighter and prosperous future;</p> <ul style="list-style-type: none"> <li>• Better access to good fulfilling work</li> <li>• Doncaster businesses are supported to flourish</li> <li>• Inward Investment</li> </ul>	
	<p><b>Doncaster Living:</b> Our vision is for Doncaster's people to live in a borough that is vibrant and full of opportunity, where people enjoy spending time;</p> <ul style="list-style-type: none"> <li>• The town centres are the beating heart of Doncaster</li> <li>• More people can live in a good quality, affordable home</li> <li>• Healthy and Vibrant Communities through Physical Activity and Sport</li> <li>• Everyone takes responsibility for keeping Doncaster Clean</li> <li>• Building on our cultural, artistic and sporting heritage</li> </ul>	
	<p><b>Doncaster Learning:</b> Our vision is for</p>	

	<p>learning that prepares all children, young people and adults for a life that is fulfilling;</p> <ul style="list-style-type: none"> <li>• Every child has life-changing learning experiences within and beyond school</li> <li>• Many more great teachers work in Doncaster Schools that are good or better</li> <li>• Learning in Doncaster prepares young people for the world of work</li> </ul>	
	<p><b>Doncaster Caring:</b> Our vision is for a borough that cares together for its most vulnerable residents;</p> <ul style="list-style-type: none"> <li>• Children have the best start in life</li> <li>• Vulnerable families and individuals have support from someone they trust</li> <li>• Older people can live well and independently in their own homes</li> </ul>	
	<p><b>Connected Council:</b></p> <ul style="list-style-type: none"> <li>• A modern, efficient and flexible workforce</li> <li>• Modern, accessible customer interactions</li> <li>• Operating within our resources and delivering value for money</li> <li>• A co-ordinated, whole person, whole life focus on the needs and aspirations of residents</li> <li>• Building community resilience and self-reliance by connecting community assets and strengths</li> <li>• Working with our partners and residents to provide effective leadership and governance</li> </ul>	<p>This is a key statutory role within the Council's Management Structure and will be expected to make a significant contribution to the delivery of these priorities</p>

## RISKS AND ASSUMPTIONS

12. This is a statutory role and therefore the Council must designate an officer to carry out this role to ensure the council meets its legal responsibilities as well as ensuring stability and effective leadership. There are no other risks associated with this report.

## LEGAL IMPLICATIONS (HW 13.08.19)

13. Section 151 of the Local Government Act 1972 requires every local authority to make arrangements for the proper administration of their financial affairs and shall secure that one of their officers has responsibility for the administration of those affairs.
14. Chief Financial Officer is defined by Section 6 of the Local Government and Housing Act 1989 as the officer having responsibility for the purposes of

Section 151 of the Local Government Act 1972 for the administration of the authority's financial affairs.

15. Section 113 of the Local Government Finance Act 1988 imposes professional qualification requirements for officers having responsibility under Section 151 of the Local Government Act 1972 for the administration of an authority's financial affairs.
16. The proposed changes to officer designations and duties outlined in this report will require a number of minor technical changes to be made to various parts of the Constitution. These revisions may be made by the Monitoring Officer in accordance with the authority to "make minor amendments" as set out in Article 1 of the Constitution.

### **FINANCIAL IMPLICATIONS (AT 13.08.19)**

17. There are no specific financial implications arising from this report.

### **HUMAN RESOURCES IMPLICATIONS (JP 12.08.19)**

18. There are no specific human resources implications other than those mentioned elsewhere in this report.

### **EQUALITY IMPLICATIONS (JP 12.08.19)**

19. There are no specific equality implications arising from this report.

### **CONSULTATION**

20. Consultation has been undertaken with all relevant post holders, the Mayor and Members of the Chief Officers Appointments Committee.

This report has significant implications in terms of the following:

Procurement		Crime & Disorder	
Human Resources	X	Human Rights & Equalities	
Buildings, Land and Occupiers		Environment & Sustainability	
ICT		Capital Programme	

### **BACKGROUND PAPERS**

21. None

### **REPORT AUTHOR & CONTRIBUTORS**

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**Damian Allen**  
**Chief Executive**

## SCR - MAYORAL COMBINED AUTHORITY BOARD

### MINUTES OF THE MEETING HELD ON:

MONDAY, 3 JUNE 2019 AT 11.00 AM

SHEFFIELD CITY REGION, 11 BROAD STREET WEST,  
SHEFFIELD S1 2BQ



### Present:

Mayor Dan Jarvis (Chair)	Sheffield City Region Mayoral Combined Authority
Councillor Chris Read (Vice-Chair)	Rotherham Metropolitan Borough Council
Councillor Julie Dore	Sheffield City Council
Councillor Garry Purdy	Derbyshire Dales District Council
Councillor Sir Steve Houghton CBE	Barnsley Metropolitan Borough Council
Councillor Tricia Gilby	Chesterfield Borough Council
Andrew Frosdick	Sheffield City Region
Dr Dave Smith	Sheffield City Region
Eugene Walker	Sheffield City Region Executive Team

### Officers in Attendance:

Dr Ruth Adams	Deputy Chief Executive	Sheffield City Region Combined Authority
Steve Davenport	Principal Solicitor & Secretary to the Executive	
Stephen Edwards	Executive Director	SYPTE
Damian Allen	Interim Chief Executive, Doncaster MBC	
Justin Homer		BEIS
Fiona Boden	Policy Adviser - Mayor	Sheffield City Region Executive Team
Melanie Dei-Rossi	Assistant Director - Programme	Sheffield City Region Executive Team
Sharon Kemp	Chief Executive of Rotherham Metropolitan Borough Council	Rotherham Metropolitan Borough Council
Mark Lynam	Director of Programme Commissioning	Sheffield City Region Executive Team
Christine Marriott	Scrutiny Officer	Sheffield City Region
John Mothersole	Chief Executive of Sheffield City Council	Sheffield City Council
Mike Thomas	Senior Finance Manager	Sheffield City Region Executive Team

### Apologies:

Councillor Ann Syrett	Bolsover District Council
Councillor Martin Thacker MBE	North East Derbyshire District Council

Councillor Simon Greaves  
Claire James  
Rachel Clark  
Neil Taylor

Bassetlaw District Council  
Sheffield City Region  
Sheffield City Region Executive Team  
Bassetlaw District Council

## 1 **Welcome**

The Mayor updated Members on general progress in respect of a number of matters since the last meeting.

The Mayor noted he hosted the region's first Transport Strategy event recently and was pleased how the excellent turnout had come together to discuss how we can build a transport system that is fit for the 21st century and one that has active travel right at its heart.

It was noted Clive Betts has now formally launched the Bus Review with his appointed expert panel of commissioners having held their first meeting and called for evidence. The Mayor encouraged stakeholder partners and residents to engage with the review by submitting evidence, completing the Bus Survey and working with Clive and his team. It was suggested we should make sure we leave no stone unturned in understanding how we can deliver a bus service that best meets the needs of our communities.

Members were informed of the Mayor's support for the expansion of the Children's University in the region. It was noted that, led by Sheffield Hallam University, but working in partnership with local councils, this initiative shows that we're a region in the vanguard of early years policy, both in the 'thinking' but also the 'doing'.

The Mayor informed Members he had continued to make sure our region has a voice in Westminster, noting he had led a Parliamentary debate, supported by many Members of Parliament from across South Yorkshire, making the case to the Government for clarity on how the UK Shared Prosperity Fund, the replacement fund for both European and Local Growth funding, will be allocated and how it will work.

The Mayor thanked the Directors of Public Health for their support in joining a discussion here about how we can work together to tackle the Excess Winter Deaths issue.

The Mayor noted he had pressed for but was yet to receive a response from the Government to our request for the release of funds to enable us to deliver the Early Intervention Support Pilot.

The Mayor noted Brexit continues to create uncertainty which is damaging for our region and was due to meet with the Brexit Minister in the near future.

Finally, on the issue of devolution, it was noted that following James Brokenshires' response to our letter, he is working with colleagues around the table on the next steps and will update stakeholders as soon as we have further clarity.

## 2 **Voting Rights for Non-constituent Members**

It was agreed there were no agenda items for which the non-Constituent district Members should not have full voting rights.

## 3 **Appointment of Vice Chair**

RESOLVED, that Cllr Chris Read be appointed Vice Chair to the SCR Mayoral Combined Authority.

## 4 **Appointment of Rotational Members for 2018/19**

RESOLVED, that Cllrs Bob Johnson (Sheffield CC), and Alan Gardiner (Barnsley MBC), be appointed rotational Members of the SCR Mayoral Combined Authority for the forthcoming municipal year.

## 5 **Appointment of Audit & Standards Committee Members**

A report was received confirming the membership of the SCR Audit and Standards Committee for the forthcoming municipal year. It was confirmed the membership is politically proportional.

RESOLVED, that the SCR Mayoral Combined Authority:

1. Notes the Members appointed to-date and notes that vacancies are in the process of being addressed by the districts
2. Notes the reappointment of Rhys Marshall and Angela Bingham as the 2 independent Members of the Committee

## 6 **Appointment of Overview and Scrutiny Committee Members**

A report was received confirming the membership of the SCR Overview and Scrutiny Committee for the forthcoming municipal year. It was confirmed the membership is politically proportional.

RESOLVED, that the SCR Mayoral Combined Authority

1. Reasserts its preference for the appointment of an 'appropriate' Chair of the Committee (to be appointed by the Committee itself).
2. Notes the Members appointed to-date and notes that vacancies are in the process of being addressed by the districts

## 7 **Appointment of Thematic Board Members**

A report was received confirming the appointment to the SCR Thematic Boards.

It was noted the information is correct at the time of publication and vacancies are in the process of being addressed.

## 8 **Appointment to Outside Bodies - Transport for the North**

A report was received recommending the re-appointment of the Sheffield City Region (SCR) Mayor as our representative on the Transport for the North (TfN) Board and to formally appoint Cllr Chris Read as substitute member.

RESOLVED, that the SCR Mayoral Combined Authority:

1. Reappoints the Sheffield City Region Mayor to the position of TfN Board member for the Sheffield City Region.
2. Appoints Cllr Chris Read as substitute representative.
3. Agrees that appointments to the two seats on the TfN Scrutiny Committee may be sought from either Sheffield, Barnsley or Doncaster

## 9 **Apologies**

Members' apologies were noted as above.

## 10 **Announcements**

None.

## 11 **Urgent Items**

None.

## 12 **Items to be Considered in the Absence of Public and Press**

None.

## 13 **Declarations of Interest by individual Members in relation to any item of business on the agenda**

Cllr Dore declared a non-pecuniary interest at item 23 (LGF Investment Approvals) by virtue of being Leader of Sheffield CC, which has an interest in the Sheffield Housing Company.

## 14 **Reports from and questions by Members**

None.

## 15 **Receipt of Petitions**

Members were advised of the receipt of 3 petitions.

- A 320 signature petition requesting the reinstatement of the Chapeltown to Meadowhall direct bus service.

- A 250 signature petition registering dismay and disapproval at the recently announced bus service changes for routes serving Maltby
- A 168 signature petition on behalf of the Burngreave Clean Air Campaign calling for better public transport links to the Northern General Hospital.

The Mayor thanked the petitioners for attending and delivering their petitions, and commented on the importance of sustainable transport.

The Mayor urged the petitioners to engage directly with the recently commissioned review of bus services to ensure their comments are appropriately captured by the consultation process.

The Mayor also actioned officers of SYPTE to respond to the petitioners direct to look at the matters raised in more detail.

RESOLVED, that the petitions be received.

## 16 **Public Questions**

A question was received from Mr Nigel Slack, and delivered as follows:

*“Having noted the proposed changes to the ‘Code of Corporate Governance’, I was prompted to check the ‘Members Code of Conduct’ over concerns recently experienced with such issues within my own local council. Are there any checks made, with respect to proposed members of committees that ensure they meet the requirements of the Code of Conduct? In particular are checks made against evidence of breaches of the Nolan Principles or of failing to declare interests correctly?”*

The Mayor welcomed this question and actioned the Monitoring Officer to discuss the matters raised outside of the meeting. The Mayor also confirmed he would be happy to then discuss the matter further if required.

## 17 **Minutes of the meeting held on 25th March 2019**

RESOLVED, that the minutes of the meeting held on 25<sup>th</sup> March are agreed to be an accurate record of the meeting.

## 18 **Tackling discrimination and prejudice: MCA adoption of antisemitism and Islamophobia**

A report was received asking the Mayoral Combined Authority as a body to adopt an agreed definition of antisemitism and agree its intention to do so in relation to Islamophobia to help ensure there is clarity about what antisemitism is and what Islamophobia is as part of the MCA and LEP’s general equal opportunities policy.

It was agreed to receive a follow up report in 6 months to review how the statements had been implemented.

Members expressed support for the adoption of similar definitions in respect of

transphobia, homophobia and sexism.

RESOLVED, that the Mayoral Combined Authority

1. Adopts the International Holocaust Remembrance Alliance (IHRA) working definition of antisemitism
2. Agrees its intention to adopt a working definition of Islamophobia when there is greater clarity and a shared understanding of the term

## 19 **Transforming Cities Fund**

A report was received to provide an update on the progress in developing the draft business case for Sheffield City Region's Transforming Cities Fund (TCF) submission due on the 20th June 2019.

RESOLVED, that the Mayoral Combined Authority

1. Delegates authority to finalise the submission of the TCF business case to the Chief Executive and Chief Financial Officer of the Mayoral Combined Authority, in consultation with the Mayor, based upon the framework set out in this report.
2. Notes the submission of an outline proposal for the TCF Future Mobility Zones (FMZ) was made prior to the deadline on the 24th May 2019.

## 20 **Active Travel Update**

A report was received to set out the work done to date on active travel and to seek agreement to award a contract for the Active Travel Project Director role.

The Mayor commented further on the importance of the active travel agenda and its potential for having a significant, positive impact on a number of other themes and agendas.

RESOLVED, that the Mayoral Combined Authority:

1. Notes the work that has taken place to date on active travel
2. Notes the intention to produce an Active Travel Plan
3. Approves the award of a contract with Mr Zanzottera for the services of an Active Travel Project Director to the value of £123,200 for up to 2 years.

## 21 **SCR Assurance & Appraisal Process**

Further to the approval of new governance arrangements, a report was received to provide details of the current principles and approach to LGF scheme appraisal, to review the strengths and weaknesses of the current approach, and make a recommendation for strengthening current arrangements whilst ensuring no compliance requirements are compromised.

Members were advised the proposed options for consideration, suggested in light of the review of the current strengths and weaknesses of the appraisal process are; the appointment of an independent Chair of the Appraisal Panel (suggested as the LEP Board Vice Chair with the programme portfolio lead), to ensure there is no loss of banking, commercial financial or investment expertise within the appraisal process for Business Investment Fund grants and loans by expanding the current CIAT approach to include business financial expertise, to produce, for decision makers, of a more detailed scheme overview and appraisal summary in addition to a clear assurance opinion and enable access to full business cases and appraisal recommendations (noting the need to balance commercially confidential information with transparency requirements for publication of papers) and to formalise and publish dates for assurance panels to be at least monthly or maintain the current 2 weekly approach.

Alternate approaches were noted within the report.

RESOLVED, that the Mayoral Combined Authority approves the proposed options to strengthen the appraisal, assurance and decision-making processes.

## 22 **MCA Revenue Budget, Capital Programme and Treasury Outturn Report**

A report was received to present the outturn position for the revenue budgets and capital programme of the Sheffield City Region (SCR) Mayoral Combined Authority (MCA) for the financial year 2018/19.

It was noted this position will help to inform the process of business planning for 2020/21 and beyond.

RESOLVED, that the Mayoral Combined Authority:

1. Notes the 2018/19 outturn position (which is subject to external audit) for the Mayoral Combined Authority's revenue budget and capital programme, including the reserves statement.
2. Approves in principle the proposal supported by the LEP Board to reinvest some or all of the income accrued from LGF to support resourcing the development of business cases, subject to further work being undertaken to develop the proposition in detail
3. Approves the revenue programme variations.
4. Notes that the level and accounting for reserves (including the PTE revaluation reserve) will be reviewed as part of the MTFS refresh
5. Approves the carry forward of £10.6m of underspend on the South Yorkshire transport capital programme.
6. Approves the continuation of the Key Account Manager revenue programme, and delegates authority to the SCR Head of Paid Service and Section 73 Officer to extend the contract of the Investment Manager and to accept the grant

23 **LGF Capital Programme 2018/19 Outturn Position**

A report was received to provide an update on the 2018/19 LGF outturn position and the impact on the 2019/20 LGF programme.

The report also sought approval to accept the 2019/20 LHG grant funding.

RESOLVED, that the Mayoral Combined Authority:

1. Note the 2018/19 LGF outturn position and the impact on the 2019/20 LGF programme.
2. Approve accepting the LGF grant of £29.9m for 2019/20

25 **Delegated Authority Report**

RESOLVED, that the contents of the report are noted.

26 **Risk Policy & Process**

A report was received to present the reviewed Risk Management Policy and Risk Management Process.

RESOLVED, that the Mayoral Combined Authority approves the revised Risk Policy and the Risk Management Process.

27 **Code of Corporate Governance**

A report was received to present the revised Code of Corporate Governance.

RESOLVED, that the Mayoral Combined Authority approves the revised Code of Corporate Governance.

28 **Statutory Officers**

A report was received to detail the proposed changes to the statutory officers of the Mayoral Combined Authority required to meet the MCA's statutory duties.

The Mayor led Members in thanking Eugene and Andrew for all their work undertaken in support of the Combined Authority.

RESOLVED, that the Mayoral Combined Authority approves:

1. The recruitment of a permanent Chief Finance Officer
2. The appointment panel for the recruitment of the Chief Finance Officer to be made up of the Mayor, The Vice Chair of the MCA, the Chair of the LEP and the Head of Paid Service as advisor;
3. The transfer of the finance function from SCC in to the MCA

4. The recruitment of an Interim Chief Finance Officer for the period from July 2019 until a permanent post holder is recruited;
5. The appointment of the Principal Solicitor and Secretary of South Yorkshire Passenger Transport Executive as Monitoring Officer of the MCA
6. The deletion of the post of Clerk to the MCA and delegate the functions of the Clerk to the Head of Paid Services and approve the Principal Solicitor making the consequential amendments to the constitution
7. The implementation of a recruitment process for the appointment of the Head of Paid Service to the end of the present Mayoral Term of Office (2022)
8. The appointment panel for the recruitment of the head of Paid Service to be made up of the Mayor, the Vice Chair of the MCA, the Chair of the LEP and a Local Authority Chief Executive as advisor
9. The current contract of the Head of Paid service be extended in the interim until the appointment of a new Head of Paid Service takes effect;
10. The appointment of 2 Non-Executive Directors of SYPTE

In accordance with Combined Authority's Constitution/Terms of Reference for the Board, Board decisions need to be ratified by the Head of Paid Services (or their nominee) in consultation with the Chair of the Board. Accordingly, the undersigned has consulted with the Chair and hereby ratifies the decisions set out in the above minutes.

Signed .....

Name .....

Position .....

Date .....

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## SCR - LOCAL ENTERPRISE PARTNERSHIP

### MINUTES OF THE MEETING HELD ON:

MONDAY, 20 MAY 2019 AT 9.30 AM

11 BROAD STREET WEST, SHEFFIELD, S1 2BQ



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### Present:

James Muir (Chair)	Private Sector Member
Alexa Greaves	Private Sector LEP Board Member
Professor Chris Husbands	Co-opted Private Sector LEP Board Member
Julia Muir	Private Sector LEP Board Member
Lucy Nickson	Private Sector LEP Board Member
Neil MacDonald	Private Sector LEP Board Member
Mayor Dan Jarvis	Sheffield City Region Mayoral Combined Authority
Councillor Garry Purdy	Derbyshire Dales District Council
Mayor Ros Jones	Doncaster Metropolitan Borough Council
Councillor Tricia Gilby	Chesterfield Borough Council
Councillor Simon Greaves	Bassetlaw District Council
Bill Adams	TUC Representative
Professor Koen Lamberts	Co-opted Private Sector Member
Dr Dave Smith	Sheffield City Region
Philippa Sanderson	

### Officers in Attendance:

Dr Ruth Adams	Deputy Managing Director	Sheffield City Region Combined Authority
Colin Blackburn	Assistant Director - Housing, Infrastructure and Planning	Sheffield City Region Executive Team
Melanie Dei-Rossi	Assistant Director - Programme	Sheffield City Region Executive Team
Felix Kumi-Ampofo	Assistant Director - Programme Assurance	Sheffield City Region Executive Team
Mark Lynam	Director of Programme Commissioning	Sheffield City Region Executive Team
Mike Thomas	Senior Finance Manager	Sheffield City Region Executive Team
Justin Homer		BEIS
Kryisia Wooffinden	Assistant Director - Skills, Employment and Education	Sheffield City Region Executive Team
Craig Tyler		South Yorkshire Joint Authorities Governance Unit
Huw Bowen	Chief Executive of Chesterfield Borough Council	Chesterfield Metropolitan Borough Council
Neil Taylor	Chief Executive of Bassetlaw District Council	Bassetlaw District Council



precursor to ensuring forthcoming discussions with stakeholders are appropriately informed.

It was noted the intention is to have a draft refreshed SEP and a LIS by September.

Members considered the importance of engaging a number of additional strategic stakeholders. It was confirmed these would all be engaged as part of the consultation phase.

Consideration was given to how much work can progress with the government on LIS given wider political issues, and other factors such as the pending Comprehensive Spending Review.

Further practical examples were provided to demonstrate the differences between the SEP and the LIS, together with comments regarding how these would fit together and what audiences they would essentially be for.

Concerns were noted that some major engagement exercises are scheduled for over the Summer, traditionally a difficult time to engage the public and other stakeholders. It was agreed the consultation exercise must be robust and meaningful.

Members highlighted some technical inaccuracies in the current report. It was confirmed these would be picked up going forward.

RESOLVED, that the LEP Board notes the update provided on developing the Strategic Economic Plan and Local Industrial Strategy for SCR, and the timetable for completion.

## 5.5 **LEP Delivery Plan**

5 A report was received informing the Board that following the publication of the Government's LEP Review report in July 2018, 'Strengthened Local Enterprise Partnerships', all LEPs are now required to produce and publish an annual Delivery Plan to outline the activities and outputs the LEP will deliver.

The report therefore set out the draft LEP Delivery Plan for 2019/20.

RESOLVED, that the Board approves the draft LEP Delivery Plan 2019/20.

## 6.6 **Transport Update**

6 A report and presentation were received to provide an update on the latest transport workstreams.

Information presented covered pan-Regional activities (Transport for the North, Northern Powerhouse Rail and Strategic Development Corridors (SDCs) (focussing on the Southern Pennines SDC)), the Mayor's vision for transport and the SCR Transport Strategy, the Integrated Rail Plan, the Transforming Cities Fund bid, active travel matters and Doncaster Sheffield Airport.

Further information was provided to explain how the Peak District is recognised with the numerous pan-Regional studies.

The Board discussed the importance to many of the initiatives of clean air technologies, together with the opportunity this presents to better engage the private sector in helping the Region to achieve its transport ambitions. Members agreed the importance of the SCR being at the forefront of new technology development.

It was confirmed the various studies recognise the importance of north-south connections as well as east-west. Similarly, it was confirmed the importance of the East Coast Main Line is being appropriately recognised in all rail-related studies.

It was noted the draft Transforming Cities Fund business case will be presented to the SCR MCA on 3<sup>rd</sup> June.

Regarding active travel matters, the Board considered the relationship with air quality and the importance of keeping all policies connected.

It was suggested more should be done to engage and question the larger employers in the SCR, to help build the required evidence base needed to inform policy active travel policy decisions. It was confirmed activities such as this were scheduled and would help inform the development of the draft Active Travel Plan.

Members considered cycling best practice examples from other UK cities and considered what the SCR might do to learn from these and develop its own cycling culture.

Regarding Transforming Cities, assurances were requested that too much resource won't be inadvertently skewed towards these areas at the expense of the non-TCF areas which may risk becoming areas of deprivation.

Regarding Doncaster Sheffield Airport, the Board considered the various ways the SCR might continue to keep the airport and its future potential on DFT and other government departments' radar.

Regarding the Bus Review, the Board agreed the need for a more detailed timetable of activity to ensure all stakeholders can feed into studies as appropriate.

The Board considered whether national political uncertainty might affect any initiatives.

RESOLVED The LEP Board noted the content of the report.

## 7.7 **Skills Bank Update**

- 7 A report was received to provide an update for the Board on the delivery on the SCR Skills Bank project.

The update provided an account of the history of the Skills Bank initiative.

It was noted a number of useful lessons were learnt during the operation of Skills Bank Phase 1, which have subsequently informed thinking for Phase 2.

It was suggested a more detailed breakdown of the deals done to date is required to better understand the effectiveness and reach of Skills Bank as a concept.

It was agreed to undertake a more dedicated discussion on the strategic skills agenda at the next LEP Board meeting and consider how the business community can be made more aware of and therefore support the SCR's skills programme.

RESOLVED, that the LEP Board notes the update provided.

## 8.8 **2018/19 Revenue Outturn**

8 A paper was received to set out the final outturn position for the Sheffield City Region MCA/LEP Revenue Budget and Revenue Programmes for financial year 2018/19.

The Board was advised the accounts would subsequently be presented to the MCA on 3 June 2019, but are noted they are currently subject to external audit, which may result in adjustments at a later date to the figures reported in the paper.

The Board was also asked to consider a proposal to develop a Business Case Development Fund to help provide the preparatory cost funding for new major schemes, noting it is currently the responsibility of the scheme promoter to find this funding, and a somewhat challenging requirement given other financial pressures. This proposal was supported by members and subsequently it was confirmed the matter would now be discussed with the districts' Economic Development directors and Directors of Finance.

The Board noted the important role the new Thematic Boards would be taking in respect of giving detailed consideration to the financial aspects associated with their relevant schemes.

Action: Dave / Mike to consider the roles of the Thematic Boards in supporting in supporting the financial and other aspects associated with scheme progression and report ideas to the next meeting.

RESOLVED, that the LEP Board:

1. Note the 2018/19 final outturn position on the revenue budget and revenue programmes.
2. Endorse in principle the proposal to reinvest some or all of the income accrued from LGF to support resourcing the development of business cases, noting the need to develop the proposition in detail.

## 9.9 **LGF Programme Outturn**

9 This paper provides an update on the 2018/19 LGF outturn position and the impact on the 2019/20 LGF programme.

Members were informed the 2018/19 budget hit its 100% spend target.

It was noted there is a strong scheme development pipeline in place for 2019/20.

RESOLVED, that the LEP Board notes the 2018/19 LGF outturn position and the impact on the 2019/20 LGF programme.

#### 10. 10 **Annual Performance Review**

10 A report was presented to provide the outcome of the 2018/19 LEP Annual Performance Review (previously known as the annual conversation).

It was reported that following the conclusion of the Review, it has been confirmed the Sheffield City Region LEP is compliant with the National Assurance Framework and is considered to be 'good' in all assessed areas.

The Chair led members in commending the team for achieving this result.

RESOLVED The outcome of the Annual Performance Review was to be noted.

#### 11. 11 **Overlapping Geographies**

11 A report was received to provide the Board with the first draft of a suggested Collaboration Framework, for agreement by the SCR and D2N2 LEPs. It was noted this has been developed following the proposal outlined in the 2018 LEP Review that for areas where overlapping geographies are to be removed, such a framework is put in place to manage the process of removing the overlap.

Non-Constituent district Leaders indicated they are engaged with the D2N2 LEP regarding the determination of their future LEP membership positions.

It was noted a formal resolutions process would be worked up to address any issues arising from the transition to non-overlapping arrangements.

It was noted DfT have been asked to provide clarity on how current major scheme funding streams will be addressed as part of the transition to new governance arrangements.

RESOLVED, that the LEP Board:

1. Note the draft Collaboration Framework
2. Approve the CEX to continue to negotiate this document on the LEP behalf, and bring a final document to a future board for approval.

#### 12. 12 **Thematic Board Membership**

12 A report was received proposing the membership of each thematic board (MCA

and LEP Lead members).

It was noted that each Board's membership will be supplemented by additional elected Member representatives from the Constituent districts, and also sectoral experts. It was noted representation from the non-Constituent districts would be dependent on the outcome of the review of overlapping geographies.

RESOLVED, that the LEP Board ratifies the proposed membership of the thematic boards.

### 13. 13 **Appraisal & Assurance Process**

- 13 A report was received to provide details of the current principles and approach to LGF scheme appraisal, to invite a review of the strengths and weaknesses of the current approach, and to make a recommendation for strengthening current arrangements whilst ensuring no compliance requirements are compromised. Regarding the requirement to appoint an independent Chair of the Appraisal Panel, Members expressed support for this position being taken by the LEP Vice Chair (with the programme portfolio).

The additional proposals to strengthen the Appraisal Panel were agreed.

RESOLVED, that the Board approves the proposed preferred options to strengthen the appraisal, assurance and decision-making processes.

### 14. 14 **Revised LEP Policies**

- 14 A report was presented to provide the LEP policies, revised to ensure compliance with National Assurance Framework guidance.

It was noted that subject to ratification by the LEP Board, policies will be re-published as 'final' on the SCR website and will be scheduled for an annual review in 2020.

It was suggested that whilst the Appointments Committee would benefit from continued attention to Equalities and Diversity, the importance of equality and diversity should be evident across all LEP activities.

RESOLVED, that the LEP Board agrees the proposed changes to the LEP policies.

### 15. 15 **LEP Vice Chair Position**

- 15 A report was received inviting the Board's consideration of the proposed rationale for the appointment of a second LEP Vice Chair, to support the Chair in the areas of stakeholder engagement and management of the agreed programme and to lead on local business engagement and the management of the agreed programme.

It was noted that if approved, a communications plan for the recruitment and selection of a second Vice Chair will be developed. As a minimum this will include the publication of the role and remit via the local website and social

media, the government appointment channels and via partner agencies.

RESOLVED Approve the process to recruit a second vice-chair on the terms set out in the report.

16. 16 **LGF Q4 Delta Dashboard**

16 A report was presented to provide the Local Growth Fund Quarter 4 update in the form of the 2018/19 DELTA Dashboard monitoring form, seeking approval to submit the return to the Ministry of Housing, Communities and Local Government (MHCLG) prior to the 24th May 2019 deadline.

It was noted the new housing completion numbers are subject to being updated prior to submission.

RESOLVED, that the LEP Board approves the formal submission of the Q4 2018/19 DELTA Dashboard to MHCLG.

17. 17 **Mayoral Update**

17 Provided for information.

18. 18 **Managing Director's Update**

18 Provided for information.

19. 19 **Resolution Records**

19 Provided for information.

20. 20 **Any Other Business**

20 It was noted that future LEP Board meetings would commence at 10.30am.

## SCR - LOCAL ENTERPRISE PARTNERSHIP

### MINUTES OF THE MEETING HELD ON:

MONDAY, 8 JULY 2019 AT 10.30 AM

11 BROAD STREET WEST, SHEFFIELD S1 2BQ



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### Present:

James Muir (Chair)	Private Sector Member
Nigel Brewster (Vice-Chair)	Private Sector
Alexa Greaves	Private Sector LEP Board Member
Professor Chris Husbands	Co-opted Private Sector LEP Board Member
Julia Muir	Private Sector LEP Board Member
Laura Bennett	Private Sector LEP Board Member
Lucy Nickson	Private Sector LEP Board Member
Neil MacDonald	Private Sector LEP Board Member
Peter Kennan	Private Sector LEP Board Member
Philippa Sanderson	Private Sector LEP Board Member
Richard Stubbs	Private Sector LEP Board Member
Mayor Dan Jarvis	SCR Mayoral Combined Authority
Councillor Garry Purdy	Derbyshire Dales DC
Councillor Julie Dore	Sheffield City Council
Mayor Ros Jones	Doncaster MBC
Councillor Tricia Gilby	Chesterfield BC
Bill Adams	TUC Representative
Professor Koen Lamberts	Co-opted Private Sector Member
Dr Dave Smith	SCR Executive Team
Mike Thomas	SCR Executive Team

### Officers in Attendance:

Andrew Frosdick	Monitoring Officer	SCR Executive Team
John Mothersole	Chief Executive	Sheffield City Council
Damian Allen	Interim Chief Executive	Doncaster MBC
Dan Swaine	Chief Executive	NE Derbyshire DC Bolsover DC
Paul Wilson	Chief Executive	Derbyshire Dales DC

### Apologies:

Owen Michaelson	Private Sector LEP Board Member
Tanwer Khan	Private Sector LEP Board Member
Councillor Chris Read	Rotherham MBC
Councillor Simon Greaves	Bassetlaw DC
Councillor Sir Steve Houghton CBE	Barnsley MBC
Councillor Steve Fritchley	Bolsover DC
Alison Kinna	Co-opted Private Sector Member
Steve Davenport	
Eugene Walker	SCR Executive Team

Mark Lynam  
Laura Ottery  
Sarah Want  
Huw Bowen  
Sarah Fowler  
Sharon Kemp  
Sarah Norman  
Neil Taylor

SCR Executive Team  
Sheffield Hallam University  
Sheffield University  
Chesterfield MBC  
Chief Executive Peak District National Park  
Rotherham MBC  
Barnsley MBC  
Bassetlaw DC

1 **Welcome and Apologies**

Members' apologies were noted as above.

2 **Declarations of Interest**

No declarations of interest were made in relation to any agenda item, any activity since the last formal meeting or any forthcoming activity.

3 **Notes of Last Meeting**

It was agreed that the notes of the meeting held on 20<sup>th</sup> May are a true and accurate record.

4 **Strategic Economic Plan and Local Industrial Strategy**

The meeting received a report and presentation to provide Members with an understanding of the evidence base and the emerging narrative for the Sheffield City Region (SCR) Strategic Economic Plan (SEP) and Local Industrial Strategy (LIS).

It was noted the strategic report is currently in a draft format, and is being presented at this stage to stimulate discussion and objection, prior to informing ongoing discussion on the emerging evidence base, which itself will inform the next stage of development of priorities for the economic plan.

Evidence was therefore presented in support of what the SCR should emphasise within the SEP, the importance of productivity as a primary indicator of future economic success.

Regarding trend data, members noted discrepancies in the SCR's historic productivity trend and considered what the contributory reasons may be behind these trends. It was acknowledged these discrepancies are not necessarily reflected in the trend data of other indices.

It was suggested an ambition based on productivity can't necessarily be at the risk of lower employment levels, and proposed that 'jobs for everyone' must also remain an ambition of the SCR.

The presentation provided evidence in relation to the various contributory factors and levers that affect the region's levels of productivity (presented with reference to the SCR' 5 substantive development themes).

The Board acknowledged and discussed the relationship between education and skills attainment and productivity.

Consideration was given to skills development and whether more could be done to improve rates of employer participation in the skills sector.

Regarding the SCR's currently high levels of low skills jobs, it was suggested these jobs are at the highest risk of being lost through automation and digitalisation.

Consideration was given to the importance of the need to identify future employment demand, and future growth sectors, and where it would be in the best interests of the SCR districts to act collectively on matters.

It was suggested that despite decades of investment, the SCR is still somewhat beset with cyclically lower than average levels of expectations, attainment and consequently dissatisfaction. Members considered how this cycle might be broken. The Chair provided thoughts on how this might be achieved, including the need to act as a collective voice when negotiating with government, having a real transformational plan, and the attraction of significantly higher levels of investment.

It was questioned whether changing demographics, including the aging nature of some sector's skills forces, and also the inward migration of workers from other areas have been factored into the future plan development work and confirmed this is the case. It was also suggested that some of the issues being experienced by the SCR are national issues and therefore require tackling in a different way. It was noted work is ongoing with neighbouring LEP areas to identify where issues would be best addressed across a wider economic geography.

Members voiced general support for the evidence, analysis and outline conclusions presented.

It was acknowledged there are a number of supply and demand related choices to consider going forward which will help us determine what actions need to be taken to help shape what we want the SCR's future economic geography to look like.

The Board was provided with a timeline for the development of the SEP and LIS, noting this will culminate with the intended publication of both documents in December 2019.

RESOLVED, that the LEP Board notes the emerging evidence base underpinning the SEP and LIS and agrees the need to develop key messages to shape the development of these strategies going forward

## 5 **Engagement with NP11 Chairs**

A report was received to provide an update to the LEP Board on the SCR's engagement with the Northern Powerhouse 11 (NP11) LEP Partnerships.

It was noted NP11 brings together Local Enterprise Partnerships across the North of England. The NP11 Board, comprising all eleven LEP Chairs from across the North aims to create a space to identify activity best facilitated at a pan-Northern level, where activity will add strategic value to unlocking the North's economic potential.

It was noted meetings will be held on a regular basis (Chairs and Chief Executives) to develop a work plan and engagements are likely to become more structured over time.

RESOLVED, that the LEP Board note the report and the intention of the LEP Chair and the SCR Executive to engage fully with the NP11.

## **6 Budget Workshop Update**

A report was received to update the Board on progress made in the Leaders budget workshop and to set out the actions to be taken.

Members were reminded of the key issues facing the 2019/20 budget, noting these will potentially affect £2m of the £6.5m in year budget.

It was confirmed there would be a further Leaders' workshop on Monday at which mitigation plans will be further explored ahead of recommendations being brought back to the MCA and LEP after the summer recess.

The Board recognised the significance of a 30% reduction in the budget and considered what could be done to protect the Mayoral Capacity Fund (acknowledging the business rate matter is less open to consideration).

Action – The Chief Executive to consider changes based on the potential loss of the individual budgetary elements at risk and report back to the LEP ahead of the Board formulating its position.

Members were asked to be mindful of the need to appropriately plan for all possible scenarios well ahead of time

RESOLVED, that the LEP Board would be presented with a further report detailing potential changes after the summer recess.

## **7 European Structural Funds in SCR**

A report was received to provide a briefing on the current SCR European Structural Funds programme and to seek members' guidance on representation on the regional committee for the remainder of the Programme.

An overview of the current ESIF programme and information explaining the MHCLG-led management arrangements (and how the membership of the sub-Committee has changed over time) were provided.

Concerns were noted regarding the local ESIF sub-committee's apparent isolation from the LEP and levels of underspend.

It was noted the committee is a product of government, with MCHLG acting as the managing agent and thus responsible for determining processes. However, it was noted there could be further LEP representation on the sub-Committee

Noting the suggestion the additional LEP representation on the sub-Committee be aligned with the private sector representation on the Skills and Employability Board, it was questioned whether there were enough private sector LEP Board members on the SCR thematic boards and suggested there should be 4 to ensure the private sector members are able to comply with requests to represent the thematic boards on other bodies such as this. It was confirmed there would be a review of the new thematic board arrangements once the current arrangements have had a chance to settle into a working pattern.

Members agreed there was no merit in considering a change to the ESIF sub-Committee Chair at this stage.

RESOLVED, that the LEP Board endorses the 3 vacant places on the ESIF sub-Committee being taken up by the SCR LEP private sector board members.

8 **Mayoral Update**

Received for information.

9 **Chief Executive's Update**

Received for information.

10 **Any Other Business**

No further matters noted.

Signed \_\_\_\_\_  
Name \_\_\_\_\_  
Position \_\_\_\_\_  
Date \_\_\_\_\_

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## SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

### EXTRA ORDINARY MEETING

14 JUNE 2019

PRESENT: Councillor C Lamb (Chair)  
Councillor A Atkin (Vice-Chair)  
Councillors: R Taylor, S Ayris, T Damms, P Haith, C Hogarth,  
T Cave, S M Richards, P Price and Dr A Billings

CFO J Courtney, QFSM, DCFO A Johnson and S Booth  
(South Yorkshire Fire & Rescue Service)

A Frosdick, N Copley, M McCarthy and M McCoole  
(Barnsley MBC)

M Buttery  
(Office of the South Yorkshire Police and Crime Commissioner)

Apologies for absence were received from Councillor C Ross,  
Councillor C Ransome, L Noble and T/ACO T Carlin

#### 1 APOLOGIES

Apologies for absence were noted as above.

#### 2 ANNOUNCEMENTS

Councillor Lamb welcomed Councillors Price, Richards and Cave to the meeting as new Members to the Authority, following the appointments made at their respective local authorities' AGM's held in early/mid May 2019. Ordinarily such appointments would commence from the Authority's AGM, however in specific circumstances, when an Elected Member has resigned or was no longer a councillor, the appointed Member could commence on the Authority with immediate effect.

Councillor Damms queried whether consideration could be given for the Authority's AGM's to be held at the end of May/early June, to coincide with the local authorities' AGM's.

M McCarthy stated that historically the local authorities' AGM's had been held over a 5 week period. Therefore, the Authority's AGM's had been held at the end of June each year, to ensure that all of the local authorities' AGM's had taken place and appointments to the Authority had been made. He would ensure that this would be brought in line within the Authority's meeting cycle for next year.

Councillor Lamb provided Members with the background and rationale for the Extra Ordinary Authority meeting. Members recalled the funding reductions brought about by austerity since 2010/11, which over the ensuing years had led to an approximate 20% cut to the Authority's budget. The situation had been further

exacerbated by the Government's funding formula for fire and rescue services, which paid premiums for both population density and population sparsity, neither of which benefitted South Yorkshire. The Service and the Fire Brigades Union (FBU) had made numerous representations to Government, without achieving any degree of success. The Authority had a legal responsibility to deliver a balanced budget, which had led to significant cuts in managers and management costs within SYFR, year on year reductions in non-pay budgets and cuts to back office functions i.e. HR, IT, Health and Safety and support services.

Members recalled that Close Proximity Crewing (CPC) had been introduced in SYFR approximately 4/5 years ago. CPC was a completely voluntary crewing system which provided a 24 hour presence on four SYFR fire stations, resulting in a total saving of £1.4m per year and which had protected the immediate response to the residents of South Yorkshire.

In 2018, the FBU had brought a judicial review which determined that CPC was unlawful in the absence of a collective agreement. Following instruction by the Authority, Councillor Lamb had met with the FBU in September 2018 in order to seek a collective agreement. The FBU had been unable to accede to his request, which had resulted in £1.4m funding deficit. Later in 2018, the Government had advised that the actuarial calculations within the public sector pension scheme, which included firefighter, police and teacher pension schemes, had been wrongly calculated and had resulted in a £2.5m deficit in funding for SYFR. The Government had agreed to cover 90% of the shortfall for the current financial year, but had not provided any assurances for subsequent years.

Councillor Lamb referred to the current Brexit situation, a consequence of which is that a comprehensive spending review had not been undertaken to date. He suggested that it could be difficult to ascertain the shortfall in firefighter pension schemes. The Authority needed to plan for a £4m shortfall in the budget.

At the Authority meeting held on 11 February 2019, Members had agreed to the Medium Term Financial Strategy (MTFS), in order to balance the budget and reconfirm the capital projects upon which the reserves, which had been accrued over the years specifically for such purposes, would be spent. In order to achieve the savings, the Authority would need to determine whether to remove the immediate response on numerous night time appliances; to be replaced by retained firefighters which would result in a significant delay to the night time response times, or to move to four person crewing of fire appliances, as undertaken in 17 other fire and rescue services nationally. At the Authority meeting held on 8 April 2019, Members had been informed that the implementation of four person crewing of fire appliances would only go as far as the finances required it to do so. Members had agreed at that meeting to consult on the Integrated Risk Management Plan (IRMP). At that meeting, Councillor Lamb had urged all consultees to utilise the consultation process to submit alternative ideas and/or suggestions on how the Authority could deliver a balanced budget in the future. There had been a significant disquiet over the past 6/7 weeks with suggestions made that the consultation was flawed and was not what had been agreed at the meeting.

Councillor Lamb had therefore convened the Extra Ordinary Authority meeting in order to check the understanding of what Members had agreed at the Authority meeting held on 8 April 2019, with a view to offering absolute clarity to CFO Courtney and his team to enable them to carry out the consultation in the manner that the Authority had expected at that particular time. He considered that the consultation was both genuine and meaningful, and he expected written representations and presentations to the consultation process to be made by the FBU, Unison, FOA, local MP's, local authorities, members of the public, agencies and charities which represented the most disadvantaged individuals within the local communities. All submissions would be fully considered by the Authority, at the end of the consultation period, at which point Members would make the final decisions when the results of the consultation had been pulled together.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

Councillor Richards referred to a recent article in the Sheffield Star Newspaper which had alleged that the new Parkway Fire Station had not fulfilled its environmental commitments to protect the wildlife around the fire station, which had been promised when the building had originally been built. She requested that a report be submitted to the Authority meeting in September 2019 to provide an update on the position, with a view to remedying the situation if the allegation was correct.

Councillor Atkin had attended the recent Dearne Fire Station open day which had been well attended by the public. He expressed his thanks to those that had organised and attended the event, and he hoped that further events would be held in the future.

Councillor Taylor expressed his thanks to Tyne and Wear Fire and Rescue Service for the hospitality shown to a number of Authority Members during a recent visit regarding the IRMP.

RESOLVED – That Members agreed that a report regarding the new Parkway Fire Station's environmental outcomes be submitted to the Authority meeting to be held on 16 September 2019.

7 RECEIPT OF PETITIONS

M McCarthy had taken receipt of a petition from the FBU on 11 June 2019, which had contained 10,429 names in relation to the IRMP consultation process. The petition would be presented to Members at the conclusion of the consultation phase, which would form part of the evidence to be submitted to assist Members in deliberating the outcome of the IRMP.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

M McCarthy had received two questions from the FBU, one of which was in direct relation to the IRMP, and would form part of the submission for Members' consideration at the conclusion of the consultation period. The second question had related to the extent to which the Authority had lobbied Central Government regarding the pensions' shortfall, which at the discretion of the Chair, could be considered at a future ordinary Authority meeting.

9 INTEGRATED RISK MANAGEMENT PLAN

CFO Courtney stated that at the Authority meeting held on 8 April 2019, SYFR officers had left the meeting with the understanding that Members had given authority for SYFR to commence the IRMP consultation process based upon the document presented at that meeting; subject to the amendment of some wording within the document. The document was a binary choice in terms of SYFR's professional guidance in respect of the potential shortfalls in finance arising from the CPC situation and the pensions' deficit. The consultation process had now commenced.

CFO Courtney referred to the communications made with a number of parties, who had suggested that SYFR was not consulting upon what the Authority had instructed, and that other options should have been included within the IRMP consultation. On numerous occasions, SYFR officers had viewed the webcast from the Authority meeting held on 8 April 2019, to determine whether the conversations that had taken place had been misunderstood; they did not consider this to have been the case. CFO Courtney sought clarity from Members as to whether SYFR was consulting upon the IRMP that Members had authorised to be consulted upon.

Councillor Ayris suggested that it would have been useful for the new Members onto the Authority to have been presented with sections of the original draft of the IRMP which had been agreed following the Authority meeting held on 8 April 2019, to inform the discussion held today.

Councillor Lamb queried whether any alterations had been made to the draft IRMP that had been considered at the Authority meeting held on 8 April 2019, in comparison to the final consultation document.

CFO Courtney stated that materially this was the same document. At the Authority meeting held on 8 April 2019, SYFR's Head of Communications had made a number of observations in order to provide additional information for clarity, which may have been included within the draft IRMP document; such changes would not alter the essence of the document.

Dr Billings suggested that Members should discuss the Medium Term Financial Strategy (MTFS) at a Corporate Advisory Group or similar group, to enable free flowing conversation in order to determine the best solutions for the SYFR workforce.

Councillor Taylor referred to the recent visit made to Tyne and Wear Fire and Rescue Service by a number of Members, where he had observed that they had been riding with 4 person crews for several years having consulted upon IRMP proposals that were almost identical to that of SYFR, together with a similar consultation process.

Councillor Richards did not consider that the Frequently Asked Questions (FAQ) section of the IRMP consultation document addressed those issues that were pertinent to members of the public. She requested that the FAQ section be revisited to ensure that it was fit for purpose and user friendly. She expressed her thanks to Councillor Atkin for his service to the Authority, together with Councillor Lamb as Chair of the Authority.

CFO Courtney stated that the FAQ section was based on actual FAQ. The section would be revisited to ensure that it did not reference that SYFR 'aimed' to have four person crewing on fire appliances. He confirmed that the appliance would not be available with fewer than four riders.

Councillor Damms considered that the level of reserves had become a problem. He suggested that the reserves be utilised for the first year only, in order to provide an opportunity to investigate other potential savings that could be made. He also suggested that regular meetings be held with Members and the FBU, and for those minutes to be presented to Authority meetings.

Councillor Lamb suggested that Members would need to consider the impact that utilising the reserves for the first year would have on the overall level of reserves, together with the impact on those capital projects that the Authority had already committed to as part of the MTFS. He suggested that the Joint Liaison Forum (JLF) was a suitable forum to provide Members with an opportunity to discuss issues with the FBU and other representative bodies, and that it should meet on a more frequent basis to enable the continuance of such discussions.

CFO Courtney advised that the service could not envisage what a one year temporary solution might be and looked forward to receiving suggestions as to how this might work.

Members noted that the JLF meetings had been regularly scheduled, but had been cancelled due to the lack of agenda items.

Councillor Lamb summarised the discussions that had ensued during the meeting. The Authority had restated its commitment that the IRMP consultation was both an open and meaningful consultation, to which the Authority genuinely sought responses from local authorities, MP's, trade unions, charitable organisations, together with other parts of society. Members agreed that CFO Courtney and his team did have the correct understanding of what had been agreed at the Authority meeting held on 8 April 2019. The Authority would consider all responses and suggestions that had been received at the conclusion of the consultation period, and as part of those considerations the Authority would consider the use of reserves for a one year transitional period in order to ease change. Members had also agreed to utilise the JLF as an effective means of communication between the Authority and the trades unions.

RESOLVED – That Members agreed:-

- i) CFO Courtney and his team had the correct understanding of what had been agreed at the Authority meeting held on 8 April 2019.
- ii) The Authority would consider all responses and suggestions received at the conclusion of the consultation period.
- iii) The Authority would consider the use of reserves for a one year transitional period as part of the considerations at the conclusion of the consultation period.
- iv) To utilise the JLF as an effective means of communication between the Authority and the trades unions to discuss the Medium Term Financial Strategy, and for the minutes of those meetings to be presented to Authority meetings.

CHAIR

# SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

## ANNUAL MEETING

24 JUNE 2019

### PRESENT:

Councillors: S Ayris, A Buckley, T Damms, R Frost, P Haith, C Hogarth, C Ransome, S M Richards, C Ross, R Taylor and Dr A Billings

CFO J Courtney, QFSM, DCFO A Johnson, ACO T Carlin, S Booth, AM S Helps, S Slater and S Locking  
(South Yorkshire Fire & Rescue Service)

A Frosdick, M McCarthy, N Copley, M Potter, L Noble and M McCool  
(Barnsley MBC)

M Clements  
(Office of the South Yorkshire Police and Crime Commissioner)

Apologies for absence were received from Councillor T Cave, Councillor P Price and M Buttery

### 1 TO APPOINT THE CHAIR OF THE AUTHORITY FOR THE ENSUING YEAR

RESOLVED – That Members agreed that Councillor Taylor be appointed as Chair of the Authority for the ensuing year.

### 2 TO APPOINT THE VICE-CHAIR OF THE AUTHORITY FOR THE ENSUING YEAR

RESOLVED – That Members agreed that Councillor Damms be appointed as Vice-Chair of the Authority for the ensuing year.

### 3 CHAIR'S REMARKS

Councillor Taylor welcomed the new Members Councillors Buckley, Richards, Frost, Price and Cave onto the Authority. He expressed his thanks to the outgoing Members Councillors Clements, Hussain, Satur who had joined the Authority in 2012, Councillor Atkin who had been a Member of the Authority for 9 years and Vice-Chair to the Authority for 6 years, and Councillor Lamb who had been Chair to the Authority. He wished them the very best for the future.

Councillor Taylor congratulated T Carlin on his recent appointment to the position of Assistant Chief Fire Officer.

**4 MEMBERSHIP OF THE FIRE AND RESCUE AUTHORITY**

A report of the Monitoring Officer to the Fire and Rescue Authority was presented to inform Members of the membership of the Authority as notified by the District Councils:-

Barnsley	Councillors T Cave and R Frost
Doncaster	Councillors P Haith, C Ransome and C Hogarth
Rotherham	Councillors R Taylor and A Buckley
Sheffield	Councillors S Richards, S Ayris, T Damms, C Ross and P Price
PCC*	Dr A Billings - South Yorkshire Police & Crime Commissioner

*\*At the Authority meeting held on 13 February 2017, it was agreed that the South Yorkshire Police and Crime Commissioner would become a Member of the Fire and Rescue Authority with full voting rights.*

RESOLVED – That Members noted the membership of the Authority.

**5 AUTHORITY GOVERNANCE ARRANGEMENTS**

A report of the Monitoring Officer to the Fire and Rescue Authority was submitted to seek appointment to the Authority’s Committees and Boards, and also the appointment of Chairs and Vice-Chairs of the Committees (other than the Appeals and Standards Committee).

RESOLVED – That Members:-

- i) Approved the meeting structure as detailed below:-

Committee/ Working Party	Members
Audit and Governance Committee	Cllr P Haith (Chair) Cllr S Ayris Cllr C Ransome Cllr S-M Richards Cllr C Ross Cllr C Hogarth  3 Independent Members:- Mrs A Bingham Mr C Pilkington Mrs N Wright

Appointments Committee	Cllr T Damms Cllr P Haith Cllr C Ransome Cllr A Buckley Cllr T Cave Cllr P Price
Appeals and Standards Committee	Cllr S Ayris Cllr C Hogarth Cllr C Ross Cllr R Taylor Cllr R Frost Cllr S-M Richards
Principal Officers Review Committee A	Cllr C Ransome Cllr T Damms (sub)  Cllr P Haith Cllr P Price (sub)  Cllr A Buckley Cllr R Taylor (sub)
Principal Officers Review Committee B	Cllr R Frost Cllr S Ayris (sub)  Cllr C Hogarth Cllr A Buckley (sub)  Cllr C Ross Cllr P Haith (sub)
Principal Officers Review Committee C	Cllr S Ayris Cllr T Damms (sub)  Cllr T Cave Cllr R Taylor (sub)  Cllr S-M Richards Cllr C Ransome (sub)
Performance and Scrutiny Board	(Chair) Cllr A Buckley Cllr S Ayris Cllr T Cave Cllr C Hogarth Cllr P Price Cllr R Frost Cllr P Haith

Stakeholder Planning Board	All FRA Members (Chair) Cllr P Price
Corporate Advisory Group	All FRA Members (No Chair required)
Joint Liaison Forum (JLF)	All FRA Members

- ii) Noted the terms of reference of the Committees as set out in Appendices A to H of the report.
- iii) Appointed Members to Committees and Boards where vacancies exist.
- iv) Appointed the Chair and Vice-Chair (if required) of each Committee and Board (other than the Appeals and Standards Committee).

**6 FUTURE MEETING DATES 2019/20**

A report of the Monitoring Officer to the Fire and Rescue Authority was submitted to set out a schedule of meeting dates for the Authority in 2019/20.

RESOLVED – That Members:-

- i) Agreed the current governance framework of 8 meetings per year for FRA and 6 meetings of Audit and Governance Committee underpinned by the Appeals and Standards Committee, Appointments Committee and the two Boards (Stakeholder Planning and Performance and Scrutiny).
- ii) Approved the suggested schedule of meeting dates for 2019/20 as set out below:-

<b>Fire and Rescue Authority</b>	<b>Audit &amp; Governance Committee</b>	<b>Performance &amp; Scrutiny Board</b>	<b>Stakeholder Planning Board</b>
24 June 2019 (Annual & Ordinary)		18 July 2019	17 July 2019
22 July 2019	22 July 2019		
16 September 2019	16 September 2019	12 September 2019	25 September 2019
14 October 2019			
25 November 2019	25 November 2019	21 November 2019	27 November 2019
13 January 2020	13 January 2020		
10 February 2020			

	16 March 2020	26 March 2020	March 2020**
20 April 2020			
	27 May 2020		
22 June 2020 (AGM & Ordinary)			
27 July 2020	27 July 2020	16 July 2020	July 2020**
14 September 2020	14 September 2020	September 2020**	September 2020**
12 October 2020			
23 November 2020	23 November 2020	November 2020**	November 2020**

\* Meeting dates already arranged

\*\*Meeting dates to be arranged

**7 ARRANGEMENTS UNDER SECTION 41 OF THE LOCAL GOVERNMENT ACT 1985**

A report of the Monitoring Officer to the Fire and Rescue Authority was submitted requesting the Authority to consider the appointments of District Council representatives under Section 41 of the Local Government Act 1985.

RESOLVED – That Members agreed the appointment of the following Members to answer questions at meetings of the constituent councils on the discharge of the functions of this Authority:-

<b>Authority</b>	<b>Member</b>	<b>Substitute</b>
<b>Barnsley</b>	Cllr R Frost	Cllr T Cave
<b>Doncaster</b>	Cllr P Haith	Cllr C Hogarth
<b>Rotherham</b>	Cllr R Taylor	Cllr A Buckley
<b>Sheffield</b>	Cllr T Damms	Cllr S-M Richards

**8 OUTSIDE BODIES**

A report of the Monitoring Officer to the Fire and Rescue Authority was submitted to request the Authority to consider whether or not it wished to re-affiliate to the various outside bodies listed in the report and, if it did, to consider representation of the Authority on outside bodies.

RESOLVED – That Members:-

- i) Agreed to re-affiliate to the various outside bodies listed in the report.

- ii) Agreed to appoint representatives to serve on the outside bodies listed in the report for 2019/20 and that, in accordance with Standing Order 24, the appointments continue until the next annual meeting of the Authority, or membership ceases:-

<b>Outside Body</b>	<b>Member Representation</b>
<b>LGA General Assembly</b>	S41 Members
<b>LGA Fire Commission</b>	Chair / Vice-Chair or their nominee
<b>LGA Urban Commission</b>	Chair & Vice-Chair or their nominee
<b>LGA Rural Commission</b>	Chair & Vice-Chair or their nominee
<b>Association of Metropolitan Fire Authorities (AMFRA)</b>	Chair & Vice-Chair
<b>Yorkshire Purchasing Organisation (YPO)</b>	Vacancy deferred to a future Authority meeting
<b>Yorkshire and Humberside Employers' Organisation (YHEA)</b>	Councillor T Damms
<b>Community Safety Partnerships (or equivalent)</b>	Section 41 Members
<b>Local Pension Board (SYFRA)</b>	Councillor R Frost
<b>Police &amp; Fire Collaboration Board</b>	Chair
<b>HOPE Board</b>	Councillor S Ayriss to continue in an independent capacity

- iii) Agreed to learning and development to support Members on Outside Bodies as part of the 2019/20 Learning and Development Schedule.

CHAIR

# SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

## ORDINARY MEETING

24 JUNE 2019

PRESENT: Councillor R Taylor (Chair)  
Councillor T Damms (Vice-Chair)  
Councillors: S Ayris, A Buckley, R Frost, P Haith, C Hogarth,  
C Ransome, S M Richards, C Ross and Dr A Billings

CFO J Courtney, QFSM, DCFO A Johnson, ACO T Carlin,  
L Murray, S Booth, AM S Helps, S Slater, S Locking and  
S Gilding  
(South Yorkshire Fire & Rescue Service)

A Frostdick, M McCarthy, N Copley, M Potter, L Noble and  
M McCooles  
(Barnsley MBC)

Apologies for absence were received from Councillor T Cave,  
Councillor P Price and M Buttery

### 1 APOLOGIES

Apologies for absence were noted as above.

### 2 ANNOUNCEMENTS

None.

### 3 URGENT ITEMS

None.

### 4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

### 5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

### 6 REPORTS BY MEMBERS

Councillor Haith referred to two fire station visits where she had accompanied station officers to listen to crews' views on IRMP, HMI and various other issues. She expressed her thanks to the crews for the frankness of their opinions provided.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT.

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 8 APRIL 2019

Councillor Hogarth highlighted a typographical error within the minutes at page 6, which should be amended to read Aston Park Fire Station as one of the former Close Proximity Crewing sites.

Councillor Ayris referred to the previous Chair to the Authority, who had given Members clear reassurance that as soon as the financial costs of the Close Proximity Crewing legal cases were known, that the information would be made public through the reports submitted to the Authority.

A Frosdick stated that at present there was no additional information to be provided, as final negotiations continued. An interim report had been submitted to the previous Authority meeting.

RESOLVED – That subject to the above amendment, the minutes of the meeting held on 8 April 2019 be signed by the Chair as a correct record.

10 APPOINTMENT OF CLERK TO THE AUTHORITY

Members noted that Diana Terris, Clerk to the Authority and the Chief Executive of Barnsley MBC, had retired at the end of May 2019.

A report of the Monitoring Officer to the Fire and Rescue Authority was submitted recommending the appointment of Sarah Norman, the new Chief Executive, with effect from 8 July 2019.

RESOLVED – That Members confirmed the appointment of Sarah Norman, Chief Executive of Barnsley MBC, as Clerk to the Authority.

11 REVIEW OF BMBC 2018/19 SERVICE LEVEL AGREEMENT

A report of the Treasurer and Monitoring Officer was presented providing the Authority with an update on the Barnsley Metropolitan Borough Council (BMBC) Service Level Agreement (SLA) for 2018/19 and to enable Members to consider any proposed changes to the existing arrangements for the forth coming year.

A review of the provision of services provided to the Authority by BMBC had been undertaken in 2017/18, and had been approved by the Authority subject to receiving an annual update. A revised SLA had been implemented from April 2018.

A Frosdick referred to the historic agreement between the Authority and BMBC which had commenced from the establishment of the Authority. Since 2014 those functions had been discharged directly through BMBC and not the South Yorkshire Joint Secretariat. A Frosdick had responsibility of those functions as Executive Director for Core Services within BMBC. Costs and procedures had been reviewed over this period and the recharge had progressively been reduced.

Members had periodically commented as to whether the SLA contract should be put out to tender. The report also included the option to tender the Internal Audit service provided by BMBC, due to there being a clear market for the provision of such services, for Members consideration.

Councillor Ransome expressed concern, following a question that she had asked at the last Authority meeting, as to whether the Authority would be legally compliant by not going out tender on such a large contract. At that meeting A Frosdick had stated that a report would shortly be presented to the Authority on the whole SLA. He had also stated at that time that the Authority had entered into a contract with BMBC, which was legally compliant, and would continue until a decision was made otherwise. Councillor Ransome queried whether the Authority would be legally compliant based upon the 2015 European Law.

A Frosdick commented that he had stated at the last Authority meeting that it would be helpful for the Authority to be provided with a report on the SLA in order to explore the whole issue. When the Authority had entered into the contract with BMBC in 1986 there had been no regulations in place regarding the provision of such services. The regulations had been introduced in 1993 and had included exemptions where services were being delivered between one public authority and another. The regulations were last updated in 2015 to which those exemptions still broadly applied. Therefore the contract remained legally compliant until the Authority decided to look towards other arrangements.

Councillor Hogarth considered that the Authority received both good value and best value for money from BMBC. He also considered that BMBC provided a good service, and that the Authority would be foolish to look elsewhere.

Councillor Ross queried those roles that were carried out as part of the SLA that were specialist in nature.

A Frosdick commented that should the Authority decide to go elsewhere, it would need to engage with another local authority which delivered services around the corporate governance of local authorities, which was a relatively specialist market. Other local authorities would not have the direct experience or continuity that BMBC had been able to provide to the Authority.

Councillor Ross referred to the substantial saving of £105,000 that had been delivered on the 2018/19 SLA in comparison to 2017/18. He queried why those savings had not been delivered earlier and whether the Authority had been overpaying in previous years.

A Frosdick stated that since he had taken responsibility of those functions as Executive Director for Corporate Services within BMBC, he had ensured to continue to provide greater transparency and value for money with reduced costs than had been provided in the past. He was confident that BMBC had not been overcharging the Authority.

Councillor Ransome considered that due to the large cost amount involved within the SLA and the European Law, that it was important to go out to tender. She proposed that the whole SLA be taken out to tender.

Councillor Ayris commented that when looking at alternative providers, it would be very difficult for the Authority to know whether they were receiving a good service from BMBC without testing the market. He was inclined to support the proposal to undertake market testing.

Councillor Damms stated that he was happy with the service provided by BMBC. He queried the cost implications if it was agreed to undertake market testing.

A Frosdick stated that himself or BMBC colleagues would not be permitted to have any involvement in any market testing. CFO Courtney's staff would need to seek procurement advice in order to prepare a tender package; consultancy engagement may also be required.

S Booth commented that if the Authority decided to specifically tender for Internal Audit services, that recent examples within the Sheffield City Region would be made available in relation to writing tender specifications, to which those pro-formas could be utilised to reduce time implications; he did not consider this to be of significant cost.

CFO Courtney stated that from an SYFR perspective, he would have concerns in losing the degree of experience that had been built up within BMBC over the years, in terms of SYFR and Authority related issues. There could be a potential to ascertain another local authority to provide the service at a lesser cost, but he did not believe that this would achieve the same level of quality in the first instance as provided by BMBC. SYFR had enjoyed the support provided by BMBC over the years.

Dr Billings stated that this issue had been considered when the possibility of the Police and Crime Commissioner role becoming the Police and Fire Commissioner; it had not been progressed as it was felt non-proactive to upset an arrangement that was working well. He acknowledged that further savings might be achieved by obtaining the services from another local authority, but this would be traded off against a relationship that was mature and working well.

A Frosdick commented that BMBC had been providing under the original 1986 agreement ongoing support to the Authority, and the Council was happy to continue to do so, but ultimately it was a commissioning decision for the Authority. The matter would periodically be brought to the Authority for determination.

Dr Billings considered that it would be helpful for Members to be provided with further clarity around the roles undertaken by BMBC and SYFR, to ensure that Members were clear about the services provided and by whom.

S Booth referred to the current charge and split between the Authority and SYFR, and the services SYFR received from BMBC which were principally finance and legal services; no legal officers were employed at SYFR. The amount of associated costs with the support received from BMBC had been reduced, which was largely around the Statement of Accounts from the support provided by N Copley and his team, and treasury management. It was anticipated that if SYFR went independent, an appointment would be required for a specialist officer in relation to treasury matters and for a contract to be entered into with a third party professional advisor. He considered it sensible to utilise the skills available from BMBC. SYFR had provided BMBC and N Copley with a 3 year commitment to provide support in relation to the Statement of Accounts. SYFR had appointed a new Financial Services Manager, S Slater, who had commenced in post in February 2019. Discussions would be held with N Copley after this time, with a view to taking that role back in-house, but this would require the appointment of finance officers to undertake those roles at SYFR.

A Frosdick stated that if the Authority made a decision to move away from the current contract, there would be a two year notice period to take effect, and therefore the earliest contractual date that this could take effect would be from April 2022. Should the Authority wish to test the market, he anticipated that BMBC would consider the position as to whether to hold the Authority to that notice period. In the meantime, if the Authority did not wish to make an immediate decision as to the future of the contract, BMBC would continue to provide the services to the Authority so there was no particular time pressure to reach a definitive decision.

Councillor Richards suggested that the matter could be discussed further at the Audit and Governance Committee. She considered that the Authority should accept the recommendations within the report submitted.

Councillor Haith considered that the service provided by BMBC to the Authority was best value for money; and raised the issue as referred to in the report whether consideration to be given to market testing for the Internal Audit services, as an exercise which would frame future procurement exercises.

Councillor Taylor proposed that further consideration of market testing for the Internal Audit Services be considered further at the Audit and Governance Committee.

Councillor Taylor referred to the proposal made by Councillor Ransome to take the whole SLA out to tender. He requested Members to vote on this decision.

**Councillors Ransome, Ayris and Ross voted in favour of the proposal to take the whole SLA out to tender.**

**All other Members voted against the proposal to take the whole SLA out to tender.**

Therefore, the Authority decided not to accept Recommendation C of the report.

A Frosdick sought clarification whether the Authority considered that there would be some benefits to market test the Internal Audit services from 2020/21. He sought Members support to undertake further work on the issue to be the subject of further consideration at the Audit and Governance Committee.

RESOLVED – That Members:-

- i) Noted the key deliverables against the 2018/19 BMBC SLA as set out at 2.3-2.4 of the report.
- ii) Requested the Audit and Governance Committee give further consideration to the issue of continuing with the existing arrangements for BMBC to deliver support services to the SYFRA.
- iii) Approved that further consideration be given to the option for going out to market for Internal Audit services from 2020/21 on a 'proof of concept' basis to help inform and frame a procurement strategy for other support services and that the issue be the subject of a further report to the Audit and Governance Committee.

## 12 YEAR END OUTTURN REPORT 2018/19

A report of the Chief Fire Officer, Chief Executive, Clerk and Treasurer to the Fire and Rescue Authority was presented informing Members as to the final revenue and capital outturn position for the financial year ended 31 March 2019. The report also provided an updated total reserves position alongside a narrative commentary to help explain the key financial changes that had led to the year-end position, when compared to the approved revenue and capital budgets.

Members noted that the 2018/19 revenue budget totalled £50.112m, which included a £0.227m approved budget carry forward (25 June 2018). The approved Capital Programme for 2018/19 totalled £2.501m, with £2.058m actual spend for the year. The total reserves position at the year-end was £22.893m (split Earmarked Reserves of £17.289m, General Reserves of £5.604m).

Councillor Ayris referred to the premises overspend of £0.427m, and he queried whether anything was being undertaken to reduce that amount.

S Booth stated that since he had commenced at SYFR in February 2018, the Authority had been provided with reports regarding Property Services, Estates and Facilities Management. The amount of £0.427m was largely within expectation, and planned preventative strategies were being implemented which was hoped to result in a reduction in the day to day running costs of the Service.

Councillor Ransome raised concerns regarding the reserves, in particular the ongoing year on year increase in general reserves which was £5m at the start of the year and £5.64m at the end of the year. She queried how Members could justify the increase in general reserves to the council tax payers.

S Booth stated that the general reserves was an amount that was held in accordance with the reserves strategy the Authority had approved. The increase in 2018/19 had resulted from the planned surplus that was expected when the budget was set. Overall, SYFR's reserves were reducing. The Authority had been provided with reports on the Medium Term Financial Plan and the budget setting process which showed that reserves would continue to reduce and are estimated to be circa £7m to £8m by the end of this Medium Term Financial Plan (2022). Members had also been provided with the information at the Extra Ordinary Fire Authority meeting held on 14 June 2019.

Dr Billings queried the ICT development and the operational equipment budgets of £0 for 2020/21. He also queried whether the reserves included capital receipts.

S Booth stated that the ICT development was a natural progression, which had focused upon digital matters as approved by the Authority. S Locking was developing the future ICT programme from 2021 onwards. S Booth referred to the previous financial management reports submitted to the Authority, which had highlighted the need to develop longer term asset management plans. The plans had started to be developed for property and transport for a 10 year plans, ICT for a 3 – 5 year plan, and operational equipment for a 10 year plan. The plans would now be firmed up to form part of the updated Medium Term Financial Plan, to be presented to the Authority post summer 2019. In relation capital receipts, there had been one sale of Maltby Fire Station during the year which totalled £295,000.

RESOLVED – That Members:-

- i) Approved and endorsed the positive revenue operating outturn position of £0.156m underspend when compared to the budget, funding and movement on reserves.
- ii) Agreed the capital expenditure outturn of £2.058m.
- iii) Agreed the summary statement of reserves (section C) which showed total reserves of £22.893m, split Earmarked Reserves £17.289m and General Reserves of £5.604m for the year ended 31 March 2019.
- iv) Approved the carry forward requests as set out in section D of £0.104m into 2019/20.

13 HMICFRS UPDATE

A report of the Chief Fire Officer/Chief Executive was presented to provide Members with an update on the progress of Her Majesty's Inspectorate for Constabularies and Fire and Rescue Services (HMICFRS) project.

Members noted that the HMICFRS had completed the four day discovery visit to SYFR, which had generated the Key Lines of Enquiry (KLOE's). The SYFR strategic brief had been provided to the HMI Phil Gormley and his inspection team. The full inspection week was scheduled to commence on 15 July 2019, which would involve visits to all SYFR wholetime fire stations and focus groups for operational and support staff at all levels. Initial findings would be available as part of the hot debrief on 26 July 2019.

Councillor Ayris queried whether the HMICFRS inspectors would request to meet with Members.

DCFO Johnson commented the HMICFRS inspectors would meet with the Chair of the Authority. She added that the inspection did not include the governance of the Authority, but that any issues identified regarding the governance and decision making process may fall within a future inspection.

Dr Billings queried whether the telephone interviews held with partner agencies, as part of the discovery visit on 22 April 2019, had included South Yorkshire Police (SYP).

DCFO Johnson stated that a SYP Business Improvement Director had taken part in the telephone interviews, together with trade union representatives; the discussions would form part of the inspection results. SYFR was producing a pod cast on the strategic briefing.

Members noted that the Tranche 2 report, and the reports from the Fire and Rescue Services that were visited during that round of inspection, were available on the HMIC website.

RESOLVED – That Members noted the contents of the report and the dates for further inspection.

14 ANNUAL CORPORATE PERFORMANCE REPORT FOR 2018/19

A report of the Chief Fire Officer and Chief Executive/Clerk to the Fire and Rescue Authority was submitted to provide Members with information on how SYFR performed against the Local Performance Indicators (LPis) during 2018/19, to enable Members to comment upon the performance and explore in more detail the work behind the statistics. The report would also be presented to the Performance and Scrutiny Board on 18 July 2019 to enable a more detailed discussion and review.

Members noted that during 2018/19, only one of the nine LPIs that were monitored using 'tolerance levels' was above the upper tolerance level being LPI 1.7(b) – Secondary Arson Incidents. During 2018/19 there had been 72 fewer primary fires in comparison to 2017/18 including primary arson which was also lower, 59 fewer accidental dwelling fires in comparison to 2017/18 including the number of cooking related fires had also reduced, and 92 fewer false alarms that had been caused by automatic fire detection in non-domestic properties in comparison to 2017/18.

Councillor Ayris referred to a question asked by Councillor Hogarth at the last Authority meeting regarding when the information would be available in relation to LPI 2.8 'percentage of time that there were five firefighters available on station to ride the first available pump (wholtime only)'. He sought clarification as to what the Riding 5 report was.

CFO Courtney referred to a previous Corporate Advisory Group Meeting held at Fire Headquarters, where data had been shared regarding the extent to which SYFR was riding with 5 person crews which was the aspiration at that time, and the extent to which SYFR was riding with either 4 or 6 person crews. At that meeting Members had been informed, from a management perspective, that to have more than 5 firefighters on duty at a one pump station was a waste of resources. The collective view agreed by all attendees at that meeting was to put the optimum number of 5 person crews onto the fire appliance at all times and collectively a system was required to enable this to be managed. CFO Courtney had requested the SYFR Statistics Department and IT Department to produce a report to indicate how often the optimum of 5 person crewing had been achieved, and the number of occasions where there had been more than 5 firefighters on duty at a one pump station or multi-pump equivalent, in order to establish the extent of the problem to implement suitable steps to deal with the issue. Ultimately the individual watch managers could be relied upon at those stations to manage the resources to ensure there was not more people on duty than required to provide that 5 person response. The report had been difficult to produce due to the technology that was available at that time. There had been an aspiration over the last 2 years or more to ultimately provide a mechanism whereby from a management perspective, checks could be made to ascertain how many people were put onto a fire appliance and to seek to manage the situations whereby there were more people on duty than required to staff a fire appliance; efforts had gone into producing the report on a regular basis.

By virtue of the IRMP proposals, moves had now gone beyond that issue, albeit SYFR still required its managers to continue to manage to ensure that the correct amount of firefighters crewed an appliance and to ensure that there was not more individuals on duty than required to provide that response.

Councillor Ayris referred to the last Authority meeting where the previous Chair had stated that the data on the RMS system would be available to the June or July Authority meetings. He queried whether this information would be relevant to considerations following the conclusion of the IRMP consultation.

CFO Courtney stated that there was still a requirement for a system to be in place to monitor how the resources were managed. Further information was continually being made available due to the advancement of technology. Traditionally the time taken for the first appliance to arrive at an incident was monitored, to which the Government had also focused attention. For certain incidents more than one appliance would be required at an incident. It would be useful to monitor the time taken for the full attendance to arrive at an incident. SYFR had stated that it would provide greater focus on the second and third pump response times to be reported back to the Authority, if riding 4 person crews. All of the data collected would be useful in terms of SYFR management and the scrutiny of the Authority.

Councillor Richards queried the reason for the reduction in cooking related incidents. She also queried whether the 19 more accidental dwelling fire injuries that had been incurred during 2018/19 had occurred due to a particular reason, together with the causes of secondary arson incidents.

AM Helps reported that over the past few years SYFR had constantly targeted efforts and resources into reducing accidental dwelling fires; kitchen fires attributed to 50% annually of all accidental dwelling fires. Various comprehensive campaigns had been run and well received, and were focused at various times of the year where there was known spikes in dwelling fires. SYFR had invested in further technology, and it was the only Fire and Rescue Service within the country to install heat alarms as part of the home safety checks, which were best provided in kitchens. SYFR had undertaken a focused effort to reduce the number of kitchen fires and accidental dwelling fires.

DCFO Johnson would provide Members with the information regarding the 19 accidental dwelling fire injuries that had occurred during 2018/19.

Councillor Buckley referred to the questions raised by Councillor Richards, to which he suggested the detailed information could be presented to the Performance and Scrutiny Board to enable further scrutiny, to be reported to the Authority if deemed appropriate.

Councillor Ransome referred to the 60% increase in accidents that had occurred to SYFR firefighters, the majority of which were minor in nature and had not resulted in work loss days. She queried whether health and safety reporting had improved, and she requested the definition of minor incidents.

DCFO Johnson commented that staff were encouraged to report all incidents i.e. a slip, as all small incidents could potentially lead to a larger incidents. Such reporting enabled trends to be identified and training to be implemented to prevent further incidents. SYFR had a Health and Safety Committee, to which every accident was investigated however minor in nature. Campaigns were created in an attempt to reduce accident levels.

Councillor Haith queried whether Doncaster still had the highest number of primary arson incidents. She welcomed the station plans and she queried whether the Authority would be provided with a review of the station plans in targeting the hot spots.

DCFO Johnson stated that a 6 monthly update on the station plans would be provided to the next Authority meeting. She suggested that the station plans and dashboards be considered at the Performance and Scrutiny Board. The number of prison incidents in Doncaster had been driven down, although Doncaster continued to have the highest number of primary arson incidents in South Yorkshire.

AM Helps referred to the significant spike in non-domestic fires in Doncaster which demonstrated that the issues in the prisons remained, and this was reflected into the primary arson incidents.

Councillor Frost referred to the SYFR's sickness level which was much higher than its target. He queried whether this has been the same year on year and how it compared with other Fire and Rescue Services.

DCFO Johnson commented that SYFR's sickness level had increased steadily, to which SYFR had one of the highest sickness levels in comparison to the other Fire and Rescue Services. In order to tackle the sickness level a Health and Wellbeing Strategy had been implemented following appointment of the new Head of HR in 2018. Greater improved mental health support was now available to staff, critical incident training was underway, and an employee assistant scheme was being procured to provide 24 hour support for all SYFR staff with an independent person, to cover a whole range of issues. The Occupational Health Department was now fully staffed and improvements were being made to the department's computer systems. Training had been implemented for managers to support staff whilst on sick leave, and focus was being given to those individuals who needed greater support whilst on sickness absence.

Councillor Richards queried whether the sickness levels related predominately to mental health issues or physical injuries related to the work undertaken.

Members noted that sickness absence resulting from mental health issues had increased over the years, although there had been a reduction during 2018/19. There had been an increase in muscular skeletal injuries during the period, which had been contributed to by the number of fires that had occurred during the particularly hot summer of 2018.

Councillor Richards suggested that the matter be looked into and monitored by the Performance and Scrutiny Board.

DCFO Johnson stated that the Performance and Scrutiny Board had already reviewed the level of sickness absence, but that would be presented to the Board regularly to ensure that the Health and Well Being Strategy was operating correctly.

RESOLVED – That Members:-

- i) Endorsed the contents of the report.
- ii) Scrutinised and commented on the information presented in the attached report.

- iii) Noted that eight out of the nine performance measures that are measured using tolerance levels, were within tolerance.
- iv) Noted that there were 19 more accidental dwelling fire injuries in 2018/19, than in the previous year. Eight of these were thought to be serious and the other 49 were perceived as slight.
- v) Noted that there were 660 more secondary arson incidents in 2018/19, than in the previous year.

15 ANNUAL REVIEW OF RISK MANAGEMENT 2018/19

A report of the Chief Fire Officer and Chief Executive and Clerk to the Fire and Rescue Authority was submitted setting out the Authority's and SYFR's arrangements for managing risk in accordance with the Authority's Corporate Risk Management Policy and Strategy. The report also provided information on the Governance arrangements around Corporate Risk Management and risk management developments during the year. On 4 December 2018, the annual Member's session on Risk Management and Effective Audit Committee had taken place.

Councillor Taylor informed Members that A Hunt, who had worked at Barnsley MBC for over 14 years, would shortly be leaving. He expressed his thanks, on behalf of the Authority to A Hunt for all of his work, help and support provided to the Authority, and wished him the very best for the future.

RESOLVED – That Members considered the Risk Management Annual Report, and the assurance provided, as part of its overall consideration of the Fire and Rescue Authority's control framework for the purposes of the Annual Governance Statement (AGS).

16 SYFRS PEOPLE STRATEGY - YEAR ONE EVALUATION

A report of the Chief Fire Officer and Chief Executive was presented providing a year one evaluation of the SYFR People Strategy, in order to indicate how far SYFR had progressed in meeting its' people priorities and objectives set out in the strategy.

Members noted that levels 3 and 5 of the CMI management programmes had been successfully completed by 30 staff during the last year. A new Workforce Planning Board had been established, which met on a quarterly basis to discuss SYFR staff roles and vacancies. Collaborative working had been undertaken with the Fire and Rescue Services in the Yorkshire and Humber region, together with Women in the Fire Service (WFS) UK to develop a women's pilot mentoring scheme for individuals who wanted to develop and progress within the Fire and Rescue Services.

DCFO Johnson stated that SYFR had adopted the new National Fire Chiefs Council (NFCC) Leadership Framework, to which those leadership behaviours were being embedded into all aspects of work. The Nolan Principles for standards in public life had been encompassed within the new Code of Conduct for all SYFR employees. The Maintenance of Competence (MOC) arrangements were currently being reviewed for operational staff; a new MOC for staff in Control had been developed and a middle manager MOC was currently under development.

Councillor Ayris queried whether the SYFR People Strategy would be revisited once the new Integrated Risk Management Plan (IRMP) had been resolved and implemented.

DCFO Johnson stated that there would be a requirement to review any policy which may be impacted upon by the IRMP.

Councillor Haith requested information on the Additional Engagement Policy. She volunteered at her local library, which always sought additional support from volunteers.

DCFO Johnson stated that the Additional Engagement Policy had been revised in order to provide SYFR staff with the opportunity to partake in voluntary or unpaid activity within SYFR.

RESOLVED – That Members noted the contents of the report for information only as the People Strategy 2018 – 2022 remained relevant and appropriate.

## 17 ANNUAL SCRUTINY REVIEW AND UPDATE

A report of the Clerk to the Fire and Rescue Authority was submitted providing Members with a summary of key scrutiny activity undertaken in the past year (June 2018 – June 2019).

Members noted that throughout the year, the Board had continually reviewed the proposed scrutiny projects and its work programme. It was anticipated that the Board would continue to focus its attention on performance during 2019/20, together with areas of improvement arising from the HMICFRS inspection to be undertaken in July 2019.

RESOLVED – That Members:-

- i) Noted the Board's scrutiny activity from June 2018 to the present.
- ii) Supported the continuing process for the referral of any topic or area from other Authority Committees / Boards etc. to the Performance and Scrutiny Board as appropriate.
- iii) Continued to support scrutiny and challenge across the full range of Fire Authority meetings.

18 INFORMATION, COMMUNICATIONS AND TECHNOLOGY STRATEGY

A report of the Chief Fire Officer/Chief Executive was submitted to present the 2019-2022 Information, Communications and Technology (ICT) Strategy.

The ICT function had been the subject of a number of external reviews that had suitably informed the Director of Support Services and the ICT Manager to put forward and propose a new ICT Strategy and roadmap for the Service. SYFR has received two accreditations from the National Cyber Security Centre (NCSC) together with Cyber Essentials Plus.

Members noted that the Digital Transformation Roadmap Review undertaken in 2018 had concluded that the ICT infrastructure was well managed and modern, which placed SYFR in the upper quartile of what was found in the public sector. The review did however highlight a requirement for the way in which SYFR conducted its business to be modernised, and to improve the governance for developing and acquiring ICT business applications.

Councillor Ransome expressed her thanks for the excellent report presented.

RESOLVED – That Members approved the 2019-2022 ICT Strategy.

19 PROGRESS REPORT ON BARNESLEY FIRE STATION, STATION IMPROVEMENTS AND THE ESTATE IMPROVEMENTS PROGRAMME

A report of the Chief Fire Officer and Chief Executive was presented providing Members with details on the progress of the Barnsley Fire Station new build project and the station and estate improvements programme being undertaken across the portfolio. The report also provided an update on the work undertaken and projected programmes to bring the projects to a conclusion. Upon completion, the projects would positively contribute towards significantly improving the assets and facilities on fire stations and help better support operational effectiveness and efficiency.

L Murray reported that Stage 2 of design process for the new Barnsley Fire Station was complete. Consideration had been given to a number of recommendations from Barnsley MBC's Planning Department which had resulted in the project being redesigned and value-engineered to ensure that it was within budget, which had been classed as Stage 2A for audit purposes and had now been signed off. Stage 3 was now underway which would enable the designs to be developed in greater detail to enable planning permission to be applied for. Six contractors had expressed an interest following a Meet the Contractor Event and had provided timescales and cost information. Consideration was being given to the Fit Out and the Community/Prince's Trust building which would be subject to a separate report in relation to the budget as a separate tender process and contract in due course.

It had not been possible to site the temporary accommodation on an adjacent site; a tender process was underway to progress temporary accommodation on the existing site. Consultation had been undertaken internally and externally with local community groups including the Asset Management Team at Barnsley MBC and Greenacre School for the inclusion of a fully accessible changing suite in the

community building, which was currently under consideration. Due to the changes made and value-engineering undertaken, it was projected to commence works in December 2019 with a practical completion scheduled by late October 2020.

Detailed improvement works would be undertaken to Edlington, Lowedges, Tankersley and Aston Park Fire Stations. The works would be progressed in two phases i.e. Phase 1 – Edlington and Lowedges Fire Stations and Phase 2 – Tankersley and Aston Park Fire Stations; slight changes had been made to the proposed works since last reported to Members. Subject to tender, the current estimated cost for both phases of work was circa £3.13m. The design process up to Stage 4 was now complete, with works ready to commence on site for Phase 1, and Phase 2 of the design process had commenced on 17 June 2019. The tender for Phase 1 had been issued and the returns were currently being evaluated. The tender period for Phase 2 would commence on 26 August 2019 following completion of the Stage 3/4 design. The completion of the second and final phase of works was forecast for 20 August 2020. Work was underway to procure the temporary accommodation through the Yorkshire Purchasing Organisation (YPO) framework, which formed one of the elements of the additional amount requested.

The Estates Improvement Programme was a general improvement works across the SYFR estate to ensure that the portfolio was fit for purpose and to realise the benefits from the Hard FM. Phase 1 had now been completed, with the larger tranches within Phases 2 and 3 had been planned and costed and ready to be implemented subject to the procurement process. Work was underway for the heating and cooling systems at Fire Headquarters, with an estimated completion date of September 2019; the tender for the works had been let on a cost plus basis with an additional funding request identified within the report. Members noted the other work programmes which were highlighted within the report.

Councillor Ayris queried whether the additional amount requested would still fall within the cost envelope of £4m that had been previously agreed.

S Booth stated that the £4m cost envelope related to the new Barnsley Fire Station, to which no additional monies had been requested today. The additional funding request related to the Station and Estates Improvement Programme. Members had approved a programme some 12 months ago, at which stage emerging messages and information from the condition surveys had begun to be received, and a Hard FM provider was not in place. The monies identified had always been brought to Members' attention which was the Capital Investment Reserve which was now £1.6m uncommitted to which Members had requested to receive additional reports.

Councillor Ayris referred to the long term maintenance of the new Barnsley Fire Station, and he queried whether green technology would be incorporated within the proposals.

L Murray stated that this would be developed as part of the Stage 3 design process, taking account of the comments received from the Planning Department at Barnsley MBC and SYFR's aspirations for the site. She would provide a general update and further information to the Authority meeting in September 2019.

Councillor Ross requested an indication as to what the significant extra costs related to in relation to the new Barnsley Fire Station, and by whom the Stage 2A design been accepted. He considered it entirely sensible to look to maintain and upgrade stock to ensure greater efficiency, which he regarded as invest to save. Councillor Ross suggested that the best technology should be used when making the upgrades, to ensure efficiency in both heating and power usage etc.

L Murray commented that the fluctuation in costings had related to the requirements from the pre-planning advice, which had deemed that the height of the building would be higher than originally intended which had resulted in a significant overall increase to the cost of the build. Pre-planning advice had also sought that the access to the site should be altered onto Broadway, which would have resulted in additional costing; after further negotiations this proposal had been reversed and the costings had been removed in order to work on the original access as planned. Other elements of the design had been altered in order to manage costings in the most value for money manner. The design consultation process has been accepted by the Executive Team. She envisaged that the design would be presented to the Authority again in the future.

S Booth stated that SYFR had been very keen to ensure best value on the new Barnsley Fire Station build. Turner Townsend Project Management had indicated that SYFR had value-engineered £3/4m of cost savings. Additional work was underway to ascertain further cost reductions without compromising quality and design. Two visits had been made to neighbouring fire and rescue services to observe their new fire stations to assist with the design, with a particular focus on cost which had provided assurance that SYFR's costings were similar at this stage. The construction companies that had attended the engagement day, had confirmed the current costings. S Booth was keen to provide detailed cost comparisons when next reporting to the Authority, to demonstrate and provide assurance to Members that SYFR had tried to ensure best value for the Authority and to the residents of South Yorkshire for the new build. An approvals process had been undertaken which included the Barnsley Watch Managers and Watches, Station Managers, District Managers at Barnsley, the Function Heads to be represented in Barnsley and the Executive Team.

Councillor Richards queried why new showers, changing and toilet facilities would be installed at the new Parkway Fire Station, and what lessons could be learnt from this.

L Murray commented that the work at the new Parkway Fire Station was to include additional facilities that had not been included initially when the station had been developed. This had resulted in a rigorous process being undertaken for the new Barnsley Fire Station to ensure that the needs and future plans were understood, and to ensure that the capacity was in place to fulfil the requirements of the firefighters.

RESOLVED – That Members:-

- i) Noted the contents of the report.
- ii) Approved the identified supplementary budgetary and financing requirements of £1.869m to deliver the ongoing station and estate improvement programme outlined in the report.

20 SSCR RESIDUAL FUNDS

A report of the Deputy Clerk/Chief Fire Officer and Chief Executive was presented providing Members with information around the potential uses for the SSCR residual funding (c. £463,802.78 as of 6 June 2019). Members were provided with the following two funding opportunities, to which the total funding ask exceeded the unallocated amount:-

- Safer Homes South Yorkshire (SHSY) - £414,792.60.
- Referral Partnerships - £308,913.

AM Helps stated that following a previous Corporate Advisory Group (CAG) meeting, a request had been made for a suggestion to be brought forward to strengthen the current partnership referral process. SYFR had established the Safe and Well referral scheme to reflect the broader home safety offer. A total 238 partners had signed up to the scheme, which had resulted in just over 9,500 referrals being made over the past 3 years. He highlighted the need to strengthen that partnership arrangement, for the SYFR Partnership Manager to be supported over a 3 year period with two partnership officers, an additional high risk co-ordinator and an administrator to ensure that after the 3 year period that the system was sustainable.

S Booth stated that if approval was given to fund both funding opportunities, a funding mechanism of £260,000 would need to be identified; there was a total of £5.604m within the general reserves. Both funding opportunities had been considered at a previous CAG meeting, where he had made Members aware of the opportunity to utilise the £604,000 surplus in year for 2018-19 to fund this additional functionality, without compromising the current reserves strategy.

RESOLVED – That Members:-

- i) Approved the funding of the Safer Homes South Yorkshire initiative from unallocated SSCR residual funding as a priority measure.
- ii) Considered what other funding options might be used to fund the Referral Partnerships initiative.
- iii) Noted the rigour of the tendering process applied in recommending the approval of Yorkshire Children’s Centre as approved contractor to deliver a 3 year Safer Homes South Yorkshire programme.

- iv) Approved the use of £415K from SSCR remaining funds to deliver the programme.
- v) Noted the implications for partnership working between Yorkshire Children's Centre and SYFR.

21 TRANSPORT WORKSHOP STOCK REPORT

A report of the Chief Fire Officer/Chief Executive was submitted outlining the details of the issues found following a full stock take at the SYFR Eastwood Workshop, together with the value of the stock differences and actions taken to rectify the issues. The full stock take had been undertaken following the transfer of the responsibility of workshop stores from Procurement to Fleet Services, which had identified a number of differences that required further enquiry and review.

Members noted that recruitment had recently been made to the position of Workshop/Stores Driver, whose responsibility would include providing cover to the Storekeeper position during their absence. Internal Audit had carried out a full independent audit on Fleet Workshop Stores during the first quarter of 2019/20, which had suggested from the emerging findings that no significant control recommendations would be made.

RESOLVED – That Members noted:-

- i) The stock difference of £4,169.38.
- ii) The value of obsolete stock to be disposed of £22,561.77.

22 JOINT COMMUNITY SAFETY DEPARTMENT FUNCTIONAL AGREEMENT

A report of the Police and Fire Delivery Board was submitted outlining the progress made with regard to legal arrangements to support the Joint Community Safety Department which serves South Yorkshire Fire and Rescue and South Yorkshire Police.

ACO Carlin reassured Members that the Joint Community Safety Department Functional Agreement, had been presented to the Police and Fire Governance Board and provided clarity on the firm basis of the day to day running of the department.

Councillor Ransome stated that the Joint Community Safety Department Functional Agreement committed both the Authority and the Police and Crime Commissioner who were jointly responsible for the Lifewise Centre. She queried whether an extra financial contribution would be sought from the Authority.

CFO Courtney stated that this would form part of the subject of an ongoing debate, but that no further financial contribution was sought at this stage. On a number of occasions the Police and Crime Commissioner had voiced a degree of frustration in the amount of time taken for some of the collaborative arrangements to become up and running. He added that the two previous Chairs to the Authority had not felt

able to take on the responsibility of signing matters off on behalf of the Authority, and they had consistently insisted that all issues be brought back to the Authority; therefore Members had approved the progress in the areas to date.

RESOLVED – That Members:-

- i) Noted the Joint Community Safety Department Functional Agreement.
- ii) Noted that the Chair to sign the agreement on behalf of the Fire and Rescue Authority Members.

23 WEBCASTING OF SY FIRE AUTHORITY AND AUDIT AND GOVERNANCE COMMITTEE

A report of the Monitoring Officer to the Authority was submitted seeking approval to renew the contract to webcast Authority meetings and its sub-committees, which would expire at the end of August 2019. During the previous contract period, there had been a total of 1,785 live and archived viewings of Authority meetings.

The overall cost for the Authority's webcasting contract, which was held with South Yorkshire webcasting partners i.e. the Authority, Pensions Authority and the Police and Crime Panel, was calculated as a proportion of the total number of hours that had been webcast.

RESOLVED – That Members agreed to enter into a webcasting contract for a 3 year period at a cost to the Authority of £7,665 per annum.

24 DRAFT MINUTES OF THE YORKSHIRE AND HUMBER EMPLOYERS ASSOCIATION HELD ON 26 MARCH 2019

RESOLVED – That Members noted the draft Minutes of the Yorkshire and Humber Employers Association held on 26 March 2019.

25 DRAFT MINUTES OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 13 MAY 2019

RESOLVED – That Members noted the draft Minutes of the Audit and Governance Committee held on 13 May 2019.

26 DRAFT MINUTES OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 29 MAY 2019

RESOLVED – That Members noted the draft Minutes of the Audit and Governance Committee held on 29 May 2019.

CHAIR

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## SOUTH YORKSHIRE PENSIONS AUTHORITY

### LOCAL PENSION BOARD

25 JULY 2019

PRESENT: N Gregory (Academy Representative) (Chair)

T Damms (Sheffield City Council), N Doolan-Hamer (Unison),  
R Fennessy (South Yorkshire Police) and G Warwick (GMB)

Officers: J Bailey (Head of Pensions Administration),  
G Graham (Fund Director), M McCarthy (Deputy Clerk) and  
G Richards (Senior Democratic Services Officer)

Apologies for absence were received from A Gregory and  
K Morgan

#### 1 WELCOME AND APOLOGIES

Following the resignation of the previous Chair, Nicola Gregory agreed to chair the meeting.

The Chair welcomed everyone to the meeting. Apologies were noted as above.

#### 2 DECLARATIONS OF INTEREST

None.

#### 3 ANNOUNCEMENTS

M McCarthy informed the Board that J Thompson had resigned from the Board for personal reasons.

The Board had been in a state of transition with several resignations over the previous months but Doncaster MBC and Sheffield CC had now appointed members to the Board and a new Scheme member representative had been recruited. It was hoped that all vacancies would be filled before the next meeting in October.

The Board recorded thanks to J Thompson for all her hard work for the Board.

#### 4 MINUTES OF THE MEETING HELD ON 18 APRIL 2019

The Fund Director reminded members of the requirement to complete the Pensions Regulator's online public service toolkit; he had supplied members with a link to this after the last meeting.

The Regulator also had a separate assessment tool for assessing the Authority's governance and administration. It was noted that it would be useful for the Chair of the Board to work through this with either members or officers in the future.

RESOLVED: That the minutes of the meeting of the Board held on 18 April 2019 be agreed as a true record.

## 5 MEMBERSHIP AND CHAIRING ARRANGEMENTS

The Fund Director presented a report which sought approval to changes to the membership of the Board and to determine arrangements for Chairing the Board.

Members noted the recruitment of three new members to the Board since the last meeting. These were employer representatives Cllr Tony Damms from Sheffield CC, Cllr Tosh McDonald from Doncaster MBC and Andrew Gregory a Scheme Member representative.

In terms of the two remaining vacancies, it was recommended that the Board supported an amendment to the Constitution which would allow the remaining Scheme Member vacancy to be filled by any scheme member rather from the pensioner and deferred membership which had proved a bar to recruitment.

With regard to the employer vacancy, this had previously been seen as representing smaller employees but enquiries had failed to find anyone interested in the role. It was therefore proposed to identify a senior HR/Finance manager from one of the District Councils to fill the position for a three year term.

Members were reminded that the position of Chair was still vacant. At the last meeting members had indicated that they would prefer that the Chair came from amongst its members rather than being an independent. But at that stage no-one was prepared to undertake the role.

Members were invited to consider whether any of them were prepared to undertake the role. Should a member be prepared to do this, the Authority would appoint an Independent Advisor to the Board to work closely with the Chair in framing the agenda and work programme.

The Fund Director stated that should no member take on the role of Chair, the Authority as Scheme Manager would take steps to appoint an independent chair with the aim of having them in place for the next meeting of the Board.

G Warwick commented that he strongly believed that the Chair should come from within the Board's membership. He suggested that the decision be deferred until the October meeting of the Board and in the meantime the Board get together informally to discuss the matter.

Although stating that this was not an ideal situation, the Fund Director agreed. He would proceed to recruit an independent advisor and if the Board could not find a Chair from within their membership the advisor would become the Chair.

It was agreed to hold an informal meeting of the Board in early September which would begin with a member only discussion followed by an induction/refresher session.

RESOLVED:

- i) That the Board support the proposed changes to the composition of the Board as set out in the report and the consequent changes to the Constitution of the board.
- ii) Note the appointment of the following Board Members
  - a) Cllr Tosh McDonald (Doncaster MBC) – Employer
  - b) Cllr Tony Damms (Sheffield CC) – Employer
  - c) Andrew Gregory – Scheme Member
- iii) Defer the decision on the appointment of Chair to the October meeting of the Board.
- iv) Arrange an informal meeting of the Board to discuss chairing arrangements.
- v) Note the intention of the Scheme Manager to appoint an Independent Advisor in the event a member of the Board agreed to undertake the role of Chair.
- vi) Should no member of the Board be willing to undertake the role of Chair, note the intention of the Scheme Manager to appoint an Independent Chair.

## 6 SOUTH YORKSHIRE LOCAL PENSION BOARD ANNUAL REPORT 2018/19

The Board considered its Annual Report of 2018/19.

The report contained the membership of the Board, member attendance, the work of the Board during the year, member learning and development and future plans.

RESOLVED: That the report is noted and the Board agree to it being published on the website.

## 7 QUARTERLY ADMINISTRATION UPDATE

The Head of Pensions Administration presented the Administration report to update members on administration performance and issues for the period 1<sup>st</sup> January 2019 to 30<sup>th</sup> June 2019.

The Board noted that the report covered two quarters to bring the timing of the report back into line with the Board's meeting cycle.

With regard to staffing issues, the Board noted that there had been two part-time new starters and five leavers. The leavers included one retirement, two voluntary redundancies, and two resignations.

Members were reminded that the administration service was currently in the middle of a consultation on a restructuring of the service designed to facilitate improved resource allocation to the key areas of customer focus. The future structure would be reported to the Board in the next quarterly update.

Members noted the sickness levels for the period. These were expected to fall as two long-term sickness absentees had returned to work.

With regard to casework performance, members noted that overall performance dipped slightly for Quarter 1 due to processing time lost because of some system issues.

Despite this the general direction of travel compared with past years was an upward trend; the report contained a table which provided a summary of performance against the main subject areas.

With regard to employer performance, the Board was informed that the submission of monthly returns remained high. Now that the monthly data file submission process was embedded with employers, a mechanism was being developed to report on employer responsiveness to monthly data queries. It was hoped that this could be reported on from Quarter 3.

The Board noted the results of the customer satisfaction survey which had surveyed members who retired in March, April and May 2019; overall satisfaction levels were high at 92%.

J Bailey reminded members that the annual benefit statements for 2019 would be issued online rather than paper based. An exercise had been carried out to encourage all scheme members to use the inline portal. Appendix A showed the numbers of members who had registered since April 2018.

RESOLVED: That the report be noted.

## 8 REVIEW OF BREACHES, COMPLAINTS AND APPEALS

A report was presented to update members on the latest available record of reported breaches and provide details of complaints and appeals for the period 1<sup>st</sup> January 2019 to 30<sup>th</sup> June 2019.

Members noted that there had been 5 reported breaches during the six month period. In the main, these were breaches by employers and were detailed at Appendix A to the report.

Appendix B was the Data Protection Assurance report which had resulted in a substantial assurance opinion in relation to the internal control framework.

There was one recommendation around GDPR requirements, statutory timeframes, investigation responsibilities, cyber incidents and when to notify the DPO and ICO.

Management had agreed that the existing breach management policy would be updated to explicitly reference the areas mentioned above. The updated policy would be presented to the Board at its next meeting.

With regard to complaints, there had been 11 during the six month period. These mainly were related to the aggregations backlog. The complaints and follow-up actions were at Appendix C to the report.

RESOLVED: That the report be noted.

CHAIR

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# SOUTH YORKSHIRE PENSIONS AUTHORITY

13 JUNE 2019

PRESENT: Councillor M Stowe (Chair)

Councillors: A Atkin, A Law, S Cox, D Hurst, A Murphy,  
A Sangar, A Teal, N Wright and T Yasseen

Trade Unions: N Doolan-Hamer (Unison) and D Patterson  
(UNITE)

Investment Advisors: T Gardener and L Robb

Officers: J Bailey (Head of Pensions Administration), F Bourne  
(Corporate Administrator), N Copley (Treasurer), A Frostdick  
(Monitoring Officer), G Graham (Fund Director), M McCarthy  
(Deputy Clerk), G Richards (Senior Democratic Services  
Officer), S Smith (Head of Investments) and G Taberner (Head  
of Finance and Corporate Services)

D Booth (BCPP Ltd)

Apologies for absence were received from G Warwick

## 1 APPOINTMENT OF CHAIR FOR THE ENSUING YEAR

RESOLVED: That Councillor Mick Stowe be appointed as Chair of the Authority for the forthcoming year.

## 2 APPOINTMENT OF THE VICE-CHAIR FOR THE ENSUING YEAR

RESOLVED: That Councillor John Mounsey be appointed as Vice-Chair for the forthcoming year.

## 3 MEMBERSHIP OF THE AUTHORITY

The Chair welcomed Councillor Sue Ellis, former Chair of the Authority, as an observer to the meeting. He proposed that a letter of thanks be sent to Councillor Ellis for all her hard work for the Authority, especially with regard to the setting up and transition of assets to the Border to Coast Pensions Partnership.

A report was presented on the membership of the Authority. The current membership was noted as:

### **Barnsley**

Cllr M Stowe  
Cllr N Wright

### **Doncaster**

Cllr J Mounsey  
Cllr S Cox  
Cllr P Wray

### **Rotherham**

Cllr A Atkin  
Cllr T Yasseen

### **Sheffield**

Cllr D Hurst  
Cllr A Law  
Cllr A Murphy  
Cllr A Sangar  
Cllr A Teal

RESOLVED:

- i) That the membership of the Authority be noted.
- ii) That a letter of thanks be sent to Councillor Sue Ellis for all her hard work for the Authority.

4 QUESTIONS IN MEETINGS OF DISTRICT COUNCILS

A report was submitted to consider the appointment of representatives of the Authority to answer questions raised in meetings of the District Councils and to feedback District Council pension issues at each meeting of the Pensions Authority.

The appointments and substitutes for 2019/2020 were noted as follows:

<b>Council</b>	<b>Spokesperson</b>	<b>Substitute</b>
Barnsley MBC	Cllr M Stowe	Cllr N Wright
Doncaster MBC	TBC	TBC
Rotherham MBC	Cllr A Atkin	Cllr T Yasseen
Sheffield CC	Cllr A Law	Cllr A Sangar

As there was only one member of Doncaster MBC present it was decided that this appointment be confirmed at the next meeting of the Authority.

RESOLVED: That Members:

- i) Agree the Section 41 appointments as detailed above.
- ii) Note that the appointment of a Doncaster MBC Section 41 representative and substitute would be confirmed at the next meeting of the Authority.

5 APPOINTMENT OF COMMITTEES

A report was submitted to consider the appointment of the Authority's Committees and their Chairs for 2019/2020.

Membership was confirmed as follows:

<b>Audit Committee</b>	<b>Staffing, Appointments &amp; Appeals Committee</b>
Cllr Alan Atkin	Cllr Alan Atkin
Cllr Steve Cox	Cllr Alan Law
Cllr Alan Law	Cllr John Mounsey
Cllr John Mounsey (Chair)	Cllr Andrew Sangar
Cllr Mick Stowe	Cllr Mick Stowe (Chair)

RESOLVED: That the membership of the Authority's Committees and their Chairs be agreed as detailed above.

**6 APPOINTMENT OF THE CLERK**

A report was submitted which requested the Authority to approve the appointment of the Clerk following the retirement of the former Clerk Diana Terris.

Members were reminded that since the winding up of South Yorkshire Joint Secretariat, the office of the Clerk had been held by Diana Terris, the Chief Executive of BMBC. Ms Terris had retired at the end of May 2019. It was therefore necessary to appoint a successor.

It was suggested that the newly appointed Chief Executive of Barnsley MBC Ms Sarah Norman be appointed as Clerk.

Ms Norman would be invited to attend a meeting of the Authority as soon as possible after commencing her role with MBC on the 8<sup>th</sup> July 2019.

**RESOLVED:** That Ms Sarah Norman, Chief Executive of Barnsley MBC, be appointed as Clerk to the Authority.

**7 APPROVAL OF THE CONSTITUTION**

A report was considered which sought to gain approval for the Authority's revised Constitution, Scheme of Delegation and Financial Regulations which had been amended to reflect agreed changes in the governance arrangements and day-to-day operation of the Authority.

**RESOLVED:** That the Authority:

- i) Approve the Authority's Constitution as detailed at Appendix A.
- ii) Approve the Scheme of Delegation as detailed at Appendix B.
- iii) Approve the Financial Regulations as detailed at Appendix C.
- iv) Approve the Arrangements for Dealing with Standards Complaints as detailed at Appendix D.

CHAIR

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# SOUTH YORKSHIRE PENSIONS AUTHORITY

13 JUNE 2019

PRESENT: Councillor M Stowe (Chair)

Councillors: A Atkin, S Cox, D Hurst, A Law, A Murphy,  
A Sangar, A Teal, N Wright and T Yasseen

Trade Unions: N Doolan-Hamer (Unison) and D Patterson  
(UNITE)

Investment Advisors: T Gardener and L Robb

Officers: J Bailey (Head of Pensions Administration), F Bourne  
(Corporate Administrator), N Copley (Treasurer), G Graham  
(Fund Director), M McCarthy (Deputy Clerk), G Richards  
(Senior Democratic Services Officer), G Taberner (Head of  
Finance and Corporate Services) and S Smith (Head of  
Investments)

D Booth (BCPP Ltd)

Apologies for absence were received from G Warwick and  
A Frosdick

1 APOLOGIES

Apologies were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

There were no urgent items.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.

None.

5 DECLARATIONS OF INTEREST.

None.

6 MINUTES OF THE AUTHORITY MEETING HELD ON 14 MARCH 2019

RESOLVED: That the minutes of the meeting held on 14<sup>th</sup> March 2019 be agreed and  
signed by the Chair as a true record.

7 MINUTES OF THE CORPORATE PLANNING & GOVERNANCE BOARD HELD ON  
14 FEBRUARY 2019

RESOLVED: That the minutes of the meeting of The Corporate Planning and Governance Board held on 14<sup>th</sup> February be noted.

8 MINUTES OF THE MEETING OF THE INVESTMENT BOARD HELD ON 7 MARCH 2019

RESOLVED: That the minutes of the meeting of the Investment Board held on 7<sup>th</sup> March be noted.

9 SECTION 41 FEEDBACK FROM DISTRICT COUNCILS

None.

10 CORPORATE PERFORMANCE REPORT QUARTER 4 2018/19

The Authority considered the Corporate Performance Report for Quarter 4 2018/19.

This was a new style report that replaced the Quarterly Snapshot report and would chart progress against the Corporate Plan.

Members noted the headlines in the report which were:

- Estimated funding level above 100%.
- Employer satisfaction rating of 98%.
- Pension Administration performance behind target but improving.
- Increase in sickness absence levels.

The report also gave details of investment performance over the period which showed that the Investment Team had performed very well.

The Fund Director informed the Authority that two new risks had been added to the Risk Register.

The first one was around the unstable membership of the Local Pension Board which had seen several resignations over the last few months, including the Chair. Steps were being taken to remedy the situation including consideration of the appointment of an independent advisor.

Secondly, a risk had been added around climate change to the Authority's investments. Mitigations to this risk were detailed in the Risk Register

Cllr Sangar commented that he was pleased that climate change had been recognised as a risk by the Authority as it was becoming increasingly high profile and members were being lobbied about certain investments.

The Fund Director commented that he would be happy to provide answers to any questions that members may receive on climate change and any other investment matters e.g. tobacco.

The risk around elected members knowledge and understanding meeting statutory requirements had been increased due to the high number of new members of the Authority.

This was being addressed by a Member Learning and Development questionnaire with a strong Learning and Development Programme in place.

Cllr Yasseen commented that it would be helpful if the district councils lengthened appointments to the Authority.

The Chair replied that both he and the previous Chair, Cllr Ellis, had raised this with the Leaders but to no avail.

RESOLVED: That the report be noted.

11 INVESTMENT PERFORMANCE - QUARTERLY REPORT TO 31 MARCH 2019

The Head of Investment Strategy presented the Quarterly Report to 31 March 2019 which also included figures for the year to date.

Members were informed that markets had bounced back since the previous quarter. The key driver was a shift in monetary policy led by the Federal Reserve who had indicated the end to the increase in interest rates which had led to investor confidence

Another positive for the markets had been that it seemed the talks between the US and China looked to be improving, although this had since deteriorated and led to increased volatility.

The valuation at the end of March showed the Fund valued at £8.4bn; by the end of May this had increased to £8.54bn.

For the quarter the Fund return was 4.4% against the benchmark of 6% but that figure included equity protection. If the equity protection was taken out the portfolios as a whole returned 6.1%.

For the benefit of new members, T Gardner explained the concept of equity protection.

L Robb commented that considering the turmoil of the transitioning of assets, the transfer of staff and the residual assets being managed internally, a small positive against the benchmark was a good outcome.

S Smith reminded members that the equity portfolio had transferred to Border to Coast last year, therefore the performance results for the portfolio included a portion when still managed internally, the transition costs and a portion when managed by Border to Coast.

D Booth, CIO of Border to Coast, commented that it was pleasing to outperform the benchmark over 9 months in volatile market conditions. He was happy with progress so far but there was still a lot of work to be done transitioning assets over the coming years. He gave members a summary of current market conditions and what conditions could be like in the future.

RESOLVED: That the report be noted.

12 APPROVAL OF BORDER TO COAST INVESTMENT MANDATES

A report was submitted to secure approval for the next round of Border to Coast Investment mandates.

Members were informed that Border to Coast had now reached a stage in developing mandates and investment structures for the next round of products to be launched covering the remaining alternative asset classes and various fixed income products. The report set out the detail of the mandates for endorsement prior to officers undertaking the work necessary to transition assets or make new investments in the new structures.

RESOLVED:

That the Authority:

- i) Approve the investment mandates for the following Border to Coast products as set out in the report:
  - a) Infrastructure
  - b) Private Debt
  - c) Multi-Asset Credit
  - d) Index Linked Gilts
- ii) Agree, in principle, a commitment to the Investment Grade Credit Fund subject to the results of further due diligence following the completion of procurement for this fund.
- ii) Note that the level of commitment to the Fixed Income products will be determined at the time of launch by the Head of Investment Strategy having regard to the Strategic Asset Allocation under existing delegation arrangements.

13 RESPONSIBLE INVESTMENT UPDATE

A report was submitted to update members on responsible investment activity undertaken over the last quarter of the 2018/19 financial year.

Members were reminded that the Authority's approach to responsible investment was delivered through four streams of activity, largely in collaboration with the 11 other funds in the Border to Coast pool. These were:

- Voting;
- Engagement through partnerships;
- Shareholder litigation; and
- Active Investing.

With regard to voting and the figures at 5.2 in the report, members were informed that these figures had greatly increased since the Authority had joined Border to Coast as there was now the ability to vote in every market.

Members were reminded that at the last meeting of the Investment Board, the Fund Director had been asked to write to the Government with regard to arms sales to Saudi Arabia in the context of the war in Yemen and whether the Government were taking into account the various issues that were raised in terms of licensing. A reply had been received from the Minister and this was available in the Reading Room.

It was reported that as a result of the mining disaster in Brazil due to the collapse of a “tailings dam” Border to Coast had worked as part of a global coalition of investors to call for a new independent mine safety system

G Graham reported that Border to Coast had set up a Climate Change Working Party made up of officers from a number of the partner funds. The aim of the group was to develop specific proposals for how the Partnership would address climate change within both its investment offerings and in terms of reporting and accountability.

Members had a lengthy discussion around climate change, fossil fuel investment, the benefits of engagement, fiduciary duty, divestment and the tobacco industry.

Cllr Sangar, although pleased with the report and happy with progress made to date on Responsible Investment, commented that tobacco investment was a problem area especially as councils were responsible for Public Health.

The Fund Director commented that no-one had produced any research that could prove that a Fund could divest from tobacco without a financial impact.

T Gardener reminded members that there was always a cost associated with exclusion which could lead to a need for increased contributions.

The Fund Director remarked that how much the Fund could do would be limited due to Funds having a responsibility to act in the best financial interest of Scheme members.

Cllr Teal requested that the Authority initiate research on the effects of divesting from tobacco.

The Fund Director agreed noting that before making any such decisions members must be in possession of all the relevant evidence.

The research would have to be done by an external source as the Authority did not have the internal capacity.

RESOLVED: That the Authority:

- i) Note the responsible investment activity undertaken during the last quarter of 2018/19.
- ii) Endorse Border to Coast’s decision to participate in the Investor Coalition in relation to Tailings Dams.
- iii) Endorse the proposed addition of climate risk to the corporate risk register.
- iv) Commission research into the effect of divesting from tobacco investments.

14 ASSET/LIABILITY STUDY AND INVESTMENT STRATEGY REVIEW

The Head of Investment strategy presented a report to provide an update on the asset and liability study.

Members were informed that the Authority was commissioning an asset and liability study using data from the 2019 valuation to ensure that the Fund's investment strategy remained in accordance with its underlying liabilities.

The Authority undertook an Invitation to Tender process drawn down from the National LGPS Framework for Investment Management Consultancy Services.

Four firms were invited to tender and three of these responded. The responses were evaluated under the following headings:

• Quality	45%
• Service Fit (interview)	25%
• Value for Money	30%
Total	100%

The consultant appointed was Hymans Robertson.

RESOLVED: That the Authority note the appointment of Hymans Robertson to undertake the asset and liability study for the Fund.

15 REGULATORY REPORT

The Head of Pensions Administration presented a report which aimed to make members aware of current regulatory developments and seek views on a Government consultation impacting the LGPS and also to alert members to the potential impact on the valuation process of an ongoing court case involving public service schemes.

Members were informed that in May 2019 the Government issued a consultation on a proposal to move to a four yearly valuation cycle with more discretion for funds to carry out interim valuations if appropriate. Appendix A to the report provided further detail and recommendations as to the response.

As part of the same consultation, the Government was proposing increase flexibilities around the handling of exit payments; further details were again included in Appendix A along a proposed approach to responding to the consultation.

The consultation also included an invitation on views as to whether certain educational bodies should have the discretion to decide whether to admit employees in the future.

The report also provided an update on the cost cap and the McCloud case, the consultation around a new Fair Deal in the LGPS and restricting exit payments in the public sector.

RESOLVED: That the Authority:

- i) Approve the proposed response to the consultation on changes to the valuation cycle and management of employer risk.

- ii) Approve the suggested approach to the valuation process to account for the uncertainties concerning the cost cap.
- iii) Note the content of the consultation on changes to Fair Deal and the restriction of exit payments in the public sector.

16 ANNUAL GOVERNANCE STATEMENT 2018/19

A report was submitted to secure approval of the Authority's Annual Governance Statement as part of the process of preparing the Annual Report and accounts.

Members were reminded that the Annual Governance Statement was an integral part of the Authority's governance framework as it sought to provide a high degree of assurance to stakeholders that its decision making procedures had integrity.

An action plan had been prepared to capture issues raised through the review process. The document would form the basis for the monitoring of progress by the Audit Committee over the coming year.

RESOLVED: That the Authority approve the Annual Governance Statement for 2018/19 and authorise the Chair to sign it on behalf of the Authority.

17 REVIEW OF THE GOVERNANCE COMPLIANCE STATEMENT

A report was submitted seeking approval for a revised Governance Compliance Statement following the changes to the Authority's governance arrangements as required by s55(1) of the Local Government Regulations 2013.

Members were informed that following changes to the Authority's governance arrangements brought into effect by the adoption of the revised constitution, it was necessary to bring the Governance Compliance Statement up to date to reflect these and other changes which had taken place since the last update.

The revised statement was set out for approval in the Appendix and this would be reviewed annually by officers and re-presented for approval when necessary.

RESOLVED: That the Authority approve the Governance Compliance Statement as set out in the Appendix.

18 AUDIT COMMITTEE FUNCTIONS ANNUAL REPORT

The Authority considered the Corporate Planning and Governance Board's Audit Committee Function Annual Report 2018/19.

The report covered the Board's work during the financial year 2018/19 in relation to its audit committee function; it outlined the Board's:

- Role and responsibilities;
- Membership and attendance; and
- Achievements.

RESOLVED – That the report be noted.

19 MEMBER LEARNING AND DEVELOPMENT STRATEGY

A report was submitted which provided a forward look at learning and development arrangements for 2019/20.

Members were informed that the Pensions Regulator issued a Code of Practice relating to the governance and administration of public service pension schemes. The Code set out the standards expected by the Regulator together with the principles, examples and benchmarks to use to assess whether Pensions Authority members had sufficient knowledge and understanding for them to effectively carry out their role.

To comply with this the authority had in place:

- **Induction Training**  
New members of the Authority would be required to complete their initial training on the role of the Authority, how it was organised, the basics of the Local Government Pension Scheme and the mechanics of how the Fund managed its investments.
- **Fundamentals Training**  
All new members would be expected to complete the Fundamentals training provided by the LGA and the Pensions Regulator's online Public Service Toolkit.
- **Investment Principles**  
All members were required to undergo further specialised training on the principles of investment management.

Several in-house seminars had been arranged throughout the year on subjects such as the valuation and investment strategy.

In addition to this, members would also have the opportunity to attend various events and conferences, including the Border to Coast conference in October.

Members would be required to complete a Learning and Development Questionnaire to help identify any gaps in knowledge and understanding. This would be circulated after the meeting; any member requiring assistance with completing this should contact Gill Richards in the Joint Authorities Governance Unit.

RESOLVED: That members:

- i) Note the report.
- ii) Individually commit to undertake a personal development review before the September meeting of the Authority.
- iii) Agree an individual training plan which could be developed further over the year as required.

20 COMPLIANCE WITH THE PRINCIPLES FOR INVESTMENT GOVERNANCE - SELF-ASSESSMENT

A report was considered which informed members of the outcome of the self-assessment against the Principles for Investment Governance.

Members had received self-assessment forms that covered the Authority, the Chair of the Corporate Planning and Governance Board, the Chair of the Investment Board and the Investment Advisors.

Results in all categories ranged from satisfactory to excellent and members felt that there were no development needs arising from the results.

RESOLVED: That the report be noted.

21 SOUTH YORKSHIRE LOCAL PENSION BOARD ANNUAL REPORT 2018/19

The Authority considered the South Yorkshire Pension Board's Annual report for 2018/19.

The report detailed the membership of the Local Pension Board, the work covered during 2018 and the Board's future plans.

RESOLVED: That the report be noted.

22 WEBCASTING

A report was submitted which sought approval to renew the contract to webcast meetings of the Authority.

Members were informed that the Authority had webcast its meetings since 2006.

The webcasting of the Authority supported the corporate objective to uphold effective governance. By webcasting its meetings the Authority maximised the opportunity for scheme members and other stakeholders to engage with its work and decision making processes.

REOLVED: That the Authority:

- i) Agree to continue webcasting of South Yorkshire Pensions Authority meetings for a further 3 years at a cost of £2,379 p.a. ex. VAT.
- ii) Note the price economies under consideration which arise from entering into a joint webcasting contract with Barnsley MBC and multi-year agreement.

CHAIR

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**SOUTH YORKSHIRE POLICE AND CRIME PANEL**

**ANNUAL MEETING**

**MEETING ROOM 14, TOWN HALL, CHURCH STREET, BARNSELEY, S70 2TA**

**3 JUNE 2019**

PRESENT: Councillor S Sansome (Rotherham MBC) (Vice-Chair)

Councillors: J Grocutt (Sheffield City Council), P Garbutt (Sheffield City Council), A Khayum (Sheffield City Council), K Mitchell (Barnsley MBC), J Otten (Sheffield City Council) and S Wilkinson (Doncaster MBC)

Independent Co-opted Members: Mr A Carter and Mr S Chu

Dr A Billings (South Yorkshire Police and Crime Commissioner), M Buttery (Office of the South Yorkshire Police and Crime Commissioner), S Abbott (Office of the South Yorkshire Police and Crime Commissioner) and K Wright (Office of the South Yorkshire Police and Crime Commissioner)

Officers: D Cutting, M McCarthy, L Noble and A Shirt (Barnsley MBC)

Apologies for absence were received from Councillor D Nevett (Doncaster MBC), Councillor M Dyson (Barnsley MBC) and M Clements (Office of the South Yorkshire Police and Crime Commissioner)

1 **APPOINTMENT OF CHAIR AND VICE-CHAIR FOR 2019/20**

RESOLVED – That Members agreed:-

- i) Councillor Nevett be appointed as Chair to the Police and Crime Panel for the ensuing municipal year.
- ii) Councillor Sansome be appointed as Vice Chair to the Police and Crime Panel for the ensuing municipal year.

2 **MEMBERSHIP OF THE POLICE AND CRIME PANEL 2019/20**

In the absence of the Chair, Councillor Sansome took the Chair for today's meeting.

A report of the Service Director, Legal and Governance was presented setting out the membership of the Police and Crime Panel for the municipal year 2019/20.

D Cutting informed Members that there was a vacancy on the Panel from Rotherham MBC's opposition group. He advised the Panel that, in the event a local authority had declined to make an appointment, there was an obligation under The Police and Crime Panels (Nominations, Appointments and Notifications) Regulations 2012 to notify the Secretary of State. The Secretary of State then had the power to make a nomination from the local authority.

Following advice from D Cutting, the Panel requested that a letter be sent from the Chair of the Panel to Rotherham MBC's Chief Executive to notify the authority that they are obliged to notify the Secretary of State of their failure to appoint a second Member to the Panel.

Councillor Sansome welcomed three new Members; Councillor Kath Mitchell representing Barnsley MBC and Councillor Julie Grocutt and Councillor Peter Garbutt representing Sheffield City Council.

On behalf of the Panel, he expressed his gratitude to the Members who had served on the Panel during 2018/19; Councillors Peter Short, Rob Frost, Moya O'Rourke and Bob Johnson.

Councillor Sansome thanked his colleague, Councillor Abdul Khayum, for his leadership as Chair, which had seen the Panel go from strength to strength in the past two years.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the membership of the Police and Crime Panel 2019/20.
- ii) Requested that a letter be sent from the Chair of the Panel to Rotherham MBC's Chief Executive to notify the authority that they are obliged to notify the Secretary of State to deal with the failure to appoint a second Member to the Panel.

### 3 APPOINTMENT OF LEAD CHIEF EXECUTIVE

A report was presented to inform Members that the Lead Chief Executive for the Police and Crime Panel, Diana Terris, who was Chief Executive of Barnsley MBC, retired at the end of May 2019 and the report detailed the succession arrangements.

Members were recommended to appoint Barnsley MBC's new Chief Executive, Sarah Norman, with effect from 8<sup>th</sup> July 2019.

RESOLVED – That Members appoint Sarah Norman, Chief Executive of Barnsley MBC, as Lead Chief Executive of the Police and Crime Panel, with effect from 8<sup>th</sup> July 2019.

### 4 APOLOGIES FOR ABSENCE

Apologies for absence were noted as above.

5 ANNOUNCEMENTS

None.

6 URGENT ITEMS

None.

7 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

8 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

9 PUBLIC QUESTIONS:-

9A TO THE POLICE AND CRIME COMMISSIONER

There were no public questions to the Police and Crime Commissioner.

9B TO THE POLICE AND CRIME PANEL

There were no questions to the Police and Crime Panel.

10 MINUTES OF THE MEETING HELD ON 1ST APRIL 2019

Councillor Otten asked that paragraph 5 of minute 10 'The PCC's Governance of Collaborative Working' be amended to read 'Councillor Otten asked which specific areas of collaboration the Panel should focus its attention on'.

RESOLVED – That the minutes of the Police and Crime Panel held on 1<sup>st</sup> April 2019 be agreed and signed by the Chair as a correct record, subject to the above amendment.

11 QUARTER 4 BUDGET MONITORING - 2018/19 OUTTURN POSITION

The Commissioner introduced Sophie Abbott to the Panel. He explained that Sophie had recently taken up the position as Deputy Chief Finance Officer in his office and would be responsible for scrutinising and monitoring the Force's / OPCC's budgets.

The Commissioner introduced a report which provided Members of the Panel with information on the Quarter 4 year end revenue and capital budget position.

Members noted that the overall revenue budget required a contribution of £7.347m from reserves in order to balance. The draft outturn position would result in a contribution to reserves of £5.67m, a further increase of £3.9m since last reported.

The Commissioner reported that he had spoken to the Chief Constable about the underspend, and stated that he could not continue to raise precepts year on year, if the Force were not utilising the precepts being raised. He added that he was being very clear to the Chief Constable that, the money raised from the precepts was to be spent on policing during the course of the year.

Members noted that a revised Capital Programme budget was approved at December's PAB at £13.3m. At January, expenditure was forecasted to be a further £2.2m lower, at £11.2m. The final expenditure for 2018/19 was £5.5m. Of the £7.8m lower expenditure, £7.2m was slippage and £0.6m net underspends.

The Commissioner assured the Panel that he would be very carefully monitoring the Force's reserves position, the Capital Programme and holding the Force to account in this area over the coming 12 months.

S Abbott informed Members that the Chief Constable's budget had a £5.39m underspend, which was mainly pay related. Legacy issue costs were expected to underspend by £4.33m. This was due to £2.03m estimated costs of Hillsborough civil claims now expected to fall into 2019/20. The Partnerships and Commissioning budget was underspent by £345k and capital financing costs were underspent by £303k.

M Buttery reported on the discussions which were currently taking place with Home Office officials in relation to Special Grant funding towards the cost of legacy issues. It was noted that the Commissioner would be meeting with Home Office officials week commencing 10<sup>th</sup> June 2019, where he would formally have to apply for Special Grant funding this financial year, as in previous years.

Members would be kept informed of progress.

Councillor Otten asked how the slippages within the Capital Programme would impact on the delivery of policing in South Yorkshire. Additionally, he requested that more robust reporting was required at Panel meetings.

The Commissioner reassured Members that he recognised the seriousness of the current situation. He added that one of S Abbott's key roles would be to try and help the Force and himself understand what the Force are doing, and why they are not able to deliver the Capital Programme on time.

S Chu asked the Commissioner, in relation to the Capital Programme, if he could explain the 'holding to account' arrangements which had taken place in the past. Furthermore, he asked how he would have stronger oversight of the budgets in future.

The Commissioner replied that there had been slippages in the Capital Programme in previous years. However, this year, he would be undertaking much closer

scrutiny of the Capital Programme. The Commissioner reported that he was now the Chair of the Joint Fire and Police Estates Board, where he could ask questions of the Force regarding the Capital Programme.

Additionally, he had requested the Force to present reports at the Public Accountability Board regarding the Capital Programme. The Commissioner stated that the Planning Efficiency Group was the ideal meeting to discuss the Force's budgets, due to the Chief Constable being in attendance along with both the Force and OPCC Chief Finance Officers.

M Buttery added that the Commissioner had also tasked the Joint Independent Audit Committee to carry out assurance work in this area. Internal Audit had been asked as part of this year's Internal Audit Plan to carry out assurance work to strengthen the 'holding to account' arrangements in this area.

S Chu asked if the Commissioner could reassure the Panel that there were no urgent items that had been missed from the Force's Capital Monitoring Programme. He pointed out that £0.5m of Fire Risk Assessments had not been carried out, along with slippages with regards to software licences.

The Commissioner informed the Panel that he had been informed that there was nothing critical which had been missed out of the Force's Capital Monitoring programme.

S Chu referred to the Joint Police and Fire Estates Board. He noted that additional staff had been recruited in this area, and asked the Commissioner if there had been any savings achieved from joint collaboration projects with Police and Fire.

The Commissioner replied that, in terms of this report, the benefits were not yet known. However, there were genuine cashable savings to be realised from joint collaboration and also non-cashable efficiency savings.

Councillor Sansome referred to the February Panel meeting. He recalled that Panel Members had requested the Commissioner and Chief Constable to explore whether there could be increase in Police officer numbers this year. The response received from the Commissioner had been accepted by the Panel. He asked the Commissioner when a decision would be made around the amount of finance that would be available in future years to enable the recruitment of further officers.

Additionally, he requested that a private meeting take place with the Panel's Chair, Vice Chair, Chief Constable, Commissioner and Chief Finance Officers for the Force and OPCC to understand how the Chief Constable intends to utilise the 2019/20 underspends, and how he intends to meet his finance plans moving forward.

Councillor Sansome also asked if the Commissioner had any plans to utilise the underspends on establishing a Community Awards scheme.

The Commissioner reminded Members that the money raised this year through the precept would enable the Force to employ 55 new officers, which was over and

above the increase in officers for South Yorkshire Police since 2010. Given that new officers needed to be placed alongside experienced officers, 55 new officers was the maximum amount which could be recruited this year, since 200 were having to be recruited urgently to fill vacancies due to retirements etc.

The Commissioner acknowledged Councillor Sansome's request for a meeting. He informed Members that he had no plans to establish a Community Awards scheme due to there already being a Community Grants scheme in place. He was also considering how POCA money could be used.

M Buttery added that the Chief Constable had asked his Force Director of Resources to produce a paper which set out when the 55 officers would reach trajectory and how affordable it would be for the Force to recruit further officers, in addition to the 55 in future years. It was suggested that the meeting which Councillor Sansome had requested be timed for when this piece of work had been completed.

Councillor Sansome asked how the Home Office funding of £2m to tackle knife crime would be utilised and how it would be communicated to Parish Councils and Community Groups.

The Commissioner explained that the Home Office was making funding available to a certain number of Forces where there were high incidents of serious crime around knives and blades. The Chief Constable would be using this one-off funding to employ additional officers to carry out targeted activity in areas where there had been a surge in activity in serious violent crime.

Councillor Grocutt asked if there were any other reasons why officers may be leaving the Force, especially if this was before natural retirement age. Additionally, she had noted that the overtime budget was overspent again, which suggested to her that there were too few Police officers.

The Commissioner was of the understanding that, the large majority of officers leaving the Force were doing so for retirement reasons. He added that he would try and obtain further information as to how many officers had retired from the Force naturally and how many officers had left the Force due to other factors.

In relation to the overtime budget, the Commissioner stated that he had an on-going concern around the use of overtime within the Force. Currently, it suggested that the Force were not planning properly and using overtime, rather than employing more people to spread the workload. However, there were legitimate reasons why overtime could be used.

Councillor Grocutt commented that when officers left the Force, this had consequences for the officers who remained in post. Whilst ever the Force was understaffed and officers working overtime there were additional welfare issues and concerns around the additional hours that they were working

The Commissioner acknowledged Councillor Grocutt's concerns.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the draft financial outturns for 2018/19 for revenue and capital budgets.
- ii) Requested that a private meeting take place with the Panel's Chair, Vice Chair, Chief Constable, Commissioner and Chief Finance Officers for the Force and OPCC to understand how the Chief Constable intends to utilise the 2019/20 underspends and how he intends to meet his finance plans moving forward.
- iii) Noted that the Commissioner would try to obtain information regarding how many officers had retired from the Force naturally and how many officers had left the Force due to other factors.

12 MONITORING DELIVERY OF THE POLICE AND CRIME PLAN - QUARTERLY REPORT (JANUARY - MARCH 2019)

A report of the Police and Crime Commissioner was submitted to present the Quarterly Report for the period January – March 2019, produced from the developing Police and Crime Commissioner's (PCC's) Police and Partners Performance Framework.

The report aimed to provide information about how the police and partners, as well as OPCC are working to achieve the outcomes and priorities set out in the Police and Crime Plan for South Yorkshire. A copy of the Quarterly Report was presented at Appendix A to the report for Members' information.

Councillor Wilkinson asked how Police resources were being shared fairly across the areas within South Yorkshire. She had noted that some were receiving more resources than others, particularly to tackle serious and organised crime.

The Commissioner replied that the resource allocation formula used by the Force had been historically based on the population figures. There had been a recognition by the Force that Doncaster had been under-resourced in the past, and the Force were now trying to address this. Of the additional 55 officers coming in post this year, 40 would be placed in the Neighbourhood Teams (20 of whom would be located in Doncaster).

S Chu thanked the OPCC for producing the summary dashboard contained within the report. He asked if the OPCC challenged and scrutinised the figures provided by the Force.

K Wright reassured Members that, in the event that a figure did not look correct, he would re-visit this with the Force to gain an understanding of what was happening in a particular area. Additionally, the Force was subject to Crime Data Integrity Inspections by the HMICFRS to ensure that the data recorded by the Force was in line with Home Office requirements.

Councillor Grocutt noted that hate crime reporting was increasing in South Yorkshire. She asked if Members could be provided with information about what

action was taking place to tackle this and if there were any particular areas within South Yorkshire where it was more prevalent than others.

K Wright undertook to provide Members with further information outside of today's meeting on the types of hate crime and the outcomes in each area within the county.

Councillor Sansome noted that there had been a 42% reduction in burglary in the Gleadless Valley. He stated that Members would be interested to hear about the lessons learnt from the operation and whether Operation Shield would be rolled-out to all areas in South Yorkshire.

The Commissioner replied that Operation Shield had been very successful in reducing burglaries. The Force did intend to progress Operation Shield across all the districts.

Councillor Sansome referred to the Summary Dashboard, he noted that trust and confidence in the criminal justice system had decreased for the year ending March 2019. He asked how the Force could engage with the public to highlight that the criminal justice system was there to protect them.

The Commissioner replied that he was also concerned about these figures and that, from his perspective, the key question to ask was, "at what point on the victim's journey did confidence start to deteriorate"? This is an issue the Commissioner was currently trying to understand through work going on in his office.

Councillor Sansome asked when the Commissioner expected the Your Voice Counts Survey to be completed in order to provide the Panel with information on trust and confidence of the public in the Force.

K Wright explained that the OPCC had carried out a survey 18 months ago which focused on hard to reach groups to supplement the 'Your Voice Counts' Survey.

M Buttery added that internal discussions had taken place to consider whether the OPCC survey needed to be re-run or whether the OPCC could steer some of the questions on the Force's 'Your Voice Counts' Survey.

Councillor Sansome referred to the 101 system. He asked how long the actual waiting time was from a caller dialling the 101 number to the call being answered.

The Commissioner replied that this was dependent upon the time of day the caller dialled the number. He explained that at certain times of the day a call could be answered immediately, whereas at other times a caller would be transferred into the call holding system. The Commissioner added that he was trying to obtain further information to better understand the system and why the experiences of some callers could be so different.

In relation to abandoned calls, the Commissioner asked K Wright if he could review the Force's data and provide the Panel with further details.

Councillor Sansome asked how the Force monitored inappropriate calls to 101 and what action, if any, was taken by the Police to address this.

M Buttery informed the Panel that behaviour amounting to criminal offences would be pursued by the Force. In some cases there may be callers who have mental health issues who were signposted to other support services rather than criminalised and there is other signposting to improve awareness for the public.

Councillor Sansome asked if the Panel could be provided with details regarding how many individuals had been prosecuted for misuse of the 101 system.

The Commissioner acknowledged the request for information.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the report and commented on any matters arising.
- ii) Be provided with further information on the types of hate crime reported and the outcomes in each area within the county.
- iii) Noted that K Wright would review the Force's data in relation to abandoned calls and provide the Panel with further details.
- iv) Be provided with details regarding how many individuals had been prosecuted for misuse of the 101 system.

13 OFFICE OF POLICE AND CRIME COMMISSIONER DELIVERY PLAN 2019/20

A report of the Police and Crime Commissioner was presented to provide Members with the Office of the Police and Crime Commissioner (OPCC) Delivery Plan for the Police and Crime Plan 2017-2021 (Renewed 2019).

S Chu asked if he could be provided with information on the proportion of the Delivery Plan which could be delivered entirely within the OPCC's control and the proportion which required co-operation from the Force.

M Buttery explained that, most of the Commissioner's responsibilities relate to holding the Chief Constable to account for discharging the Chief Constable's statutory functions. There was a large proportion of the Delivery Plan that was reliant on the Force. Some of the activities within the Delivery Plan were worded 'jointly' or this 'requires cooperation from Force colleagues'. There was a healthy and constructive relationship between the OPCC and the Force. In the event that information was not forthcoming in accordance with the Delivery Plan, internal conversations would take place at a variety of forums.

Councillor Sansome asked the Commissioner if he envisaged that the Value for Money Strategy would form part of the Budget Working Group's agenda.

M Buttery replied that she envisaged M Clements would raise the Value for Money Strategy at the Budget Working Group. Additionally, S Abbott would be looking at the Force's efficiency plans, which she also envisaged would be discussed at the Budget Working Group.

Councillor Sansome asked if there had been any further progress made in relation to carrying out a scrutiny review of the 101 service. This was an issue that had been raised by Rotherham Council, and was of concern to the public across South Yorkshire.

M Buttery explained that K Wright was currently in the process of producing a scoping document in relation to the areas contained within the Delivery Plan that were earmarked for evaluation and scrutiny activity this year.

It was noted that a conversation would take place with K Wright to understand what 101 activity would take place this year. A discussion would then take place with L Noble in relation to the timings, the Panel's involvement – as well as that of the overview and scrutiny colleagues in Districts, in order that the Panel could decide whether it would wish to rely on the OPCC's independent scrutiny of the Force or if it wished to undertake separate work.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

14 EARLY INTERVENTION YOUTH FUND UPDATE

A report of the Police and Crime Commissioner was submitted to provide Members with an update on the South Yorkshire Early Intervention Youth Fund projects.

Members noted that the Commissioner had submitted two bids to the Early Intervention Youth Fund. One was a sub-regional consortia bid covering Barnsley, Doncaster and Rotherham led by Doncaster Children's Services Trust and a Sheffield bid led by Sheffield Futures.

The Commissioner had been informed in November 2018 that both bids had been successful, South Yorkshire bids secured £1.2m covering 2018-19 and 2019-20.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

15 PCC DECISIONS

A report of the Police and Crime Commissioner was presented to provide Members of the Panel with information on the decisions taken by the Commissioner since the last meeting.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

16 POLICE & CRIME PANEL ANNUAL REPORT 2018-19

A report of the Service Director, Legal and Governance was submitted to present the draft Police and Crime Panel's Annual Report 2018-19 for Members' consideration and approval.

Members were requested to provide comments on the contents of the Annual Report to L Noble by 14<sup>th</sup> June 2019, following which design work would be undertaken in-house to produce the report.

L Noble sought the Panel's authorisation to print the required number of copies of the Annual Report for circulation to all South Yorkshire Councillors, South Yorkshire MPs and Town and Parish Councils to help raise the visibility of the work of the Panel. A copy would also be added to the Panel's website.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Agreed to provide comments on the draft 2018-19 Police and Crime Panel Annual Report by 14<sup>th</sup> June 2019.
- ii) Agreed to allocate funding to print the required number of copies for distribution as detailed within the report.
- iii) Agreed that the costs of producing the Annual report be provided to the Panel meeting on 1<sup>st</sup> July 2019.

## 17 RULES OF PROCEDURE - SUGGESTED REVISIONS

A report of the Panel's Legal Adviser was presented to inform Members that the Rules of Procedure are kept under review and were last updated (and approved by the Panel) on 3<sup>rd</sup> December 2018.

The report presented recommended two amendments to the Rules of Procedure as follows:

1. Inclusion of an additional Section 7 dealing with Member absences.
2. A change of wording to Section 20 in respect of clarity regarding the options and process of decision making available to the Panel.

It was noted that the above amendments followed discussion with the Chair and Vice Chair following the previous Panel meeting, and advice from the Host Authority's Monitoring Officer.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the report.
- ii) Approved the amendments to the Panel's Rules of Procedure with immediate effect.

18 COMPLAINTS UPDATE

A report of the Deputy Clerk was submitted to provide the Panel with a regular update on complaints made against the Police and Crime Commissioner (PCC) during the period January to April 2019.

Councillor Otten asked if he could be provided with further information in relation to the complaint regarding the Sheffield Trees Protest.

D Cutting stated that he would share the anonymised information which had been presented to the Complaints Panel with Councillor Otten.

RESOLVED – That Members of the Police and Crime Panel:

- i) Noted the synopsis of complaints received.
- ii) Noted that Councillor Otten would be provided with the anonymised information which had been presented to the Complaints Panel in relation to the Sheffield Trees Protest complaint.

19 RECRUITMENT OF INDEPENDENT (CO-OPTED) MEMBER

A report of the Service Director, Legal and Governance was submitted to inform Members that, Independent (Co-opted) Member, Steve Chu, had decided not to continue serving on the Panel at the end of his current tenure in September 2019. The Panel would, therefore, need to begin the process of recruiting a replacement over the Summer period to ensure continuity of membership for the Panel.

Due to the timings of Panel meetings, and the timescale for advertising, shortlisting, interviewing and recruiting, this would mean any formal ratification required by the Panel could not take place until 2<sup>nd</sup> December 2019, which would prevent continuity.

The Panel was asked to delegate responsibility for the entire recruitment process – including appointment of a suitable candidate, and to allow the successful applicant to attend Panel meetings as soon as possible, even in an observer capacity if before the end of September 2019. The delegation would be to an Evaluation and Recruitment Panel made up of the Chair, Vice-Chair and the remaining Independent (Co-opted) Member, Alan Carter.

Members would be notified, by email, of the appointment.

RESOLVED – That Members of the Police and Crime Panel delegate responsibility to the Evaluation and Recruitment Panel for the recruitment of an Independent (co-opted) Member to replace Steve Chu.

20 LEARNING & DEVELOPMENT UPDATE

A report of the Service Director, Legal and Governance was presented to provide Members with an update on current events – national, regional and local – together with future plans in respect of learning and development for the Panel.

L Noble reminded Members that a report had been presented at the Panel meeting held on 1<sup>st</sup> April 2019 which recommended the cessation of the Development Discussions (skills audits) due to poor take-up in 2018.

Following the Panel meeting, the Centre for Public Scrutiny (CfPS) in collaboration with the LGA had issued refreshed guidance for Police (Fire) and Crime Panels which advocates skills audits as a way of ensuring all Members receive the necessary skills, knowledge and training to fulfil their role. Rather than to re-introduce formal Development Discussions, it was suggested that an informal approach be made to all Members of the Panel around early Autumn to identify any gaps in knowledge and skills that might be filled through attending conferences, accessing relevant websites, or more formal learning and development.

Councillor Wilkinson reported that her profile page on Doncaster MBC's website listed all of the training and seminars she had attended. She added that it may be useful for L Noble to know which training she had undertaken in the last year. It was agreed that Councillor Wilkinson would provide L Noble with the information.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the update.
- ii) Provide suggestions for future learning and development.

## 21 WORK PROGRAMME / PAB DATES & ROTA

Members considered the 2019 Work Programme and were reminded that they could submit issues for the Work Programme that fall within the Panel's statutory role in supporting and / or holding the Commissioner to account.

All issues would be given full consideration by the Chair, Vice-Chair and Commissioner at the pre-agenda planning meetings.

Additionally, Members were encouraged to attend meetings of the Commissioner's Public Accountability Board (PAB) to increase their operational knowledge.

Councillor Otten suggested that it may be prudent to reschedule the meeting on 6<sup>th</sup> April 2020, due to the election cycle taking place for the Police and Crime Commissioner.

L Noble stated that she would liaise with the Deputy Clerk on this issue.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the 2019 Work Programme.

- ii) Noted that L Noble would liaise with the Deputy Clerk in relation to re-scheduling the Panel meeting on 6<sup>th</sup> April 2020 if felt necessary.

**22     DATE AND TIME OF THE NEXT MEETING**

RESOLVED – That the next meeting of the Panel be held on Monday 1st July 2019, 1:00 pm in Meeting Room 14, Town Hall, Church Street, Barnsley.

Arrangements for the 1<sup>st</sup> July were noted as follows:

11:30 am	Panel Briefing
12:00 noon – 1:00 pm	Closed session with Chief Constable Stephen Watson
1:00 pm	Panel Meeting (Chief Constable Watson will remain at the public part of the Panel meeting for approx. 30 minutes).

CHAIR



**SOUTH YORKSHIRE POLICE AND CRIME PANEL**

**MEETING ROOM 14, TOWN HALL, CHURCH STREET, BARNSELEY, S70 2TA**

**1 JULY 2019**

PRESENT: Councillor D Nevett (Doncaster MBC) (Chair)

Councillor S Sansome (Rotherham MBC) (Vice-Chair)

Councillors: M Dyson (Barnsley MBC), P Garbutt (Sheffield City Council), J Grocutt (Sheffield City Council), A Khayum (Sheffield City Council), K Mitchell (Barnsley MBC) and S Wilkinson (Doncaster MBC)

Independent Co-opted Members: Mr A Carter and Mr S Chu

M Buttery (Office of the South Yorkshire Police and Crime Commissioner), M Clements (Office of the South Yorkshire Police and Crime Commissioner) and F Topliss (Office of the South Yorkshire Police and Crime Commissioner)

Officers: D Cutting and C Tyler  
(Barnsley MBC)

Guest in attendance: Chief Constable S Watson

Apologies for absence were received from Councillor J Otten (Sheffield City Council), Dr A Billings (South Yorkshire Police and Crime Commissioner), A Frosdick (Executive Director Core Services, Barnsley MBC), M McCarthy (Barnsley MBC), L Noble (Barnsley MBC) and A Shirt (Barnsley MBC)

1 **NEIGHBOURHOOD POLICING - CHIEF CONSTABLE STEPHEN WATSON**

The Chair welcomed Chief Constable Watson to the meeting and thanked him for taking time out of his extremely busy schedule to talk to the Panel about Neighbourhood Policing and related issues.

For the benefit of the viewing public, the Chair provided a reminder of the Panel's role, and is to support and scrutinise the PCC, and not the Chief Constable which is the PCC's role.

Chief Constable Watson provided the Panel with a verbal update on neighbourhood policing and related issues. The Panel noted the history of the concept and the Chief Constable's remarks on future plans, including his intention to rebalance the ratio between Police Constables and Police Community Support Officers in

neighbourhood teams, with the ambition of two Police Constables for every one Police Community Support Officer. It was noted the HMIC has made encouraging remarks regarding this proposal.

Chief Constable Watson also commented on the 101 service acknowledging the amount of time people have to wait to be connected to an operative is longer than he would like. The Chief Constable informed the meeting that the average waiting time is reducing and is now five minutes eleven seconds (down from fourteen minutes eighteen months ago). It was suggested the root cause of call delays remains demand for the service, and a physical limit to the number of operatives who can be employed. In addition, priority continues to be given to 999 calls which are answered in an average nineteen seconds.

The Chief Constable and Panel Members considered the importance of technology in helping to manage demand, with suggestions such as call-back assist, interactive voice responses and online webchat facilities suggested as possible innovations worth exploring. It was suggested these and other ideas would continue to be considered, as the dynamic of how the public engages with the police continues to evolve.

The Chief Constable informed the Panel Members the Force were working towards a system whereby all victims of crime would now be assigned named officers, thus reducing the number of 'people ringing 101 for updates' out of the system.

Cllr Wilkinson noted there is a 101 online reporting facility but a significant number of people don't appear to know that. Cllr Wilkinson therefore questioned whether this facility is advertised enough and could be better publicised. In addition, Cllr Wilkinson asked whether a mobile app could be developed for the purpose of reporting crime, with the added benefit permitting the correspondent to potentially upload pictures as evidence.

Chief Constable Watson informed Members he would take those points away. Regarding increased publicity for the 101 online facility, it was suggested this would be considered once the service has been fully tested and operational.

Cllr Sansome asked what more could be done to remove and punish nuisance callers from the system, and whether this could be achieved by means of caller tracking software.

Chief Constable Watson acknowledged this was a source of frustration for both the 999 and 101 numbers and advised Members that limited legal sanctions exist, other than to warn nuisance callers not to do it again. It was suggested it would be better to recognise why such people might nuisance call, and work with other agencies to intervene.

S Chu questioned whether there was a 101 'failure demand' resulting in people calling 101 either becoming fed-up with the delay and hanging up, or calling 999. The Chief Constable noted that much better intelligence is now being collated to help inform service changes and thus improve provision, as part of the Force's improved suite of business management indicators, and a means of addressing issues such as this.

RESOLVED – That Police and Crime Panel Members noted the update.

2 APOLOGIES FOR ABSENCE

Apologies for absence were noted as above.

3 ANNOUNCEMENTS

The Chair informed the Panel this will be David Cutting's last meeting before he leaves Barnsley MBC to take up a post with Sheffield City Council.

On behalf of the Panel, the Chair thanked David for his invaluable legal advice and support since Barnsley took over in 2017 and said he knew he will be missed by Members and colleagues alike

Members contributed similar sentiments wishing David well in his new ventures.

4 URGENT ITEMS

None.

5 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

7 PUBLIC QUESTIONS:-

7A TO THE POLICE AND CRIME COMMISSIONER

There were no public questions to the Police and Crime Commissioner.

7B TO THE POLICE AND CRIME PANEL

There were no questions to the Police and Crime Panel.

8 MINUTES OF THE ANNUAL MEETING HELD ON 3RD JUNE 2019

Cllr Garbutt noted the minutes of the previous meeting indicate a number of instances where information was to be obtained and sought an assurance these actions had been discharged. M Buttery said that every effort was made by the OPCC to respond to requests on the Action Log between meetings. There was an undertaking to check the status of the requests.

RESOLVED –

- i) That the minutes of the Police and Crime Panel held on 3<sup>rd</sup> June 2019 be agreed and signed by the Chair as a correct record.
- ii) That the status of the requests for information outstanding be clarified and the Action Log updated accordingly.

9 PARTNERSHIP WORKING AROUND MENTAL HEALTH

A report of the Police and Crime Commissioner was submitted to provide Members with information on how he holds the Force to account for their partnership and collaborative working around mental health and the partnership and collaborative working undertaken by the Commissioner and his office in relation to mental health, in conjunction with other agencies.

M Buttery advised Members on the role and responsibilities that would be assumed by SY Police's lead officer on this matter, Superintendent Dan Thorpe.

The Chair commented on the overlap between the work undertaken by the Force and that of other agencies, and the benefits of pulling all this activity together.

Cllr Wilkinson suggested it was a shame data protection regulations can get in the way of safeguarding and urged all agencies to develop information systems that talk to each other. M Buttery noted this sentiment is shared by the Commissioner and that enquiries would continue to address any barriers that still exist.

Cllr Sansome requested that a version of this report be fed back to the districts' scrutiny boards to facilitate consideration of how the work of the Local Authorities aligns with this initiative. M Buttery confirmed this would be undertaken.

RESOLVED –

- i) That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.
- ii) That the OPCC provide a copy of the report to the four South Yorkshire District Overview and Scrutiny Leads.

10 LEAD / LINK MEMBERS - AN ALTERNATIVE MODEL OF DELIVERING EFFECTIVE SCRUTINY AND SUPPORT FOR THE PCC

A report of the Service Director, Legal and Governance was presented to inform Members that, since the introduction of Police and Crime Panels in 2012 their role has evolved in terms of the scrutiny and support for Police and Crime Commissioners. How Panels carry out effective governance and scrutiny outside of Panel meetings varies from region to region, with a range of task and finish groups, sub-committees and also a Lead / Link Member scheme. This approach has been particularly successful in both West Yorkshire and North Wales, and also in Cleveland, albeit they operate different models, looking across a range of topics, some with one Members, or others with a group of Members. The key point is that what is introduced works for both the Panel and the OPCC.

The report provided a proposal that may work within South Yorkshire to increase Member knowledge around a particular area, thus providing increased scrutiny and support for the PCC.

In putting forward this proposal, it was suggested Members should be mindful of capacity – their own, that of the OPCC, and the Support Officer within the Joint Authorities Governance Unit. There should also be cognisance of the collective role and responsibility of the Panel; any arrangement should not impinge or dilute those statutory responsibilities.

There should also be a commitment to review the Lead / Link Member roles on an annual basis.

Consideration was given to the support the independent members might provide.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Considered the proposal set out in the report.
- ii) Nominated Councillor Cllr Grocutt as Lead Member and A Carter as substitute for Performance.
- iii) Nominated Councillor Dyson as substitute Lead Member for Budget.
- iv) Agreed to review Lead / Link Members on an annual basis.

## 11 PCC DECISIONS

A report of the Police and Crime Commissioner was presented to provide Members of the Panel with information on the decisions taken by the Commissioner since the last meeting.

Mr Chu asked who the recipient of the National Ugly Mugs Campaign were, how much they had been awarded and what the benefits to South Yorkshire were.

M Buttery said this information would be provided to Panel Members outside the meeting due to confidentiality.

RESOLVED –

- i) That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.
- ii) That information in relation to the recipient of the National Ugly Mugs Campaign – funding and benefits – would be provided to the Panel outside the meeting.

12 LEARNING AND DEVELOPMENT UPDATE

A report was submitted to update Members on current events – national, regional and local, together with future plans in respect of learning and development for the Panel.

Consideration was given to additional representation at the National Police and Crime Panels Conference (18<sup>th</sup> and 19<sup>th</sup> November in Warwick). Cllr Khayum, Cllr Grocutt and A Carter expressed an interest in attending. However, Mr Carter said that, if the new Independent Member to replace Mr Chu had been appointed, it may be to their advantage to attend and he would relinquish his place.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the update.
- ii) Provide suggestions for future learning and development.

13 WEBCASTING OF SY POLICE AND CRIME PANEL MEETINGS

A report was submitted which sought approval to renew the contract to webcast South Yorkshire Police and Crime Panel meetings.

Members were informed that, to reduce administrative requirements a 3 year contract for webcasting Panel meetings was being sought.

The cost of the webcasting contract had been frozen at the same value of the previous 3 year contract from entering into a joint webcasting contract with Barnsley MBC.

RESOLVED – That Police and Crime Panel Members:-

- i) Agreed to enter into a webcasting contract for a 3 year period at a cost to the Panel of £3,172 per annum.
- ii) Noted that the cost would be met from Home Office Grant Funding.

14 WORK PROGRAMME

Members considered the 2019 Work Programme and were reminded that they could submit issues for the Work Programme that fall within the Panel's statutory role in supporting and / or holding the Commissioner to account.

All issues would be given full consideration by the Chair, Vice-Chair and Commissioner at pre-agenda planning meetings.

The Chair noted the Commissioner's intention to circulate PAB meetings around the districts and urged Members to encourage the public to attend.

Cllr Sansome requested an update on the separation of the South Yorkshire and Humberside HR functions.

Cllr Wilkinson asked whether the probation service's return to public ownership would be a matter for the Panel. M Buttery advised Members that the PCC and OPCC are involved in shaping future arrangements and updates would be presented when available.

RESOLVED –

- i) That Members of the Police and Crime Panel noted the contents of the 2019 Work Programme.
- ii) That the OPCC provide an update on the separation of the SYP and Humberside Police HR collaboration arrangements.
- iii) That consideration be given to including an update on the return of the Probation Service to public ownership as part of the Panel's Work Programme.

15 DATE AND TIME OF THE NEXT MEETING

RESOLVED – That the next meeting of the Panel be held on Monday 2<sup>nd</sup> September 2019, 1:00 pm in Meeting Room 14, Town Hall, Church Street, Barnsley.

CHAIR

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# TEAM DONCASTER STRATEGIC PARTNERSHIP

28th May 2019

**Present:** Mayor Ros Jones; Damian Allen, Children and Families Executive Board; Dan Fell, Doncaster Chamber; Cllr Nuala Fennelly; Steve Helps, South Yorkshire Fire & Rescue Service; Rob Moore (representing Doncaster Children's Services Trust); Sharon Hancock (representing South Yorkshire Police); Jackie Pederson, Doncaster Clinical Commissioning Group; Paul Tanney, St Leger Homes; Sharon Thorpe, Dept. for Work and Pensions and Anne Tyrrell, Doncaster College

**Also in attendance from Doncaster Council:** Lee Tillman and Allan Wiltshire.

Michael McBurney (observer for agenda item 4: Inclusive Growth Anchor Institutions Strategy)

Saul Farrell and Michael Jameson (for agenda item 6: A Framework for Education and Skills in Doncaster: Consulting on a Vision for 2030)

## **1. Doncaster Growing Together (DGT) Update**

Partners received an update on DGT programmes and a snap shot of progress including Social Mobility Opportunity Area; Education Inclusion; and Education Transformation (Learning Theme); Advance Employment Service; and Visitor Economy Strategy (Working Theme); Town Centre; Complex Lives; Housing – Homes for All; Get Doncaster Moving; and Arts, Creativity and Culture (Living Theme); Doncaster Place Plan (Caring Theme); and DGT Local and Community Engagement Strategy (Connected). A report will be presented at a future meeting on the activity being undertaken by the Homes for All Programme Board, including that to ensure appropriate public sector provision meets the increasing demand, brought about by the increase in housing development in the borough. A further discussion was sought on DGT Local and embedding an asset based community approach, particularly in relation to the Caring Theme and specifically, the Place Plan.

## **Items for Escalation from the Portfolio Group to Team Doncaster Strategic Partnership**

- i. Challenges around engagement with some secondary schools; at a critical time for the Post-16 Education Review.
- ii. Anchor Institutions (see note 2 below).
- iii. Team Doncaster Annual Partnership Summit (see note 3 below).

## **2. Inclusive Growth Anchor Institutions Strategy**

Partners considered how Anchor Institutions can contribute to the Doncaster Growing Together agenda, adding value to what we are trying to achieve; and opportunities to make connections, co-design and co-create. Next Steps will include:

- i. Focusing upon the approach taken by the Council through the 'buy local' campaign, by examining the potential to establish local procurement framework opportunities across the partnership, for lower level procurement below the thresholds for public sector procurement;
- ii. Examining our corporate responsibility role to building relationships to assist with volunteering, education, skills, social value and environmental concerns across Doncaster; and
- iii. Developing a charter and establishing a set of principles of collaboration for local spend and other aspects of the anchor Institutions work; and identifying the benefits of this approach.

## **3. Update on 2019 Team Doncaster (TD) Partnership Summit and Longer Term Vision**

Partners made a commitment to support preparations for the TD Partnership Summit, including the development of a Partnership Delivery and Communications Plan; and the development and delivery of a 'Listening Exercise' over the summer. The TD Partnership Summit will be used as a catalyst to developing a long term vision for the borough that will inform a new version of Doncaster Growing Together (DGT 2.0). It was envisaged that DGT 2.0 would be launched in March 2020; and the refresh of other plans under the DGT umbrella should be aligned to this timescale.

## **4. A Framework for Education and Skills in Doncaster: Consulting on a Vision for 2030**

Partners supported the approach, delivered at the meeting, that outlined the methodology used; key strengths and strong foundations; and key areas for development in producing a framework for Education and Skills in Doncaster, that will serve as the basis of a programme of consultation to define a co-produced strategy for Education and Skills to 2030.

## **5. Devolution Update**

A two-staged approach was developing regarding the dialogue on Devolution:

- a) The implementation of the Sheffield City Region Deal to 2021; and
- b) The ongoing conversation on the wider Yorkshire deal post 2022.

Further meetings were planned for June/July. The revised Sheffield City Region governance proposals will be examined at a future Team Doncaster Strategic Partnership meeting to ensure partners take every opportunity to represent both their organisation and the borough at this level.

## **6. Update on Team Doncaster Partnership Structure Review**

Partners were provided with an update on progress made, in taking forward the Team Doncaster Partnership Review actions, including confirmation that the final thematic workshops (Learning and Working) will be held during June with recommendations for change being presented in due course; an initial discussion to consider joint partnership staff training/leadership sessions will also take place in June; and the re-launch of the Inclusion and Fairness Forum will see the appointment of a new Leadership Team at the beginning of July.

## **7. Doncaster Council - Delivering for Doncaster Booklet (Quarterly Performance Update Q4 2018-19)**

The Council has indicated that it would like to disseminate its quarterly performance update to partners. The Delivering for Doncaster Booklet was therefore presented information. It presented the Council's performance information including those borough wide improvements that impacts upon the economy. An electronic version of the Council's Q4 2018-19 Delivering for Doncaster Booklet can be found here:

<http://www.doncaster.gov.uk/services/the-council-democracy/corporate-plan>

## **8. Any Other Business**

**a. Jo Miller** Partners expressed a wish to formally record their thanks to Jo Miller, who was leaving her post as Chief Executive at Doncaster Council, in particular with regard to her role in driving forward the Team Doncaster Partnership.

**b. Doncaster - City Status** It was suggested that the proposal for Doncaster to apply for 'city status' should be undertaken in conjunction with the refresh of partnership plans and setting our future ambitions; and that a Team Doncaster approach to any soft testing should be undertaken.



# TEAM DONCASTER STRATEGIC PARTNERSHIP

16th July 2019

## **Present:**

Mayor Ros Jones (Chair); Damian Allen, Doncaster Council; Cllr Rachael Blake; Dan Fell, Doncaster Chamber; Cllr Nuala Fennelly; Neil Thomas (representing South Yorkshire Police); Rob Moore (representing Doncaster Children's Services Trust); Marie Purdue (representing Doncaster and Bassetlaw Teaching Hospitals NHS Foundation Trust); Hayley Tingle (representing Doncaster Clinical Commissioning Group); Paul Harper (representing Dept. for Work & Pensions); Paul Tanney, St Leger Homes of Doncaster; and Anne Tyrrell, Doncaster College.

**Also in attendance from Doncaster Council:** Lee Tillman and Phil Holmes.

Jon Gleek (For Agenda Item 4: Update on 2019 Team Doncaster Summit and Longer Term Vision)

Dolly Agoro and Glyn Butcher, Inclusion and Fairness Forum Leadership Team – Observers

## **1. Doncaster Growing Together (DGT) Update**

Partners received an update on DGT programmes and a snap shot of progress including Social Mobility Opportunity Area; Education Inclusion; and Education Transformation (Learning Theme); Advance Employment Service; and Visitor Economy Strategy (Working Theme); Town Centre; Complex Lives; Housing – Homes for All; Get Doncaster Moving; and Arts, Creativity and Culture (Living Theme); Doncaster Place Plan (Caring Theme); and DGT Local and Community Engagement Strategy (Connected). Particular consideration was given to:

- a) The need to press on with pace to develop Doncaster's Post 16 Education Model and the HE Collaboratory Partnership;
- b) The potential to use the intelligence gathered by the Behavioural Science Consortium working with Doncaster Council to explore levels of physical inactivity within a number of Doncaster communities as part of the Get Doncaster Moving Programme and discussed at a the DGT Portfolio Group held on 10th July 2019; and
- c) An appropriate time to present the refreshed Place Plan at a Team Doncaster Strategic Partnership meeting.

## **Items for Escalation from the Portfolio Group to Team Doncaster Strategic Partnership**

- a) 2019 Team Doncaster Partnership Summit and Longer Term Vision; and
- b) Team Doncaster Partnership Structure Review.

## **2. Homes for All Programme Board Report**

Partners were provided with an update on activity and achievements relating to the 5 key work streams of the Homes for All Programme Board: Housing Delivery Work Stream; Older People's Housing Work Stream; Physical and Learning Disabilities Works Stream; Care Leavers Accommodation Work Stream; and Homelessness and Rough Sleeping Work Stream to identify future needs and demand for accommodation across the whole housing market but with a primary focus on affordable housing options. Excellent progress made to date was noted. The Housing Needs Study analysis has taken into account responses from thousands of individuals and this will be the basis for future consultation and discussions. Cllr Glyn Jones receives an update on the work of this programme at regular Portfolio Holder meetings. The potential knowledge and value Age UK could add to this programme will be pursued further; and in view of recent non-attendance a replacement CCG representative will be nominated to attend future Homes for All Programme Board meetings to take forward issues around health provision.

## **3. Update on 2019 Team Doncaster Partnership Summit and Longer Term Vision**

The proposed approach and next steps for the delivery of the Team Doncaster Partnership Summit and Longer Term Vision were supported. Partners made a commitment to:

### Provide Clear Communications – Launch of Doncaster Talks

Clear Communications from partners that link to Doncaster Talks (through the TD Communications Group); and face to camera contributions to answer Doncaster Talks Q3: What should Doncaster focus on for the future?

### Be Part of Doncaster Talks

Encourage staff to take part in the survey – using the link to [www.doncastertalks.com](http://www.doncastertalks.com); and feed Doncaster Talks into key partnership events - to ask the questions and be part of Doncaster Talks.

### Support the Team Doncaster Partnership Summit

To attend and involve/invite others to be part of the TD Partnership Summit –scheduled for 8th November 2019.

## Support the Development of Doncaster Growing Together (DGT) 2.0

Support a Team Doncaster Group to report back actions to address climate change; and make a commitment to align our key policies so we can fold in to DGT 2.0 ensuring it takes account of all perspectives and priorities.

### **4. Update on Team Doncaster Partnership Structure Review**

Partners received an update on progress made in taking forward the Team Doncaster Partnership Structure Review actions; and supported the proposed approach and next steps for the delivery of the Team Doncaster Partnership Structure Review.

Action One. The structure and quality of meetings. Thematic workshop participants will be brought together to consider findings and recommendations for change will be presented in due course; and more freedom has been given to programme boards on reporting e.g. only required on quarterly basis. The implementation period will be brought back to Team Doncaster and considered alongside the development of the next iteration of Doncaster Growing Together – Spring 2020; and key questions will be asked at an appropriate stage to analyse our success.

Action Two. The Team Doncaster Strategic Partnership agenda now reflects whether items are being presented for information, consultation or decision.

Action Three. Feedback from the findings of an initial discussion to consider joint-partnership staff training/leadership sessions will be presented to the Team Doncaster HR/OD Group. Longer term next steps will include the development of programme proposal/business case and content; define what is meant by middle layer/management and who will be targeted; and explore nominations to take part in the sessions.

Action Four. Use Doncaster Talks as a means to re-launch and invigorate the Inclusion and Fairness Forum following the appointment of the new Leadership Team. Support the leadership team to develop the forum, and their plan for the forum, over the short, medium and long term; and co-ordinate the range of forums in place across Doncaster for 'resident voice' to support effective community engagement.

### **5. Devolution Update**

Work continues with the Sheffield City Region and Yorkshire Leaders on devolution. A two-staged approach continues to develop regarding the dialogue on Devolution:

- a) The implementation of the Sheffield City Region Deal to 2021; and
- b) The ongoing conversation on the wider Yorkshire Deal post 2022.

A letter is being prepared to present to the new Prime Minister as soon as he takes up his position on the commitment to the two-staged approach.

### **6. Any Other Business**

- a) Given the significance of our plans for Higher Education; and the development of the Waterfront, Post 16 Education Review, links to the UTC, and links to sectoral growth and wider infrastructure offer, partners confirmed that, as a national HE/FE provider, *Clair Mowbray, Chief Executive National College for High Speed Rail*, will be invited to become a member of the Team Doncaster Strategic Partnership; and
- b) As it will provide independent leadership and direction to promote equality, diversity, inclusion and fairness in Doncaster based upon a sound knowledge of Doncaster's changing communities; and contribute actively to the ways in which Team Doncaster sets its goals; and measures its progress, partners considered the future role of the Inclusion and Fairness Forum Leadership Team, and confirmed that the newly appointed Inclusion and Fairness Forum Leadership Team *Dolly Agoro, Chair Inclusion and Fairness Forum* and *Glyn Butcher, Vice-Chair Inclusion and Fairness Forum* will become members of the Team Doncaster Strategic Partnership.